



**Local Coordinating Board (LCB)  
MEETING AGENDA**

**February 18, 2020 – 9:15 A.M.**  
310 Court Street, 1<sup>st</sup> Floor Conf. Room  
Clearwater, FL 33756

**THE PLANNING COUNCIL AND METROPOLITAN PLANNING ORGANIZATION FOR PINELLAS COUNTY**

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- 1. CALL TO ORDER AND INTRODUCTIONS**
- 2. PUBLIC COMMENT PERTAINING TO ITEMS NOT ON THE AGENDA**
- 3. APPROVAL OF MINUTES – November 19, 2019**
- 4. BOARD ACTIONS CONCERNING THE TD PROGRAM**
- 5. ANNUAL APPROVAL OF LCB BYLAWS**
- 6. ANNUAL APPROVAL OF FEDERAL POVERTY GUIDELINES**
- 7. AMENDMENTS TO PSTA/NON-PROFIT AGENCY AGREEMENTS**
- 8. RESILIENT TAMPA BAY: TRANSPORTATION PRESENTATION**
- 9. HEALTHY STREETS PROGRAM PRESENTATION**
- 10. OTHER BUSINESS**
  - A. Tri-County Transportation Disadvantaged Subcommittee
  - B. Federal Transit Administration Section 5310 Grant Update
  - C. Community Transportation Coordinator (CTC) Update
  - D. Commission for the Transportation Disadvantaged (CTD) Update
  - E. Other
- 11. INFORMATIONAL ITEMS**
  - A. Trip/Expenditure Reports
  - B. Complaints and Commendations
- 12. PUBLIC COMMENT**
- 13. ADJOURNMENT**

***Public Workshop – 10:00 A.M.***

***(At this time, the meeting will break from the main agenda and follow the Public Workshop Agenda.  
After the Public Workshop, the regular meeting will resume.)***

**NEXT REGULARLY SCHEDULED LCB MEETING – May 19, 2020**

*Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact the Office of Human Rights, 400 South Fort Harrison Avenue, Suite 300, Clearwater, Florida 33756; [(727) 464-4062 (V/TDD)] at least seven days prior to the meeting.*

*Appeals: Certain public meetings result in actions taken by the public board, commission or agency that may be appealed; in such case persons are advised that, if they decide to appeal any decision made at a public meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*



**Local Coordinating Board (LCB)  
PUBLIC WORKSHOP**

**February 18, 2020 – 10:00 A.M.**  
310 Court Street, 1<sup>st</sup> Floor Conf. Room  
Clearwater, FL 33756

**THE PLANNING COUNCIL AND METROPOLITAN PLANNING ORGANIZATION FOR PINELLAS COUNTY**

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1. **CALL TO ORDER – Patricia Johnson, Chair**
2. **STAFF PRESENTATION ON THE TRANSPORTATION DISADVANTAGED PROGRAM**
3. **PUBLIC COMMENT**
4. **ADJOURNMENT**

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**Local Coordinating Board – February 18, 2020**

**2. Public Comment Pertaining to Items Not on the Agenda**



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**SUMMARY**

Anyone wishing to provide public comment on items not on the agenda may do so at this time. Each speaker will be given a maximum of five minutes.

**ACTION:** Information only

## **Local Coordinating Board – February 18, 2020**

### **3. Approval of Minutes – November 19, 2019**



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#### **SUMMARY**

The minutes of the November 19, 2019 meeting are attached for the LCB's review and approval.

Form 8B, Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers, is attached in the event a member of the LCB believes they have a conflict of interest with respect to any item(s) on the current agenda. This form is being provided under this item as any completed forms must be attached to the minutes of the LCB meeting.

**ATTACHMENT(S):** Minutes – November 19, 2019  
Form 8B

**ACTION:** Approve minutes

**DRAFT**  
**PINELLAS COUNTY LOCAL COORDINATING BOARD**  
**FOR THE TRANSPORTATION DISADVANTAGED PROGRAM**  
**MEETING MINUTES**  
**NOVEMBER 19, 2019**

The Pinellas County Local Coordinating Board for the Transportation Disadvantaged met on Tuesday, November 19, 2019 at 9:15 a.m. in the Forward Pinellas Conference Room, First Floor, 310 Court Street, Clearwater, Florida.

**MEMBERS PRESENT**

Patricia Johnson, Chair	Elected Official
Brian Scott, Vice Chair	Transportation Provider for Profit Representative
Joseph DiDomenico	Local Agency for Persons with Disabilities (Alt.)
Penelope (Penny) Barnard	Agency for Health Care Administration
Ivonne Carmona	Department of Children and Families
Ric Hartman	Over 60
Amanda Honingford	Department of Blind Services
Jason Martino	Florida Department of Elder Affairs
Priscilla McFadden	Juvenile Welfare Board
Zeffery Mims	Pinellas County Veterans Services
Dave Newell	FDOT
Don Shepherd	CareerSource Pinellas
Ross Silvers (ex officio)	PSTA
Loretta Statsick	Citizen Representative
Michael Taylor	Regional Agency for Persons with Disabilities

**MEMBERS ABSENT**

Heath Kirby	Local Medical Community
Jane Walker	Daystar Life Center

**OTHERS PRESENT**

Cory Gray	Pinellas County Planning
Mona Allen	Neighborly Care Transportation
Al Bartolotta	Forward Pinellas Staff
Robert Feigel	Forward Pinellas Staff
Maria Kelly	Forward Pinellas Staff

**1. CALL TO ORDER**

Chairperson Johnson called the meeting to order at 9:15 a.m. Those in attendance introduced themselves.

**2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

No comments were made under this item.

**3. APPROVAL OF MINUTES – September 17, 2019**

The meeting minutes were approved with no corrections. Brian Scott motioned approval; seconded by Dave Newell and it passed with a unanimous vote.

**4. BOARD ACTIONS CONCERNING THE TD PROGRAM**

Mr. Al Bartolotta, Forward Pinellas staff, stated the Forward Pinellas Board at its November 13, 2019 meeting approved the proposed amendments to the Transportation Disadvantaged Service Plan, relating to the committee follow-up which is item #8 on the agenda, and relating to passengers using non-profit transportation who do not meet the income qualifications but still qualify for services.

\*\* 9:20 - Ivonne Carmona arrived

**5. 2020 CENSUS COUNT IN PINELLAS COUNTY PRESENTATION**

Mr. Cory Gray with Pinellas County Planning shared a presentation with the committee on the 2020 Census Count in Pinellas County addressing issues about how the county's transportation disadvantaged community can participate to make sure the people they serve can be counted. Mr. Gray discussed the County's role in helping the Census Bureau to achieve a complete and accurate population count by forming the Complete Count Committee made up of Pinellas County volunteers and partners. The 2020 Census will be completed by survey forms that can be found online beginning April 1, 2020.

