

# Join the LCB Zoom Meeting

September 15, 2020 9:15am

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Local Coordinating Board (LCB)  
MEETING AGENDA  
September 15, 2020 – 9:15 A.M.

**Virtual Meeting**

THE PLANNING COUNCIL AND METROPOLITAN PLANNING ORGANIZATION FOR PINELLAS COUNTY

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1. **CALL TO ORDER AND INTRODUCTIONS**
2. **PUBLIC COMMENT PERTAINING TO ITEMS NOT ON THE AGENDA**
3. **APPROVAL OF MINUTES – May 19, 2020**
4. **BOARD ACTIONS CONCERNING THE TD PROGRAM**
5. **ANNUAL OPERATING REPORT**
6. **ASSIGNMENT OF COMMUNITY TRANSPORTATION COORDINATOR EVALUATION SUBCOMMITTEE**
7. **ASSIGNMENT OF TRI-COUNTY TRANSPORTATION DISADVANTAGED SUBCOMMITTEE REPRESENTATIVES**
8. **PROPOSED CROSS-COUNTY TD PROJECT**
9. **SAFE STREETS PINELLAS PRESENTATION**
10. **OTHER BUSINESS**
  - A. Federal Transit Administration Section 5310 Grant Update
  - B. Community Transportation Coordinator (CTC) Update
  - C. CTD Update
  - D. Other
11. **INFORMATIONAL ITEMS**
  - A. Trip/Expenditure Reports
  - B. Complaints and Commendations
12. **PUBLIC COMMENT**
13. **ADJOURNMENT**

**NEXT REGULARLY SCHEDULED LCB MEETING – NOVEMBER 17, 2020**

*Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact the Office of Human Rights, 400 South Fort Harrison Avenue, Suite 300, Clearwater, Florida 33756; [(727) 464-4062 (V/TDD)] at least seven days prior to the meeting.*

*Appeals: Certain public meetings result in actions taken by the public board, commission or agency that may be appealed; in such case persons are advised that, if they decide to appeal any decision made at a public meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

**Local Coordinating Board – September 15, 2020**

**2. Public Comment Pertaining to Items Not on the Agenda**



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**SUMMARY**

Anyone wishing to provide public comment on items not on the agenda may do so at this time. Each speaker will be given a maximum of five minutes.

**ACTION:** Information only

## Local Coordinating Board – September 15, 2020

### 3. Approval of Minutes – May 19, 2020

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#### **SUMMARY**

The minutes of the May 19, 2020 meeting are attached for the LCB's review and approval.

Form 8B, Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers, is attached in the event a member of the LCB believes they have a conflict of interest with respect to any item(s) on the current agenda. This form is being provided under this item as any completed forms must be attached to the minutes of the LCB meeting.

**ATTACHMENT(S):** Minutes – May 19, 2020 LCB Meeting  
Form 8B

**ACTION:** Approve minutes

**DRAFT**  
**PINELLAS COUNTY LOCAL COORDINATING BOARD**  
**FOR THE TRANSPORTATION DISADVANTAGED PROGRAM**  
**MEETING MINUTES**  
**MAY 19, 2020**

The Pinellas County Local Coordinating Board for the Transportation Disadvantaged met on Tuesday, May 19, 2020 at 9:15 a.m. This was a Zoom Virtual Meeting, using the Forward Pinellas Zoom platform.

**MEMBERS PRESENT**

Michael Smith, Chair	Elected Official
Brian Scott, Vice Chair	Transportation Provider for Profit Representative
Ivonne Carmona (by phone)	Department of Children and Families
Joseph DiDomenico	Local Agency for Persons with Disabilities (Alt.)
Brett Gottschalk	Regional Agency for Persons with Disabilities
Emily Hughart	Agency for Health Care Administration
Amanda Honingford	Department of Blind Services
Jason Martino	Florida Department of Elder Affairs
Zeffery Mims – by phone	Pinellas County Veterans Services
Tracy Noyes	FDOT
Don Shepherd	CareerSource Pinellas
Ross Silvers (ex officio)	PSTA
Loretta Statsick	Citizen Representative

