

**Action Sheet**  
**July 13, 2016**

1. **CALL TO ORDER**

Chairman Kennedy called the meeting to order.

2. **INVOCATION AND PLEDGE**

Mayor Bujalski conducted services.

3. **PRESENTATION OF GIFT TO RETIRING STAFF MEMBER – MICHAEL CRAWFORD**

Michael Crawford was recognized for his 22 years of service to the Pinellas Planning Council and congratulated on his upcoming retirement.

4. **CITIZENS TO BE HEARD**

There were no citizens who came forward to be heard.

5. **CONSENT AGENDA**

It was noted that Item 4A. Approval of the Minutes of the June meeting was being deferred until the September meeting. After the Chair outlined the minor changes being suggested, Item 4B. was pulled from the consent agenda to be handled as a separate matter per the request of Commissioner Seel. The Board then approved the consent agenda, which included 5305 JPA, Master Sample Interlocal Agreement for Technical Assistance, committee appointment of Jack Kleban as an At Large representative on the CAC and the CPA Actions for June 2016.

**Consent Agenda Item 4B. Approval of Proposed Revision to the CAC Member Application Form**

There was a discussion about whether or not the CAC application should include a box to check concerning the criminal history of an applicant. Subsequently, a motion was made by Commissioner Morroni to approve the form without the criminal history information, it was seconded by Mayor Bradbury, and carried by a vote of 8-5 (Commissioner Eggers, Commissioner Tornga, Commissioner Shelly, Commissioner Seel and Commissioner Smith dissenting).

6. **PUBLIC HEARING ITEMS**

**METROPOLITAN PLANNING ORGANIZATION (MPO)**

A. **Proposed Amendments to the FY 2015/16 – FY 2019/20 Transportation Improvement Program (TIP)**

Following an FDOT review and public hearing, the Board, in its role as the MPO, approved the TIP amendments for a Bus and Bus Facilities Program Section 5339 Grant, a State of Good Repair Section 5337 Grant, an Urbanized Area Formula Section 5307 Grant, and a traffic operations and safety project on SR 687/3<sup>rd</sup> Street North/4<sup>th</sup> Street North from 5<sup>th</sup> Avenue South to 5<sup>th</sup> Avenue North in St. Petersburg by roll call vote.

B. **Proposed Amendments to the Public Participation Plan (PPP)**

Following a staff review and public hearing, the Board, in its role as the MPO, approved the amended Public Participation Plan. Staff indicated this amendment was to align the PPP with the changes made to the CAC Application Form and bylaws.

**PINELLAS PLANNING COUNCIL (PPC)**

C. **Subthreshold Countywide Plan Map Amendment**

1. **Case CW 16-18 – Pinellas County**

2. **Case CW 16-19 – City of St. Petersburg**
3. **Case CW 16-21 – City of Belleair Bluffs**
4. **Case CW 16-22 – City of Clearwater**

Following a staff overview of the cases and public hearing, the Board, in its role as the PPC, recommended approval of the amendments by a vote of 12-0.

#### **Regular Countywide Plan Map Amendments**

##### **5. Case CW 16-20 – City of Largo**

Following a staff overview of the case and public hearing, the Board, in its role as the PPC, recommended approval of the amendment by a vote of 13-0.

##### **6. Case CW 01-25 (Change No. 9-2016) – City of Clearwater**

Following a staff overview and public hearing, the Board, in its role as the PPC, recommended approval of the amendment by a vote of 12-1 with Commissioner Seal dissenting.

## **7. PRESENTATION AND/OR ACTION ITEMS**

### **A. PSTA Activities Report**

Mayor Bujalski provided an update of PSTA activities to the Board. She advised that PSTA has approved the purchase of environmentally friendly buses if the Pinellas County Commission agrees to use BP settlement funds to cover the cost for charging infrastructure. A request has been submitted to the County. The October service changes were approved with the exception of the Dunedin routes which are being further reviewed. She reminded the Board of the Joint Work Session with PSTA on July 29, 2016 from 9 a.m. to noon. She advised the agenda is currently being developed and will be provided soon. PSTA is sponsoring an event at the Transportation Summit in St. Pete Beach on Wednesday, July 20, 2016 highlighting the first-in-the-nation transportation partnership between PSTA and Uber and taxi companies.

### **B. Bicycle Pedestrian Advisory Committee Recommendation for Multi Use Trail Facilities on the Howard Frankland Bridge**

Brian Smith, Chair of the BPAC, presented the recommendation to the Board. Discussion ensued comparing the feasibility of multi-use trail facilities across the Howard Frankland Bridge with the Gandy Bridge and the status of the FDOT bridge replacement project, which is currently funded. Subsequently, the Board authorized staff to draft a letter to FDOT requesting they assess the feasibility of potential future cross-bay trail connections to complement the Courtney Campbell Causeway Trail. This item will also be taken to the Tampa Bay TMA for further discussion.