\*\* 9:30 – Penelope (Penny) Barnard and Don Shepherd arrived

Citizens should receive a notification by mail with a pin number and instructions on how to take the survey online. Mr. Gray also mentioned that if someone does not have access to the on-line census, by default, a paper census will be sent to the home address on file. Sixteen counties were undercounted in the 2010 census, which included lower income and disadvantaged persons in these neighborhoods. Through the Complete Count Committee, volunteers will canvas these under counted neighborhoods encouraging community members to take the survey and be counted. Mr. Gray asked committee members for their assistance in partnering with Pinellas County on the 2020 census by being vigilant in reminding clients, customers and riders to take the census and to be helpful in answering questions they may have. Questions were taken and appropriately answered.

\*\* 9:45 – Loretta Statsick arrived

**6. COMMUNITY TRANSPORTATION COORDINATOR REVIEW**

Mr. Robert Feigel, Forward Pinellas staff, gave a presentation reviewing the LCB subcommittee's findings for the Community Transportation Coordinator (CTC) evaluation. This review is done annually with the help of a subcommittee. The CTC review subcommittee met on November 6<sup>th</sup> at PSTA's offices and provided input into the report, discussing general questions, how the CTC works with its partner agencies and what is working, what is not working, etc. The annual operating report and surveys dominated most of the discussion. The presentation highlighted the recommendations for the CTC from the subcommittee. One of the findings with regard to getting better survey results is for PSTA to text the riders with a link to a survey. Many transportation disadvantaged riders may be on a limited minute phone program which could discourage them from completing the survey. TD Late Shift riders provide an email account and surveys are directed to the rider's email. Another suggestion was to ask riders to take a survey when they come in to renew their bus passes which could increase the number of surveys received. Another recommendation was that surveys should be multilingual to capture the non-English speaking riders. It was also suggested by the committee to strongly consider changing the name of this program from Transportation Disadvantaged to Transportation Advantaged, as many people find that being referred to as "disadvantaged" is offensive and demeaning. A motion was made by Brian Scott to send formal correspondence to the State Transportation Disadvantaged Office, by way of the Forward Pinellas Board to the CTD, requesting a change to the program name to Transportation Advantaged (just drop the "Dis"). It was seconded by Amanda Honingford and passed with a unanimous vote. The subcommittee recommendation regarding the Annual Operating Report (AOR) was to ask the transportation provider agencies to provide more in-depth data to the CTC so they could make more accurate yearly comparisons on the performance of the TD Program. Discussion ensued, and questions were taken and appropriately answered. Brian Scott made a motion to approve/accept the CTC evaluation. It was seconded by Don Shephard and it passed with a unanimous vote.

**8. TRANSPORTATION DISADVANTAGED SERVICE PLAN (TDSP) FOLLOW-UP**

Mr. Feigel shared with the committee that the CTD reviewed the proposed amendments that came before the committee in September and worked with PTSA staff to provide additional clarification on the eligibility requirements for the services provided by the non-profit agencies. The proposed amendments were approved by the Forward Pinellas Board at its November 13, 2019 meeting. This final version with amended language went before the LCB for approval. Amanda Honingford made a motion that the LCB approve the TDSP amendment, which was seconded by Ric Hartman. A roll call vote was conducted as follows:

Penelope Barnard	Yes
Ivonne Carmona	Yes
Joseph DiDomenico	Yes
Ric Hartman	Yes
Amanda Honingford	Yes
Jason Martino	Yes
Pricilla McFadden	Yes
Zeffery Mims	Yes
Dave Newell	Yes
Brian Scott	Yes
Don Shepherd	Yes
Loretta Statsick	Yes
Michael Taylor	Yes
Patricia Johnson (Chair)	Yes

The vote passed unanimously.

#### 7. **ANNUAL OPERATING REPORT FOLLOW-UP**

The Board was reminded that this item came before the committee in September with inaccurate data, based on changes at the state level with a New AOR Data Collection System. These changes did not enable PSTA to compile accurate and complete data or provide comparisons with AOR data from previous years. PSTA has since adjusted the numbers on the new forms to reflect corrections made to the information in the new statewide data system and assured there should be no issues with next year's comparisons. Questions were taken and appropriately answered.

#### 9. **2020 MEETING SCHEDULE**

Next year's meeting schedule was informational only. A calendar invite will be sent to all committee members to lock in their calendars.

#### 10. **OTHER BUSINESS**

##### A. **Tri-County Transportation Disadvantaged Project**

Updates for the Tri-County Transportation Disadvantaged Project ties in with the CTD update. Staff met at PSTA on October 26<sup>th</sup>, for a Mobility Management Concept discussion for Advantage Ride. The LCB received a presentation for the pilot project on that in February 2018. With the current funding being insufficient to meet the demand for Advantage Ride, the CTD Executive Director David Darm wanted to hear some ideas from staff in Pinellas County on transportation coordination management and mobility perspectives. Advantage Ride is ending on December 31, 2019.

##### B. **Federal Transit Administration Section 5310 Grant Update**

Dave Newell, FDOT, provided an update to the committee. FDOT held a successful workshop on October 9<sup>th</sup>, 2019 with 25 to 30 agencies attending for instruction on new procedures and how to apply, with applications due January 15, 2020. Awards for this year were delayed, but letters will go out before the end of November.

##### C. **CTC Update**

Ross Silvers, PSTA, provided an update to the committee. PSTA was awarded funds for two grants. One of them was the Innovation and Service Development Grant from the TD Commission, which possibly replaces the Mobility Enhancement Grant. The second grant was for TD Direct Connect which is a PSTA service to help people get to and from bus stops in their community if the bus stop is too far to walk to. This grant subsidizes the rider's payment for that service.

**D. CTD Update**

People using the Mobility on demand service pilot program must be Dart eligible. The federal grant ends in January.

Veterans Transportation relies on volunteer services to transport veterans to and from Bay Pines Medical Center.

**E. Other**

No additional information at this time.

**11. INFORMATIONAL ITEMS**

**A. Trip Expenditure Reports**

The trip/expenditure reports are in the agenda packet.

**B. Complaints and Commendations**

There were no complaints

**12. PUBLIC COMMENT**

There was no public comment

**13. ADJOURNMENT**

The meeting adjourned at 11:02 a.m. The next LCB meeting is February 18, 2020.



# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE
MAILING ADDRESS	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:
CITY <span style="float: right;">COUNTY</span>	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTEE

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a “relative” includes only the officer’s father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A “business associate” means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

**IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:**

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

## APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

## DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, \_\_\_\_\_, hereby disclose that on \_\_\_\_\_, 20 \_\_\_\_\_:

(a) A measure came or will come before my agency which (check one)

\_\_\_ inured to my special private gain or loss;

\_\_\_ inured to the special gain or loss of my business associate, \_\_\_\_\_;

\_\_\_ inured to the special gain or loss of my relative, \_\_\_\_\_;

\_\_\_ inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or

\_\_\_ inured to the special gain or loss of \_\_\_\_\_, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

\_\_\_\_\_  
Date Filed

\_\_\_\_\_  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

## **Local Coordinating Board – February 18, 2020**

### **4. Board Actions Concerning the TD Program**

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#### **SUMMARY**

The Forward Pinellas Board approved the Community Transportation Coordinator Annual Evaluation at its February 12, 2020 meeting. At the January 8, 2020 meeting, the board approved Emily Hughart as Penelope Barnard's replacement as the primary representative for the Agency for Healthcare Administration. The board also received the attached letter from the LCB requesting that the CTD and local legislative delegation consider changing the name of the Transportation Disadvantaged Program to the "Transportation Advantaged Program."

**ATTACHMENT(S):** Letter from the LCB to the Florida CTD and local legislative delegation

**ACTION:** None required; informational item



December 18, 2019

David Darm, Director  
Florida Commission for the Transportation Disadvantaged  
605 Suwannee Street, MS-49  
Tallahassee, Florida 32399-0450

Dear Mr. Darm:

As the designated official planning agency for the Pinellas County Transportation Disadvantaged (TD) Program, Forward Pinellas recently completed its annual Community Transportation Coordinator (CTC) evaluation with the assistance of an LCB-appointed subcommittee. The CTC for the Pinellas County TD Program is the Pinellas Suncoast Transit Authority (PSTA).

The evaluation assessed PSTA's compliance with Chapter 427, Florida Statutes, and Rule 41-2, Florida Administrative Code and local quality assurance standards. It also included on-site inspections of provider vehicles and records and a survey of program users who shared their experiences and level of satisfaction with the services they received. No issues or concerns were identified with regard to PSTA's compliance with program requirements or standards.

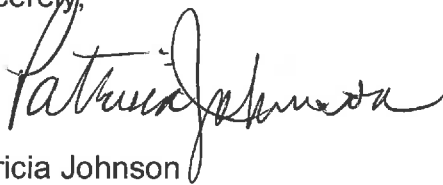
However, users of the program raised an objection to the use of the term "disadvantaged" in the name of the program. They see the term as offensive to the people served by the program. The survey respondents who shared their opinions on this issue further explained that they did not see themselves as being disadvantaged in any way (e.g., physically, mentally, financially, etc.) and did not want to be labeled as such. This is a concern that has been raised in previous CTC evaluations. It is also important to note that feedback received from program users indicated that they prefer to see themselves in a more positive light and that they appreciate the program for providing them with transportation opportunities that are advantageous to them regardless of disability, age or income.

The findings resulting from the evaluation were presented to the LCB at its November 19, 2019 meeting. The issue regarding the term "disadvantaged" was discussed at length, and several members shared the concerns raised by the survey respondents. Following discussion, the LCB voted to approve the draft CTC Evaluation report and to seek consideration of a request to change the name of the TD Program to the "Transportation Advantaged Program." They felt this

would be a way to depict the program in a more positive light, recognizing the opportunities it provides for people to enjoy a better quality of life and a more independent lifestyle.

Based on the information presented here, the Pinellas County Local Coordinating Board requests that the CTD and local legislative delegation consider changing the name of the Transportation Disadvantaged Program to "Transportation Advantaged Program." This would not only be more respectful to the people it serves, but would also be a more fitting description of the benefits it provides. Feel free to contact me or Mr. Robert Feigel, Forward Pinellas staff, if further information is needed.

Sincerely,

A handwritten signature in black ink, appearing to read "Patricia Johnson". The signature is fluid and cursive, with a large initial "P" and "J".

Patricia Johnson  
Chair, Pinellas County Local Coordinating Board

cc: Pinellas Legislative Delegation Members  
Forward Pinellas Board  
Brian Lowack, Pinellas County Intergovernmental Liaison  
Brad Miller, Pinellas Suncoast Transit Authority CEO

## Local Coordinating Board – February 18, 2020

### 5. Annual Approval of LCB Bylaws



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#### **SUMMARY**

The Commission for the Transportation Disadvantaged (CTD) requires that the Local Coordinating Board review and approve its bylaws annually. The current set of bylaws was approved in February 2019. Proposed changes are included in the attached bylaws on page three for clarification purposes.

**ATTACHMENT(S):** Proposed revised bylaws

**ACTION:** Approve LCB bylaws, with the changes as discussed by the LCB

**FORWARD PINELLAS, as the PINELLAS COUNTY  
METROPOLITAN PLANNING ORGANIZATION,  
TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD**

**BYLAWS**

SECTION I:            NAME

The name of the Board shall be the Pinellas County Metropolitan Planning Organization Transportation Disadvantaged Local Coordinating Board, hereinafter referred to as the Local Coordinating Board (LCB).

SECTION II:           PURPOSE

In accordance with Chapter 427.0157, Florida Statutes, and Rule 41-2.012, Florida Administrative Code, the purpose of the Local Coordinating Board is to:

1. Develop local service needs; and
2. Provide information, advice, and direction to the Community Transportation Coordinator on the coordination of services to be provided to the transportation disadvantaged through the Florida Coordinated Transportation System (FCTS).

SECTION III:         DEFINITIONS

A. Local Coordinating Board

According to Chapter 427.011(7), Florida Statutes, the Local Coordinating Board is defined as:

"An advisory entity in each designated service area composed of representatives appointed by the metropolitan planning organization, or designated official planning agency, to provide assistance to the community transportation coordinator relative to the coordination of transportation services."

B. Designated Official Planning Agency

According to Rule 41-2.002(3), the Designated Official Planning Agency is defined as:

"The official body or agency designated by the Commission to fulfill the functions of transportation disadvantaged planning in areas not covered by a Metropolitan Planning Organization. The Metropolitan Planning Organization shall serve as the designated official planning agency in areas covered by such organizations."

In Pinellas County, the Designated Official Planning Agency is the Forward Pinellas, in its role as the Pinellas County Metropolitan Planning Organization (hereinafter referred to as the MPO).