**MEMBERS ABSENT**

Ric Hartman	Over 60
Heath Kirby	Local Medical Community
Michael Taylor	Regional Agency for Persons with Disabilities
Jane Walker	Daystar Life Center

**OTHERS PRESENT**

Dave Newell	FDOT
Mecca Serfustini	Pinellas County Emergency Operations
Michele Ogilvie	Hillsborough MPO
Kristina Jalazo	Gulfcoast Jewish Family & Community Services
Al Bartolotta	Forward Pinellas Staff
Whit Blanton	Forward Pinellas Staff
Robert Feigel	Forward Pinellas Staff
Maria Kelly	Forward Pinellas Staff

**1. CALL TO ORDER**

Chair Smith called the meeting to order at 9:15 a.m. Mr. Robert Feigel reviewed the Zoom meeting guidelines and the attendees were announced by Ms. Maria Kelly. There were 20 attendees.

**2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

No comments were made under this item.

**3. APPROVAL OF MINUTES – February 18, 2020**

The meeting minutes were approved with no corrections. Don Shepherd motioned approval; seconded by Jason Martino and it passed with a unanimous vote. The February 18, 2020 public workshop minutes were also

approved with no corrections. Brian Scott motioned approval; seconded by Amanda Honingford and the motion passed with a unanimous vote.

**4. BOARD ACTIONS CONCERNING THE TD PROGRAM**

Mr. Al Bartolotta, Forward Pinellas staff, shared that the Forward Pinellas Board at its May 13, 2020 meeting appointed Michael Smith, Largo elected official as Chairperson to the LCB. The Board also approved the appointment of Tracy Noyes as primary FDOT representative.

**5. ANNUAL APPROVAL OF THE GRIEVANCE PROCEDURES**

Mr. Robert Feigel, Forward Pinellas staff, addressed the recent minor changes to the LCB Grievance Procedures. Cindy Kass-Johnson of Care Ride was identified as the provider representative. Don Shepherd made a motion to approve the changes to the Grievance Procedures. This was seconded by Brian Scott and it passed with a unanimous vote.

**6. RATE MODEL**

Mr. Ross Silvers, PSTA, reviewed the rate model, which is an annual requirement of the CTC. The rate model includes information from the Annual Operating Report. The Commission for the Transportation Disadvantaged (CTD) provides guidelines for development of the rate model. There is a small increase in the rates. The Rate Model goes before the Commission for approval. The approved rate model is then included in the Transportation Disadvantaged Service Plan (TDSP). A motion was made by Jason Martino to approve the rate model. It was seconded by Don Shephard and passed with a unanimous vote.

**7. TRANSPORTATION DISADVANTAGED SERVICE PLAN ANNUAL UPDATE**

Mr. Feigel reviewed information regarding changes to the Transportation Disadvantaged Service Plan. Proposed changes to the Service Plan included adjustments to references pertaining to coordination contracts, TD Late Shift program, consistency with the LRTP, Tri-County Joint TD LCB Subcommittee and grammar and formatting corrections. Questions were taken and appropriately answered. A motion was made by Brian Scott to recommend adoption. This was seconded by Don Shepherd and it passed with a unanimous vote.

**8. TRI-COUNTY JOINT TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD SUBCOMMITTEE**

Ms. Michele Ogilvie, Hillsborough MPO, gave a presentation regarding the Tri-County Joint Transportation Disadvantaged Local Coordinating Board Subcommittee. The goal of the subcommittee is to ensure transportation services are provided to the disadvantaged population of the Tampa Bay area. In 2006, the Tri-County LCB met to discuss the need for TD cross county trips and establish projects to address and meet the needs for these trips. They met again in 2012 at FDOT and decided there was a need to implement the plan to make cross county trips with regional connectivity a priority. In the eight years the Tri-County LCB has been together, many things have been accomplished, but funding went from three sources to one, FTA Section 5310. This one funding source covered a variety of needs but was split between all three MPO TD programs. In 2019, the Tampa Bay Transportation Management Area (TMA) Leadership Group was formed consisting of members from Pasco, Pinellas and Hillsborough Counties, bringing one voice to the Tri-County Area, to development regional (tri-county) consensus priorities. The TMA put together a specific agenda in the fall for the TD Community to come forward and discuss prioritizing and funding of cross county trips. After several discussions, a recommendation was drawn up to *“evolve the current Transportation Disadvantaged Tri-County subcommittee to an annual subcommittee to provide the Tri County priorities to the TMA.”* The subcommittee will be comprised of one designated member of each LCB (and an alternate) and supported by the MPO and CTC staffs. Questions were taken and appropriately answered. Brian Scott made a motion to approve the recommendation with the caveat that if other supportive meetings are required in