### **C. Complete Streets Program Presentation**

Following a staff overview of the proposed Complete Streets Program, the Board approved the program with a call for projects this winter. The Board expressed its desire to accept applications from all local governments and see the results prior to determining any geographic priority or weighting of specific criteria.

### **D. Multimodal Transportation Project Prioritization Discussion**

As part of the MPO's evolution toward a performance-based, outcome driven planning process mandated by the federal FAST Act, Forward Pinellas staff outlined proposed criteria and a recommended process that would be used to develop a multimodal priority list to be brought back to the Board for approval in September. The Board expressed consensus to use this criteria and process as a basis for further discussions, including with the PSTA Board at the joint workshop planned for July 29<sup>th</sup>.

### **E. Staff Transitions**

Forward Pinellas Executive Director updated the Board on some transitions occurring among the staff with the retirement of Michael Crawford. He stated Rodney Chatman would become a Division Manager replacing Michael, but would also divide his time equally with the MPO related matters and continue to support the BPAC. Al Bartolotta will transition into a Special Projects Manager role. Internal teams are being developed to handle operations, data analysis, and strategic planning. Interviewing is underway for a Communications Specialist and that person will be brought on soon.

8. **REPORTS/UPDATES**

A. **Director's Report**

1. **SPOTlight Update**

Forward Pinellas Executive Director provided an update regarding the three emphasis areas. To assist local governments with consistency, logistics, and regulatory issues surrounding waterborne transportation, Forward Pinellas will hold a forum in the fall. He advised the scope of services is nearly complete for the Gateway area and will likely be before the Board in September. Staff also continues to work with FDOT on the US 19 corridor and is planning additional community outreach.

2. **MPO Coordination and Planning Notice of Proposed Rulemaking**

Forward Pinellas Executive Director summarized the proposed rulemaking and recommended compliance with the request for one set of work products from the three counties (Pinellas, Pasco and Hillsborough), pending further discussions with the state MPO Advisory Council. He further suggested using the Tampa Bay TMA as a forum to develop those work products for the Metropolitan Planning Area. After much discussion, the Board authorized the Executive Director and Chair to draft a response letter by the August 26<sup>th</sup> deadline to raise questions and include expression of the lack of time being given to respond as we move into summer recess for many MPOs.

3. **West Bay Drive Complete Streets Feasibility Analysis**

Following an overview by the Executive Director, the Board, in its role as the MPO, authorized the development of a pilot Complete Streets feasibility analysis for West Bay Drive from the Belleair Beach Causeway to Clearwater Largo Road, with a budget not to exceed \$50,000.

4. **Approval of S. R. 60 Multimodal Implementation Strategy Scope of Services**

Following staff review, the Board approved the scope of services and budget for the S.R. 60 Multimodal Implementation Strategy.

5. **Annual and Five-Year Work Programs for FY 17 and FY 17 through 21**

Following a broad overview by the Executive Director, the Board, in its role as the PPC, approved the Annual and Five-Year Work Programs.

6. **Annual Budget and Millage Rate for FY 17**

Following an overview by the Executive Director, the Board, in its role as the PPC, adopted Forward Pinellas resolution 16-2, and authorized the transmittal of the budget to the Board of County Commissioners.

9. **INFORMATIONAL ITEMS**

A. **Hillsborough MPO June 22, 2016 TIP Public Hearing**

The Executive Director and Councilmember Caudell attended the hearing and provided a summary to the Board.

B. **July 15, 2016 Chairs Coordinating Committee Meeting and Joint Meeting with the Central Florida MPO Alliance**

The Executive Director reminded the Board of the upcoming meeting. Councilmember Caudell offered thanks to Councilmember Rice for attending on her behalf.

C. **July 18-20, 2016 Transportation Summit - MPOAC & Floridians for Better Transportation**

The Executive Director briefly reviewed the upcoming agenda.

D. **Washington, D.C. visit**

The Executive Director and Commissioner Cookie Kennedy summarized their trip to meet with Senator Nelson and Representative Jolly to bring awareness about planning activities in Pinellas County and the region, particularly the enhancing beach community access emphasis area.

E. **City of St. Petersburg Resolution to Update Transportation Impact Fee Study**

The Executive Director outlined the resolution and the request to update the Transportation Impact Fee Study. He advised that staff is currently looking at how to best accomplish the update and will bring a recommendation back to the Board in the fall.

**F. BIG-C Waterborne Transportation Resolution**

The resolution was provided for reference, and the Executive Director again referenced the planned waterborne transportation forum.

**G. Correspondence, Fatalities Map and Draft PAC Action Sheet**

The fatalities map and draft PAC Action Sheet were provided for reference.

**H. Committee Vacancies**

There are currently no committee vacancies to report.

**I. Cancellation of August 2016 Forward Pinellas Meeting**

The next Forward Pinellas meeting will be held on September 13, 2016.

**J. Other**