C. Designated Service Area

According to Rule 41-2.002(4), the designated service area is defined as:

"A geographical area recommended by a designated official planning agency, subject to approval by the Commission, which defines the community where coordinated transportation services will be provided to the transportation disadvantaged."

SECTION IV: LOCAL COORDINATING BOARD MEMBERSHIP

The voting membership of the Local Coordinating Board shall be constituted as defined in Rule 41-2.012. Members shall be appointed to the Local Coordinating Board according to the procedures prescribed below. Appointments shall be approved by the Forward Pinellas Board.

A. Appointment of Agency/Group Members

Each agency or group, as defined in Rule 41-2.012, represented on the Local Coordinating Board shall recommend appointment from that agency's staff one person to act as a voting member of the Local Coordinating Board on its behalf.

B. Appointment of Non-Agency/Group Members

The MPO shall develop appropriate procedures to select persons appointed to the Local Coordinating Board as non-agency/group members.

SECTION V: OFFICERS

A. Chairperson

The MPO shall appoint an elected official to serve as the official Chairperson to preside at all Local Coordinating Board meetings. The Chairperson shall serve until replaced by the Designated Official Planning Agency.



B. Vice Chairperson

The Vice Chairperson shall be elected by a majority vote of a quorum of the members of the Local Coordinating Board. The Vice Chairperson shall serve a term of one year starting with the first meeting after the election.

In the event of the Chairperson's absence, the Vice Chairperson shall assume the duties of the Chairperson and conduct the meeting.

SECTION VI: TERMS OF THE APPOINTMENT

Except for the Chairperson and state agency representatives, the members of the Board shall be appointed for three (3) year staggered terms with initial membership being appointed equally for one, two, and three years.

SECTION VII: ATTENDANCE

The absence of any Local Coordinating Board member from three consecutive meetings shall cause the following actions to be taken:

1. If the member is a representative of an agency as mandated by Florida Statute Chapter 427, written correspondence shall be sent to the respective agency from the Chairperson of the Local Coordinating Board requesting attention to excessive absences of the representative in question.
2. If the member is a private citizen representative or otherwise not affiliated with any mandated agency member, the appointment of said member shall be reviewed by the Designated Official Planning Agency for reconsideration and possible removal from the Local Coordinating Board.

All agency representatives shall appoint at least one alternate to attend meetings of the Local Coordinating Board in their absence. Alternates may replace agency representatives who are no longer on the LCB. Alternates may continue to represent the agency if the agency representative position is temporarily vacant. For the purposes of attendance, agency representatives shall be considered ~~to be~~ present when represented by their alternate. Any LCB member may have an alternate or multiple alternates. The list of alternates will be maintained by Forward Pinellas.

Attendance by telephone shall be permissible under extraordinary circumstances. LCB members can participate and vote in meetings via conference call, ~~however,~~ but a physical quorum must be physically present in order for the LCB to vote on action items. If there is a physical quorum present and an LCB member is voting by telephone, the LCB member must clearly announce his/her name and position on the motion.

There shall be no provisions for excused absences.

SECTION VIII: BYLAWS AND PARLIAMENTARY PROCEDURES

The Local Coordinating Board shall annually review, update if necessary, and adopt its Bylaws. The Coordinating Board will conduct business using the Chairman's Rules, wherein all questions of parliamentary procedure are determined by the Chairperson of the Coordinating Board, unless overturned by a majority vote of the Coordinating Board members present.

SECTION IX: DUTIES

A. Chapter 427.0157, Florida Statutes

According to Chapter 427.0157, Florida Statutes, the Board has the following duties:

1. Review and approve the Transportation Disadvantaged Service Plan, including the memorandum of agreement, prior to submittal to the Commission.
2. Evaluate services provided in meeting the approved plan.
3. In cooperation with the Community Transportation Coordinator, review and provide recommendations to the commission on funding applications affecting the transportation disadvantaged.
4. Assist the Community Transportation Coordinator in establishing eligibility guidelines and priorities with regard to the recipients of nonsponsored transportation disadvantaged services that are purchased with Transportation Disadvantaged Trust Fund monies.
5. Review coordination strategies for transportation disadvantaged services in the area to seek innovative ways to increase ridership to a broader population by improving: a) cost effectiveness; b) efficiency; c) safety; and d) types and hours of service.
6. Evaluate multicounty or regional transportation opportunities
7. Work cooperatively with regional workforce boards established in Chapter 445 to provide assistance in the development of innovative transportation services for participants in the welfare transition program.

B. Rule 41-2.

In addition to these duties, Rule 41-2.012 and Rule 41-2.008 provides for additional duties as follows:

1. Maintain official meeting minutes, including an attendance roster, reflecting official actions and provide a copy of same to the Commission and the Chairperson of the Designated Official Planning Agency.
2. Annually, provide the Designated Official Planning Agency with an evaluation of the Community Transportation Coordinator's performance in general and relative to Insurance, Safety Requirements and Standards as referenced in Rule 41-2.006, FAC, and the performance results of the most recent TDSP. As part of the CTC's performance, the LCB shall also set an annual percentage goal increase (or establish a percentage) for the number of trips provided within the system to be on public transit. This evaluation will be submitted to the Commission subsequent to approval by the LCB. The designation solely of the CTC may be considered a substitution for the annual evaluation.
3. Appoint a Grievance Committee to serve as a mediator to hear and investigate grievances, from agencies, users, transportation operators, potential users of the system, and the CTCs in the designated service area, and make recommendations to the Local Coordinating Board or to the Commission, when local resolution cannot be reached to address the grievance. The LCB shall establish a process and procedure to provide regular opportunities for issues to be brought before such committee and to address them in a timely manner in accordance with the Commission's Local Grievance Guidelines. Rider brochures or other documents provided to users or potential users of the system shall provide information about the complaint and grievance process including the publishing of the Commission's TD Helpline service when local resolution has not occurred. All materials shall be made available in accessible formats upon request by a citizen. Members appointed to the committee shall be voting members of the LCB. [41-2.012(5)(c), F.A.C.]. The Expedited Appeal Committee should be comprised of a minimum of three members, should not include more than one LCB Member, and no person who was involved in the original decision on the action taken. All expedited appeals must be resolved within 72 hours of receiving the appeal request.
4. Annual review of coordination contracts should be conducted by the Coordinating Board to advise the CTC whether the continuation of said contract provides the most cost effective transportation available.

#### C. Conflicts of Interest

##### 1. Voting Conflicts

If a member of the Forward Pinellas Board or its advisory committees declares a

voting conflict pursuant to Section 112.3143, Florida Statutes on a matter before the Forward Pinellas Board or its advisory committees, that member may no longer participate in that matter before the Forward Pinellas Board, and local government board that has a member of Forward Pinellas on it, or any other committee of Forward Pinellas. For the purposes of this subsection, the term “participate” means any attempt to influence the decision by oral or written communication, whether made by the member of Forward Pinellas or its advisory committee or at the member’s direction.