advance, that they will be so scheduled. The motion was seconded by Tracy Noyes and it passed with a unanimous vote.

**9. TRANSPORTATION-RELATED IMPACTS OF COVID-19 IN THE TD COMMUNITY**

Mr. Silvers gave an update on PSTA Transit Operations amid COVID-19. On March 19, 2020 PSTA announced all transportation was fare-free for all routes and services. PSTA also scaled back services. A rear door boarding was implemented, except for those with disabilities that require front boarding. Bus capacity has been limited to 10 persons with ADA passengers up front. Drivers are required to wear masks, and passengers are encouraged to wear masks. In early June, bus service will be increased to bring the core routes back to original frequency and increase capacity to 12 persons. Fare free will remain in effect until further notice. TD Late Shift and TD Direct Connect enrollment continues. A new program, "Essential Workers," has been added for persons who would normally be served by TD Late Shift with incomes just slightly over the limits. Working with Pinellas County Emergency Operations, transportation service was established for people who are COVID-19 positive who need to be transported to dialysis or other life sustaining medical procedures. Pinellas County Human Services was able to take a Section 5310-funded vehicle and modify it with a completely enclosed driver compartment.

Ms. Mecca Serfustini, Pinellas County Emergency Operations Center (EOC), shared information about trying to coordinate rides for TD Program riders to receive COVID-19 treatment. The EOC is assuming the costs for transportation for life sustaining treatment riders but cannot assist on trips such as those to the grocery store. Hurricane evacuation could become a lengthy process when having to evacuate so many risking the possibility of exposure. The EOC has a deficit in vehicles and drivers for hurricane evacuation and is looking for volunteers to retrofit their vehicles and for drivers to sign up for possible evacuation actions. Questions were taken and appropriately answered.

**10. OTHER BUSINESS**

**A. Federal Transit Administration Section 5310 Grant Update**

Tracey Noyes gave an update the 5310-grant program. FDOT is currently looking to get Mobility Manager and processing grants. Agencies are beginning to invoice for grant reimbursement. They are also looking into finding out how they would be able to utilize the Cares funding to help address their transportation needs.

**C. CTC Update**

Mr. Silvers, PSTA, provided an update to the committee. PSTA has applied for continuance of the Innovation and Service Development Grants for the coming year. He also explained a new invoicing process introduced by the State TD commission for trips delivered during the pandemic.

**D. CTD Update**

The Commission for the Transportation Disadvantaged has allowed LCBs throughout the state to meet via conference calling or video conferencing until further notice.

**E. Other**

Jason Martino took this opportunity to acknowledge the essential workers from medical staff to drivers and anyone working on the front lines. They are putting themselves at risk every day and we are appreciative of them.

**11. INFORMATIONAL ITEMS**

**A. Trip Expenditure Reports**

The trip/expenditure reports are in the agenda packet.

**A. Complaints and Commendations**

There was one complaint, but this was taken care of by Mr. Silvers.

**12. PUBLIC COMMENT**

There was no public comment

**13. ADJOURNMENT**

The meeting adjourned at 10:47 a.m. The next LCB meeting is scheduled on September 15, 2020.



# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE
MAILING ADDRESS	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:
CITY <span style="float: right;">COUNTY</span>	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a “relative” includes only the officer’s father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A “business associate” means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

**IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:**

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, \_\_\_\_\_, hereby disclose that on \_\_\_\_\_, 20 \_\_\_\_\_:

(a) A measure came or will come before my agency which (check one)

- \_\_\_ inured to my special private gain or loss;
- \_\_\_ inured to the special gain or loss of my business associate, \_\_\_\_\_;
- \_\_\_ inured to the special gain or loss of my relative, \_\_\_\_\_;
- \_\_\_ inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- \_\_\_ inured to the special gain or loss of \_\_\_\_\_, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

\_\_\_\_\_  
Date Filed

\_\_\_\_\_  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

## **Local Coordinating Board – September 15, 2020**

### **4. Board Actions Concerning the TD Program**

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#### **SUMMARY**

Staff will provide an update on Forward Pinellas Board actions since the May LCB meeting. The Executive Summary for the September 9<sup>th</sup> meeting will not be ready for distribution by the LCB meeting so staff will provide a verbal update and provide the summary to LCB members when it is available.

#### **ATTACHMENT:**

- Executive Summary for June 10, 2020
- Executive Summary for July 08, 2020

**ACTION:** None required; informational item



## Board Meeting Summary & Action Sheet

June 10, 2020

*Please note that this summary has not been approved as the official minutes of the board.*

### THE PLANNING COUNCIL AND METROPOLITAN PLANNING ORGANIZATION FOR PINELLAS COUNTY

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The Forward Pinellas Board held this public meeting virtually on June 10, at 1 p.m. to ensure public safety in response to the COVID-19 pandemic. Please see the following link for more information about virtual meeting [policies and procedures](#).

Commissioner Eggers asked to take a moment of silence for the families and individuals affected by COVID-19, the death of George Floyd, the police officers who have lost their lives, and the businesses that have been affected by the past few weeks' events.

The Forward Pinellas Board recognized Whit Blanton for his five years of service. His commitment and passion for Pinellas County are truly appreciated.

### PUBLIC HEARING ITEMS

**The board unanimously approved three land use amendments to the Countywide Plan:**

- [The City of Clearwater would like to amend several properties from Residential Low Medium, Retail & Services, Recreation/Open Space and Preservation to Multimodal Corridor and Preservation.](#)
  - Location: 24323 & 24479 US Highway 19 N.
  - Area Size: 26.3 acres
  - Existing Uses: Vehicle storage, indoor recreation, closed mobile home park
  - Surrounding Uses: Commercial, Preservation, and Mini-Storage

The purpose of this amendment is to allow for the redevelopment of properties along this section of US 19 to strengthen the linkage between the Activity Center in the Countryside area and Sunset Point Road.

- [The City of Largo would like to amend a property from Public/Semi-Public to Retail & Services.](#)
  - Location: 2188 58th Street North
  - Area Size: 1.06 acres
  - Existing Uses: Grass parking lot
  - Surrounding Uses: Residential, administrative offices, convenience store

The purpose of this amendment is to allow for the development of a gas station and convenience store.

- [The City of Largo would like to amend a property from Public/Semi-Public to Residential Low Medium.](#)
  - Location: 2050 58th Street North
  - Area Size: 5.01 acres
  - Existing Uses: Vacant

- Surrounding Uses: Office, residential

The purpose of this amendment is to allow for single family residential development.

**The board unanimously adopted the FY 2020/21-FY 2024-25 Transportation Improvement Program (TIP).**

- Forward Pinellas is required to adopt the fiscal year (FY) 2020/21 – FY 2024/25 Transportation Improvement Program (TIP) by July 1, 2020 for the county to receive state and federal funding for transportation projects.
- The TIP incorporates priority projects identified within Advantage Pinellas, our Long-Range Transportation Plan, adopted in 2019, as well as other projects covered in the FDOT work program. Priorities for funding in the TIP include projects such as the Pinellas Trail Loop, the Harn Boulevard Overpass, the Curlew Road Interchange, and the Forest Lakes Boulevard project.
- Take a look at the [Interactive TIP Map](#) to explore all the projects included in the adopted TIP.