In the event a Board member has a conflict of interest, they are required to complete Form 8B – Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers and turn it into Forward Pinellas staff for insertion in the minutes of the meeting where said conflict existed, in compliance with Section 112.3143, Florida Statutes.

## 2. Lobbying Policy

Lobbying of evaluation committee members, Forward Pinellas staff, or elected officials regarding Requests for Proposals, Requests for Qualifications, bids, or contracts during the pendency of bid protest by the bidder/proposer/ protestor, or any member of the bidder’s/proposer’s/protestor’s staff, an agent of the bidder/proposer/protestor, or any person employed by the legal entity affiliated with or representing an organization that is responding to the Requests for Proposal, Requests for Qualification, bid or contract, or has a pending bid protest is strictly prohibited either upon advertisement or on a date established by Forward Pinellas and shall be prohibited until either an award is final or the protest is finally resolved by the Forward Pinellas Board or Executive Director, provided, however, nothing herein shall prohibit a prospective bidder/proposer from contacting the Forward Pinellas staff to address situations such as clarification and/or questions related to the procurement process. For purposes of this provision, lobbying activities shall include but not be limited to influencing or attempting to influence action or non-action in connection with any Requests for Proposals, Requests for Qualifications, bid or contract through direct or indirect oral or written communication or an attempt to obtain goodwill of persons and/or entities specified in this provision. Such action may cause any Requests for Proposals, Requests for Qualifications, bid, or contract to be rejected.

**SECTION X:           MEETINGS AND NOTICES**

In accordance with Rule 41-2.012, the Local Coordinating Board shall hold regular meetings at least once a quarter, duly noticed as prescribed by law, to the public and membership no less than three days prior to the meeting date.

The Chairperson of the Local Coordinating Board may, at his or her discretion, convene an emergency meeting of the Local Coordinating Board with no less than three days written notice to the public and membership.

Meetings held by subcommittees and work groups appointed by the Chairperson of the Local Coordinating Board shall be subject to the above requirements of public notice.

The Local Coordinating Board shall annually hold, at a minimum, one public hearing for the purpose of receiving input on unmet needs or any other areas that relate to the local transportation services.

**SECTION XI:           QUORUM**

There shall be a quorum for conducting business at meetings. A quorum is defined as a majority of all Local Coordinating Board members.

**6. Annual Approval of Federal Poverty Guidelines**

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**SUMMARY**

The Pinellas County TD Program uses the Federal Poverty Guidelines, published by the United States Department of Health and Human Services, to determine whether an individual qualifies for the TD Program. An individual's monthly household income must be at or below 150% of the federal poverty level to qualify for TD Program services. Each year, the updated guidelines are presented to the LCB for review and approval. A table showing incomes calculated at 150 percent of the Federal Poverty for 2020 and 2019 is provided below:

150% of the 2020 Federal Poverty Guidelines

Persons in Family/ Household	2020 Gross Yearly Income Limit	2020 Gross Monthly Income Limit	2019 Monthly Income Limit for Comparison
1	\$19,140	\$1,595.00	\$1,561.25
2	\$25,860	\$2,155.00	\$2,113.75
3	\$32,580	\$2,715.00	\$2,666.25
4	\$39,300	\$3,275.00	\$3,218.75
5	\$46,020	\$3,835.00	\$3,771.25
6	\$52,740	\$4,395.00	\$4,323.75
7	\$59,460	\$4,955.00	\$4,876.25
8	\$66,180	\$5,515.00	\$5,428.75
For each additional person	\$6,720	\$560.00	\$552.50

**ATTACHMENT(S):** None

**ACTION:** Approve 2020 Federal Poverty Guidelines as shown in the above table for use in qualifying TD Program Applicants

**7. Amendments to Non-Profit Agency Agreements**

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**SUMMARY**

As the Community Transportation Coordinator (CTC), the Pinellas Suncoast Transit Authority (PSTA) operates and manages the Transportation Disadvantaged (TD) Program based on a set of agreements that determine its scope of services, responsibilities and funding arrangements. One such agreement is between PSTA and operators that receive funding to provide TD trips.

The LCB is responsible for reviewing and approving these agreements and associated amendments to ensure they are consistent with the goals and objectives of the TD Program. PSTA, as the CTC, is responsible for monitoring the terms of the agreements, including those with non-profit agencies that arrange for their own transportation. These agencies include Lighthouse of Pinellas, Inc., Neighborly Care Network, PARC, and ARC Tampa Bay. Amendments to these agreements are necessary to update the service rates to reflect what was approved by the LCB at its meeting on May 21, 2019. The amended rates are shown in the table below. A sample agreement including the amended rate changes is attached.

<b>TYPE OF SERVICE TO BE PROVIDED</b>	<b>UNIT</b>	<b>COST PER UNIT</b>
<b>Ambulatory</b>	<b>Trip</b>	<b>\$20.60</b>
<b>Wheel Chair</b>	<b>Trip</b>	<b>\$35.32</b>
<b>Group</b>	<b>Trip</b>	<b>\$10.63</b>

At the May meeting, the LCB will review the full list of operators and coordination contractors that PSTA enters into agreements with as the CTC for the TD Program and review the new rate model and resulting rates.

**ATTACHMENT(S):** Sample agreement showing proposed amendments to service rates

**ACTION:** Approve amendments to PSTA agreements with non-profit agencies

**SECOND AMENDMENT**

**BETWEEN  
PINELLAS SUNCOAST TRANSIT AUTHORITY  
AND  
NEIGHBORLY CARE NETWORK, INC.  
CTC FUNDING AGREEMENT**

This Second Amendment ("Second Amendment") made and entered into the \_\_\_\_ day of \_\_\_\_\_, 2020 (the "Effective Date"), shall amend and supplement that certain CTC Funding Agreement entered into by and between **Pinellas Suncoast Transit Authority**, an independent special district acting as the Community Transportation Coordinator for Pinellas County pursuant to chapter 427, Florida Statutes (the "CTC"), and **Neighborly Care Network, Inc.**, a Florida non-profit corporation (the "Contractor")(collectively, the "Parties"), effective July 1, 2018, as first amended by the First Amendment entered on July 1, 2019 (collectively, the "Agreement").

**WHEREAS**, unless otherwise defined in this Second Amendment, all capitalized terms used in this Second Amendment shall have the meaning defined in the Agreement; and

**WHEREAS**, the Parties desire to amend the Agreement to revise the funding contributions in Exhibit B.

**NOW THEREFORE**, in consideration of the mutual promises and agreements set forth herein, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties agree as follows:

1. **Recitals.** The above recitals are true and correct and incorporate herein by reference.
2. **Exhibit B.** Exhibit B to the Agreement shall be amended and replaced with the Second Amended Exhibit B which is attached to this Second Amendment and incorporated herein by reference. All references to Exhibit B throughout the Agreement shall be deemed to refer to the Second Amended Exhibit B as attached to this Second Amendment.
3. **Effective Date.** This Second Amendment shall be effective as of the Effective Date. All other provisions of the Agreement shall remain unchanged and in full force and effect. All amounts expended under the Agreement prior to this Second Amendment shall be considered cumulative and part of the amended funding contributions, and the amendment of the funding contributions by this Second Amendment shall not be construed as a renewal of or addition to the funding contribution amounts set forth in the original Agreement.

[Remainder of this page intentionally left blank – signature page and exhibits follow]



**SECOND AMENDMENT**

**BETWEEN  
PINELLAS SUNCOAST TRANSIT AUTHORITY  
AND  
NEIGHBORLY CARE NETWORK, INC.  
CTC FUNDING AGREEMENT**

**IN WITNESS WHEREOF**, the Parties have caused this Second Amendment to be executed by their duly authorized representatives as of the Effective Date.

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**NEIGHBORLY CARE NETWORK, INC.**

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Name Title

**PSTA**

By: \_\_\_\_\_  
Signature

Brad Miller, Chief Executive Officer  
Name Title

**ATTEST:**

By: \_\_\_\_\_  
Rachael Cappolla, Executive Assistant

**Reviewed and approved:**

By: \_\_\_\_\_  
General Counsel

**SECOND AMENDED EXHIBIT B  
PROGRAM BUDGET AND CASH FLOW  
FOR NON-SPONSORED AND SPONSORED TRANSPORTATION**

This Second Amended Exhibit B forms an integral part of the Agreement to which it is attached, by and between the Pinellas Suncoast Transit Authority acting as the Community Transportation Coordinator (the CTC) and **Neighborly Care Network, Inc.** (the Contractor) effective July 1, 2018, as first amended by the First Amendment entered on July 1, 2019 and the Second Amendment entered into on \_\_\_\_\_, 2020.

**I. PROGRAM COST:**

All estimated program costs shall conform to eligible costs as indicated by Chapter 427, F.S., and Rule 41-2, F.A.C., the most current Commission policies, the approved Grant Application, and the TDSP, as amended.

**II. FARE STRUCTURE**

Providers will be paid based on the number of one-way passenger trips provided, one-way trip mileage, and number of group trips, where applicable. All mileage calculations will be rounded off to the nearest mile.

The match shall be withheld from the Contractor's non-sponsored reimbursement check.

**Source of Funds - Annual (Approximate):**

- |    |   |                            |
|----|---|----------------------------|
| 1. | PSTA/Community Transportation Coordinator/State Funds up to | (90%) \$332,045.00         |
|    | Local Cash Match  | (10%) \$36,893.88          |
|    | <b>Total Project Cost:</b>                                  | <b>(100%) \$368,928.88</b> |

**Pinellas County Transportation Disadvantaged Service Plan  
2019-2020**

TYPE OF SERVICE TO BE PROVIDED	UNIT	COST PER UNIT
<b>Ambulatory</b>	<b>Trip</b>	<b>\$20.60</b>
<b>Wheel Chair</b>	<b>Trip</b>	<b>\$35.32</b>
<b>Group</b>	<b>Trip</b>	<b>\$10.63</b>

**8. Resilient Tampa Bay: Transportation**

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**SUMMARY**

The Tampa Bay area is one of the most vulnerable regions in the country, experiencing frequent storm events, persistent flooding, and sea level rise. Forward Pinellas, the Hillsborough and Pasco Metropolitan Planning Organizations (MPOs), Tampa Bay Regional Planning Council, and the Florida Department of Transportation District 7 were awarded a Federal Highway Administration (FHWA) Resilience and Durability to Extreme Weather grant in 2018. The grant enables agencies to work collaboratively to develop strategies to prepare for potential extreme weather risks while protecting the regional transportation system.

Since residents of all ages with special needs, those without transportation, and the elderly require extra attention and preparation in order to stay protected in weather emergencies, the scope of this study included criteria related to concentrations of transportation disadvantaged individuals. The LCB received a Resilient Tampa Bay: Transportation presentation at its May 2019 meeting. The study was completed later that year.

A draft of the Resilient Tampa Bay: Transportation Study is provided at the link below:

[http://forwardpinellas.org/wp-content/uploads/2020/01/8a-DraftFinalReport\\_Resilient-Tampa-Bay.pdf](http://forwardpinellas.org/wp-content/uploads/2020/01/8a-DraftFinalReport_Resilient-Tampa-Bay.pdf)

Forward Pinellas staff will provide an overview of the completed study

**ATTACHMENT(S):** Resilient Tampa Bay: Transportation Study Infographic

**ACTION:** None, informational item only

# Strengthening the Resilience of Our Regional Transportation Network

The Tampa Bay region is an important state economic hub and is also one of the most vulnerable areas in the country to extreme weather events. Many roads and bridges in the Tampa Bay region are susceptible to flooding because they are in areas of low elevation, cross flood zones, and run near to the coast.

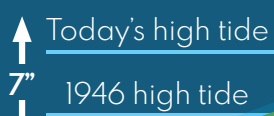
However, with advanced planning and innovative engineering, there are many steps we can take to enhance the resilience of our roads and support the safety and prosperity of our communities.

## What's the Concern?

Weather patterns and climate projections indicate that flood risks are increasing:

### Sea Level Rise

Since 1946, the Tampa Bay area has seen over 7 inches of sea level rise, and that rate is expected to increase.



### Storm Surge

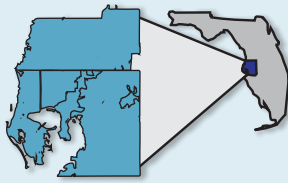
Mexico Beach, Pier, FL, recorded a 14-foot storm surge during Hurricane Michael in 2018.

### Inland Flooding

Flooding has increased in the Southeast. For example, four major inland flood events occurred in 2014 - 2016 alone, causing billions of dollars in damages and loss of life.