**PRESENTATIONS AND/OR ACTION ITEMS**

**The Florida Department of Transportation (FDOT) updated the board on the [US Alt-19/Palm Harbor Blvd & Florida Ave Roundabout](#).**

- Though FDOT has received many requests to add a signal at Alt-19 and Florida Avenue, the intersection did not qualify for a signal. FDOT sought community input for two solutions – a roundabout at Florida Avenue and a traffic signal at Alt-19 & Nebraska Avenue.
- The roundabout has been considered since 2015 as part of the Downtown Palm Harbor Master Plan. In 2019, FDOT held two public workshops to discuss the potential roundabout at Florida Avenue. Another community forum was held at the Palm Harbor Library.
- FDOT has adjusted the roundabout concept during the design phase based on public feedback. Some of these items include shrinking splitter islands to accommodate needs of surrounding businesses, relocating a sidewalk, and relocating crosswalks with flashing beacons (RRFB). More specifics on these adjustments can be seen in FDOT's presentation.
- The board previously made this project a priority so that the design phase could begin in 2019. After the presentation the board discussed several questions and concerns with the project, and ultimately conveyed its support for continuing with construction funding in the adopted Transportation Improvement Program in fiscal year 21-22.

**Commissioner Long presented several updates for the PSTA Activities Report.**

- USDOT provided \$21.8 Million for the Central Avenue BRT project as the federal share to match state and local funding commitments
- COVID 19 Employee Response Program has been successful, showing no PSTA employees have been diagnosed.
- The first electric charging station is being constructed at PSTA's transfer hub on Scherer Drive and 34<sup>th</sup> Street North.

**Commissioner Seel presented updates for the TBARTA Activities Report.**

- [Innovative Transit Technology study](#) is underway and focuses on the technical, financial and regulatory issues for the Hyperloop, Air Taxis, and Aerial Gondolas.

**Forward Pinellas Planning Division Manager Rodney Chatman reviewed the preliminary [FY2021 Pinellas Planning Council Budget](#) for informational purposes. The Final budget will be voted on in July.**

- Property tax revenues are projected to increase by 4.2% from FY20
- Operating expenses are projected to decrease by 16.4% from FY20
- Unassigned fund balance has been reduced as directed by the Forward Pinellas Board
- The previously proposed millage increase has been postponed due to the COVID 19 pandemic

The Pinellas Planning Council Work Plan includes Countywide Plan Administration, such as land use amendments and consistency reviews, and Technical Assistance for zoning map maintenance, Countywide Rule interpretations and mapping for special projects. Other projects include data analytics, the Knowledge Exchange Series, and other special planning project activities.

**[Safe Streets Pinellas Goes Virtual](#). Project Manager Sarah Caper updated the board on the 8-week online campaign and how the public can get involved.**

- On average, two people are killed or seriously injured (KSI) on our streets every day. Safe Streets Pinellas is a Vision Zero initiative, based on the principle that loss of life is not an acceptable price to pay for mobility. The goal of Safe Streets Pinellas is to eliminate traffic deaths and severe injuries in the transportation system with a proactive, preventive approach.
- How do we achieve this goal?
  - Leadership
  - Safe Roadways and Speeds
  - Transparency and Accountability with an Equity-focused analysis
- Our 8-week online campaign will include an interactive story map, a feedback map where residents can place pins and attach images, educational social media components, and even prizes for participating.
- Follow our campaign by [signing up for updates through our blog](#), follow us on [social media](#), or check out our website: [www.forwardpinellas.org/safestreets](http://www.forwardpinellas.org/safestreets).

**The board reviewed the Executive Director Annual Performance Evaluation.**

- Board members expressed that Whit Blanton has exceeded expectations especially in leadership, innovation, and developing partnerships. Communications is continually improving internally, and his professionalism and responsiveness is greatly appreciated. His insight and commitment to projects and initiatives throughout the county has been invaluable and made a significant, positive impact. The board authorized a pay increase for the executive director at the same percentage as budgeted for all Pinellas County employees in the Unified Personnel System.

**SPOTlight Update:**

**Gateway Area Master Plan**

Director Blanton updated the board on the next phase for the Gateway Area Master Plan, focused on implementing the plan. A Memorandum of Understanding has been developed to guide a shared commitment for achieving guiding principles outlined in the Master Plan. The MOU will be presented to local governments for their consideration this summer, with official action by the governing bodies anticipated by the end of 2020.