## The Tampa Bay Area Has:

- 1,000+ miles of shoreline
- Nearly 3 million residents
- 58% of population in flood zones



## Within the Three Counties, It Is Projected That:

- 9 inches of rain over 24 hours would potentially impact

12% of roads

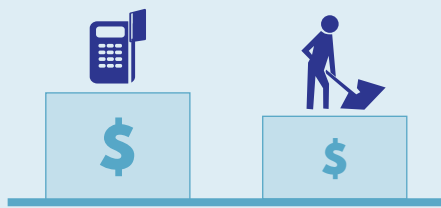
and

- A category 3 hurricane with high sea level rise would potentially impact

28% of roads

## Over 14 Days of Network Disruption:

Economic losses are more than the cost of high priority road upgrades.



## Why Transportation?

Roads are critical to the safety and prosperity of our community, and we need to prepare our region to be resilient in the face of various climate hazards.



Flooded roads create challenges, including for getting to work, school, businesses, and other routine activities, which can mean lost income, lost time, and other hardships.



Impassable roads can restrict access to emergency services and evacuation routes, which place lives in danger.



Damaged transportation infrastructure, such as washed out roads, create longer-term disruptions and increase repair and overall maintenance costs.

## How to Create a Resilient Transportation Network

Example methods:

### Create barriers

such as wetlands and sea walls to protect against storm surge

### Elevate roads above flood levels

Strengthen infrastructure to increase durability, such as hardening shoulders and improving bases of roads to resist erosion

### Improve drainage to help roads shed water more quickly

Plan procedures and allocate resources to make recovery faster

## Resilient Tampa Bay Transportation Pilot

The pilot is a joint initiative between the Hillsborough, Pinellas, and Pasco Metropolitan Planning Organizations, Tampa Bay Regional Planning Council, and the Florida Department of Transportation District 7. With public input, the project has used federal funding to:



Review scenarios that are likely to impact the region's transportation network over the next 25+ years



Recommend steps to enhance resilience and durability of our roadways



Identify areas at highest risk of flooding



Determine costs and benefits to assist regional decision making

Learn more about the Resilient Tampa Bay Transportation Pilot and its recommendations:

[www.resilienttampabay.org](http://www.resilienttampabay.org)

**9. Healthy Streets Program**

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**SUMMARY**

LCB Member, Ric Hartman is spearheading the development of a community-based Healthy Streets Program. The main goal of the program is a safer transportation system for all roadway users by collecting survey data from selected demographic segments of the population regarding their road use behavior and knowledge of various facets of the transportation system such as traffic laws, road signs and signals. Analysis of this data can lead to improvements in engineering, enforcement, education and encouragement strategies and a safer transportation system.

When it comes to traffic safety, the most vulnerable road users include pedestrians, bicyclists and transit users. Because they often do not have access to a personal automobile, traditionally underserved populations are typically among this group of vulnerable road users. Many underserved populations are represented by the members and organizations on the LCB. For that reason, the first Healthy Streets Program presentation is to the LCB in order to seek feedback about the unique challenges faced by users of the transportation system they represent.

Ric Hartman will give an interactive presentation introducing the Healthy Streets Program and will answer any related questions.

**ATTACHMENT(S):** None

**ACTION:** None Required, Informational Item Only

**10. Other Business**

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**SUMMARY**

**A. Tri-County Transportation Disadvantaged Subcommittee**

Forward Pinellas staff will provide an update on the TC TD subcommittee.

**B. Federal Transit Administration Section 5310 Grant Update**

The Florida Department of Transportation (FDOT) administers the Section 5310 Grant and will provide a brief update.

**C. Community Transportation Coordinator (CTC) Update**

PSTA will provide an update on recent activities.

**D. Commission for the Transportation Disadvantaged (CTD) Update**

Forward Pinellas staff will provide a Commission for the Transportation Disadvantaged update.

**E. OTHER**

**ATTACHMENT(S):** None

**11. Informational Items**

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**SUMMARY**

**A. Trip/Expenditure Reports**

The trip/expenditure reports are attached.

**B. Complaints and Commendations**

PSTA received one TD Program complaint from a customer who no longer was eligible to receive a reduced-fare bus.

No commendations were received.

**ATTACHMENT(S):** Trip/Expenditure Reports







TD REIMBURSEMENT REQUESTS 2019/2020

	NCN	PARC	ARC-TB	LIGHTHOUSE	BROKERED*	TOTAL AMT SPENT	AMT INVOICED CTD	MONTHLY DIFFERENCE	CUMULATIVE BALANCE
START	\$404,375.00	\$157,000.00	\$157,000.00	\$6,221.00	\$1,755,538.08	\$2,480,134.08			
JULY	\$13,467.44	\$28,900.29	\$13,083.33	\$329.60	\$328,484.60	\$384,265.26	\$274,124.00	<b>-\$110,141.26</b>	-\$110,141.26
BALANCE	\$390,907.56	\$128,099.71	\$143,916.67	\$5,891.40	\$1,427,053.48	\$2,095,868.82			
AUGUST	\$16,235.03	\$16,488.43	\$11,835.00	\$329.60	\$341,805.41	\$386,693.47	\$273,828.00	<b>-\$112,865.47</b>	-\$223,006.73
BALANCE	\$374,672.53	\$111,611.28	\$132,081.67	\$5,561.80	\$1,085,248.07	\$1,709,175.35			
SEPTEMBER	\$17,711.62	\$16,695.47	\$11,835.00	\$329.60	\$335,944.07	\$382,515.76	\$273,828.00	<b>-\$108,687.76</b>	-\$331,694.49
BALANCE	\$356,960.91	\$94,915.81	\$120,246.67	\$5,232.20	\$749,304.00	\$1,326,659.59			
OCTOBER	\$35,745.88	\$17,916.43	\$11,835.00	\$494.40	\$344,024.05	\$410,015.76	\$273,828.00	<b>-\$136,187.76</b>	-\$467,882.25
BALANCE	\$321,215.03	\$76,999.38	\$108,411.67	\$4,737.80	\$405,279.95	\$916,643.83			
NOVEMBER	\$41,625.05	\$19,512.19	\$11,835.00	\$82.40	\$329,380.46	\$402,435.10	\$273,828.00	<b>-\$128,607.10</b>	-\$596,489.35
BALANCE	\$279,589.98	\$57,487.19	\$96,576.67	\$4,655.40	\$75,899.49	\$514,208.73			
DECEMBER	\$42,868.49	\$18,839.68	\$11,835.00	\$0.00	\$329,177.88	\$402,721.05	\$273,828.00	<b>-\$128,893.05</b>	-\$725,382.40
BALANCE	\$236,721.49	\$38,647.51	\$84,741.67	\$4,655.40	-\$253,278.39	\$111,487.68			
JANUARY							\$273,828.00	<b>\$273,828.00</b>	-\$451,554.40
BALANCE	\$236,721.49	\$38,647.51	\$84,741.67	\$4,655.40	\$574,693.69	\$111,487.68			
FEBRUARY							\$273,828.00	<b>\$273,828.00</b>	-\$177,726.40
BALANCE	\$236,721.49	\$38,647.51	\$84,741.67	\$4,655.40	\$574,693.69	\$111,487.68			
MARCH							\$273,828.00	<b>\$273,828.00</b>	\$96,101.60
BALANCE	\$236,721.49	\$38,647.51	\$84,741.67	\$4,655.40	\$574,693.69	\$111,487.68			
APRIL							\$273,828.00	<b>\$273,828.00</b>	\$369,929.60
BALANCE	\$236,721.49	\$38,647.51	\$84,741.67	\$4,655.40	\$574,693.69	\$111,487.68			
MAY							\$273,828.00	<b>\$273,828.00</b>	\$643,757.60
BALANCE	\$236,721.49	\$38,647.51	\$84,741.67	\$4,655.40	\$169,338.80	\$111,487.68			
JUNE							\$273,828.00	<b>\$273,828.00</b>	<b>\$917,585.60</b>
BALANCE	\$236,721.49	\$38,647.51	\$84,741.67	\$4,655.40	\$169,338.80	<b>\$111,487.68</b>			
END						0			
	\$167,653.51	\$118,352.49	\$72,258.33	\$1,565.60	\$2,008,816.47	\$2,368,646.40	\$3,286,232.00		