## Enhancing Beach Access

- The Gulf Boulevard Drainage and Sidewalk Project: Forward Pinellas is continuing discussion between the Town of Indian Shores and FDOT to determine the best way forward with this project.
- Waterborne Transportation Subcommittee, previously postponed due to COVID 19, is planning on resuming in September.

## US 19 Corridor

Forward Pinellas is planning a workshop for the US 19 Corridor Vision and Alternatives in 2021 to engage the board and members of the public in thoughtful discussion on the various plans, studies, and design alternatives to support a clear vision for how corridor mobility, accessibility and desired community and economic development go together. The executive director also reported on work completed by FDOT in response to concerns expressed by local businesses regarding a pedestrian underpass planned for US 19 north of SR 580/Main Street. He will follow up with those businesses in coming days.

## Other Items

- TMA Leadership Group Meeting will be in person on July 10, 2020 in Hillsborough County.
- The next Forward Pinellas Board meeting will be in person on July 8, 2020 at 1pm. This meeting will follow CDC social distancing guidelines. The public will still be able to participate and watch via Zoom. More information will be released about these details via social media and the Forward Pinellas website.

## Action Sheet

June 10, 2020

At its June meeting, the Forward Pinellas Board took the following official actions:

- **Consent Agenda** (roll call vote: 13-0)  
Approved to include the following:
  - A. Approval of Minutes of the May 13, 2020 Meeting
  - B. Approval of Committee Appointments
  - C. Approval of Procurement #20-02 Consultants Selection and Agreement
  - D. Approval of Update(s) to the Transportation Disadvantaged Service Plan
- **Adoption of FY 2020/21-FY 2024/25 Transportation Improvement Program**  
Following a presentation by Forward Pinellas staff and public hearing, the board, in its role as the metropolitan planning organization, approved the adoption of the TIP. (roll call vote: 13-0)
- **Countywide Plan Map Amendment(s)**  
Three cases were recommended for approval:
  1. CW 20-10 – City of Clearwater (roll call vote: 13-0)
  2. CW 20-11 – City of Largo (roll call vote: 13-0)
  3. CW 20-12 – City of Largo (roll call vote: 13-0)

- **Executive Director Annual Performance Evaluation**  
After the chair reviewed the results of the evaluation and the recommendation of the Executive Committee, the board approved a raise for the executive director commensurate with that to be received by all employees in the Unified Personnel System effective October 1, 2020. (roll call vote: 13-0)





## Board Meeting Summary & Action Sheet

July 8, 2020

*Please note that this summary has not been approved as the official minutes of the board.*

### THE PLANNING COUNCIL AND METROPOLITAN PLANNING ORGANIZATION FOR PINELLAS COUNTY

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The Forward Pinellas Board held this public meeting virtually on July 8, at 1 p.m. to ensure public safety in response to the COVID-19 pandemic. Please see the following link for more information about virtual meeting [policies and procedures](#).

Commissioner Eggers asked to take a moment of silence for Independence Day, as well as those families and individuals affected by COVID-19, as well as the police officers and those protesting for change over the past few weeks' events.

Forward Pinellas Director announced the promotion of Rebecca Stysly to Finance and Accounting Analyst 1.

Forward Pinellas Director announced that the [Resilient Tampa Bay Transportation Project](#), a regional effort between Forward Pinellas, Hillsborough MPO, Pasco MPO, the Tampa Bay Regional Planning Council, and the Florida Department of Transportation, received the [National Association of Development Organizations' 2020 Excellence in Transportation Award](#).

#### **PUBLIC HEARING ITEMS**

**The board unanimously approved a modification to the Transportation Improvement Program (TIP).**

- The proposed amendment would add a resurfacing project (445886-1) along I-275 from the Sunshine Skyway Bridge to the Maximo Point Bridges. This is a new project, with preliminary engineering being added to the TIP for \$1,362,942 in FY 2021. This project will not affect any current projects in the FY 2019/20-2023/24 TIP.