TD REIMBURSEMENT REQUESTS 2018/2019

	NCN	PARC	ARC-TB	LIGHTHOUSE	BROKERED*	TOTAL AMT SPENT	AMT INVOICED CTD	MONTHLY DIFFERENCE	CUMULATIVE BALANCE
START	\$404,375.00	\$157,000.00	\$157,000.00	\$6,221.00	\$1,755,538.08	\$2,480,134.08			
JULY	\$35,947.69	\$23,207.53	\$11,836.66	\$367.20	\$335,576.03	\$406,935.11	\$274,124.00	<b>-\$132,811.11</b>	-\$132,811.11
BALANCE	\$368,427.31	\$133,792.47	\$145,163.34	\$5,853.80	\$1,419,962.05	\$2,073,198.97			
AUGUST	\$19,393.66	\$21,055.54	\$11,836.66	\$897.60	\$353,836.19	\$407,019.65	\$273,828.00	<b>-\$133,191.65</b>	-\$266,002.76
BALANCE	\$349,033.65	\$112,736.93	\$133,326.68	\$4,956.20	\$1,066,125.86	\$1,666,179.32			
SEPTEMBER	\$19,364.73	\$18,796.68	\$11,836.66	\$938.40	\$344,803.27	\$395,739.74	\$273,828.00	<b>-\$121,911.74</b>	-\$387,914.50
BALANCE	\$329,668.92	\$93,940.25	\$121,490.02	\$4,017.80	\$721,322.59	\$1,270,439.58			
OCTOBER	\$19,304.23	\$20,900.72	\$11,836.66	\$612.00	\$367,320.91	\$419,974.52	\$273,828.00	<b>-\$146,146.52</b>	-\$534,061.02
BALANCE	\$310,364.69	\$73,039.53	\$109,653.36	\$3,405.80	\$354,001.68	\$850,465.06			
NOVEMBER	\$17,336.69	\$14,467.52	\$13,083.33	\$367.20	\$352,887.27	\$398,142.01	\$273,828.00	<b>-\$124,314.01</b>	-\$658,375.03
BALANCE	\$293,028.00	\$58,572.01	\$96,570.03	\$3,038.60	\$1,114.41	\$452,323.05			
DECEMBER	\$17,159.69	\$12,952.26	\$13,083.33	\$367.20	\$346,954.66	\$390,517.14	\$273,828.00	<b>-\$116,689.14</b>	-\$775,064.17
BALANCE	\$275,868.31	\$45,619.75	\$83,486.70	\$2,671.40	-\$345,840.25	\$61,805.91			
JANUARY	\$33,972.95	\$16,893.76	\$13,083.33	\$163.20	\$349,731.18	\$413,844.42	\$273,828.00	<b>-\$140,016.42</b>	-\$915,080.59
BALANCE	\$241,895.36	\$28,725.99	\$70,403.37	\$2,508.20	\$574,693.69	-\$352,038.51			
FEBRUARY	\$29,889.31	\$17,482.67	\$13,083.33	\$367.20	\$335,888.35	\$396,710.86	\$273,828.00	<b>-\$122,882.86</b>	-\$1,037,963.45
BALANCE	\$212,006.05	\$11,243.32	\$57,320.04	\$2,141.00	\$238,805.34	-\$748,749.37			
MARCH	\$15,520.00	\$9,776.06	\$13,083.33	\$244.80	\$349,962.76	\$388,586.95	\$273,828.00	<b>-\$114,758.95</b>	-\$1,152,722.40
BALANCE	\$196,486.05	\$1,467.26	\$44,236.71	\$1,896.20	-\$111,157.42	-\$1,137,336.32			
APRIL	\$12,366.71	\$0.00	\$13,083.33	\$530.40	\$343,286.73	\$369,267.17	\$273,828.00	<b>-\$95,439.17</b>	-\$1,248,161.57
BALANCE	\$184,119.34	\$1,467.26	\$31,153.38	\$1,365.80	-\$454,444.15	-\$1,506,603.49			
MAY	\$7,933.59	\$0.00	\$13,083.33	\$408.00	\$346,808.49	\$368,233.41	\$273,828.00	<b>-\$94,405.41</b>	-\$1,342,566.98
BALANCE	\$176,185.75	\$1,467.26	\$18,070.05	\$957.80	\$169,338.80	-\$1,874,836.90			
JUNE	\$11,287.24	\$0.00	\$13,083.33	\$612.00	\$331,757.10	\$356,739.67	\$273,828.00	<b>-\$82,911.67</b>	-\$1,425,478.65
BALANCE	\$164,898.51	\$1,467.26	\$4,986.72	\$345.80	-\$162,418.30	<b>-\$2,231,576.57</b>			
END						0			
	\$239,476.49	\$155,532.74	\$152,013.28	\$5,875.20	\$4,158,812.94	\$4,711,710.65	\$3,286,232.00		

## **Local Coordinating Board – February 18, 2020**

### **12. Public Comment**

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#### **SUMMARY**

This is an opportunity for any member of the public to address the board on issues related to the Transportation Disadvantaged Program. Speakers are requested to limit their comments to no more than five minutes.