#### **PRESENTATIONS AND/OR ACTION ITEMS**

**Commissioner Long presented updates for the PSTA Activities Report.**

- On Wednesday, July 8, 2020, the PSTA unveiled their new brand for the Central Avenue Bus Rapid Transit (CA-BRT) – “SunRunner.”

**Commissioner Seel presented updates for the TBARTA Activities Report.**

- On June 22, 2020, TBARTA adopted the Envision 2030 Regional Transit Development Plan.

**Bill Ball, from Tindale-Oliver, presented on the [TBARTA Envision 2030 Regional Transit Development Plan](#).**

- Ball introduced and compared economic and financial impacts of three investment scenarios for Envision 2030: Scenario 1: Status Quo; Scenario 2: Low-Impact; Scenario 3: High-Impact.
- TBARTA adopted the unfunded Regional Transportation Vision Network, the Status Quo Scenario, and continued evaluation of calls to action in collaboration with local partners.

### **Forward Pinellas Board unanimously adopted the [Multimodal Prioritization Projects Approval Process](#)**

- Forward Pinellas develops an annual list of transportation priorities for state and federal funding. Moving forward, Forward Pinellas will apply a competitive scoring process to align the selection of priorities with the county's land use goals and Advantage Pinellas. Forward Pinellas will score projects on Safety, Equity and Health, Mobility, Economics, Environment, and Resiliency, as well as their countywide significance and public and local government support.
- The Call for Projects opens on July 10, 2020 and will go to the Forward Pinellas Board for approval in March 2021. Click Here for more information: <https://forwardpinellas.org/2020-call-for-projects/>

### **Amy Elmore, Forward Pinellas' Communications and Outreach Manager, presented the [Communications Road Map and Monthly Communications Report](#)**

- The Communications Road Map is a strategic plan that outlines objectives and target metrics to achieve the overall goal of engaging more residents and stakeholders into our overall planning processes.
- Each month, a Communications Report will be included in the informational items for the board, so they can see how Forward Pinellas is progressing with their communications goals.
- The board and residents are encouraged to get involved by following Forward Pinellas on [Facebook](#), [Twitter](#), and [Instagram](#), stay up to date with our blogs, and invite us to speak at other meetings throughout our community.

### **SPOTlight Update:**

#### **Indian Shores Gulf Blvd Sidewalk Update**

- The Mayor and Town Council of Indian Shores would like to have a sidewalk built from 191<sup>st</sup> Avenue to Whitehurst Avenue as part of a drainage project to reduce ponding after rains. The ponding is occurring on the shared bicycle and pedestrian path, creating hazardous situations. Drivers also frequently use the shared bike/ped path to pass vehicles waiting to turn left, adding to the safety hazard.
- FDOT has an \$8 Million drainage project currently underway that will fix much of the ponding issues. This project will also include additional signage and incorporating green pigment paint into the pavement where pedestrians and cyclists operate, due to constraints that hinder construction of a sidewalk at this time.
- The Mayor and Town Council are seeking a larger project to add a sidewalk with lateral separation from the roadway as part of a more complete drainage project. Forward Pinellas will continue working with the Town, FDOT and other partners as appropriate on how best to fund and advance this project.

#### **US 19 Pedestrian Throughway/Underpass Update**

- Based on direction from the Forward Pinellas Board, FDOT has been working to create pedestrian crossings every quarter mile on US 19 from State Road 580 to County Road 95, which is in the design phase. They can only accommodate a half-mile spacing for this segment, which includes design of a pedestrian throughway/underpass on US 19 south of Republic Drive and additional at-grade and overpass crossings further to the north. FDOT and Forward Pinellas have received concerns from local business owners that visibility would be an issue and this section of the road is not utilized by pedestrians.
- The director reported that FDOT cannot relocate the underpass and still meet the board's direction and pointed to the video animations prepared by the Department showing little visual impact.

- After discussion about the amount of pedestrian usage today and in the future, the board said it would like to study the issue further and asked that it be placed on a future agenda to review additional information and provide further direction to the Department, as desired.

#### **Drew Street Preliminary Engineering Scope of Services**

- A preliminary engineering study for Drew Street – from Osceola Street to US 19 - is underway and is currently in the data gathering phase. The goal is to present an analysis of option and obtain consensus on improvements from all partners, Pinellas County, the City of Clearwater, and FDOT. This phase should be complete in nine months.
- In addition, FDOT is working on closing sidewalk gaps where right-of-way is available as quickly as they can.

#### **Safe Streets Pinellas Online Campaign**

- The Virtual Safe Streets Pinellas Campaign has already reached 10,000 people online and residents have made over 200 comments on transportation issues they are seeing in their community.
- Board members are encouraged to follow Forward Pinellas on social media and help spread the word about this campaign.

#### **Public Participation Plan (PPP) Evaluation Report**

- Forward Pinellas has participated in an average of 150 meetings, workshops and public events each year from 2017- 2019.
- From 2018 – 2019, there was a 12% increase of unique page views for the Forward Pinellas Website, and Forward Pinellas Facebook posts reached more than three times higher. **Forward Pinellas Equity Assessment**
- Forward Pinellas will complete an equity assessment for its organization, its structure, committees, public outreach methods, projects, work products, and the outcomes of our planning activities. Staff is just beginning to develop the scope of work. UNITE Pinellas will serve as an external sounding board to help guide us through this process. We will begin conducting interviews with key stakeholders in our minority and disadvantaged communities to help shape the work plan. Our goal is to bring back this scope for board approval in September 2020.

#### **Other Items**

- TMA Leadership Group Meeting will be held on July 10, 2020 virtually.
- The MPO Chairs Coordinating Committee and the Joint Chairs Coordinating Committee will follow the TMA meeting on July 10<sup>th</sup> – Regional priorities Update & Summit with Central Florida MPO Alliance Virtual Meeting.
- The next board meeting will be September 9, 2020. Virtual options for participation will be available. Please visit our website for more information: [www.forwardpinellas.org](http://www.forwardpinellas.org)
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- In addition, FDOT is working on closing sidewalk gaps where right-of-way is available as quickly as they can.

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#### **Other Items**

- TMA Leadership Group Meeting will be held on July 10, 2020 virtually.
- The MPO Chairs Coordinating Committee and the Joint Chairs Coordinating Committee will follow the TMA meeting on July 10<sup>th</sup> – Regional priorities Update & Summit with Central Florida MPO Alliance Virtual Meeting.
- The next board Meeting will be September 9, 2020. Virtual options for participation will be available. Please visit our website for more information: [www.forwardpinellas.org](http://www.forwardpinellas.org)

## **Action Sheet**

**July 8, 2020**

At its July meeting, the Forward Pinellas Board took the following official actions:

- **Consent Agenda** (roll call vote: 12-0)  
Approved to include the following:
  - A. Approval of Minutes of the June 10, 2020 Meeting
  - B. Approval of Committee Appointments
  - C. Map Adjustment – City of Clearwater – Official Acceptance
  - D. Approval of Commission for the Transportation Disadvantaged (CTD) Agreement and Adoption of Associated Resolution
  - E. Approval of Procurement #20-01 Forward Pinellas Planning Consultants Selection
  - F. Approval of Procurement #20-03 Auditing Firm Recommendation
  - G. Approval of the Pinellas Planning Council Work Plan

- H. Approval of Annual Budget and Millage Rate for FY 21 and Adoption of Associated Resolution
- I. Approval of Unified Planning Work Program (UPWP) Amendment
- J. Approval of Counts, Cras Data and Level of Service Program Scope of Services

- **Amendment to the FY 2019/20-FY 2023/24 Transportation Improvement Program**

Following a presentation by FDOT and public hearing, the board, in its role as the metropolitan planning organization approved the amendment to the TIP. (roll call vote: 12-0)

- **Multimodal Prioritization Process**

Following a presentation by Forward Pinellas staff, the board approved the new Multimodal Prioritization Process as outlined. (roll call vote: 12-0)

**5. Annual Operating Report**

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**SUMMARY**

The Florida Commission for the Transportation Disadvantaged requires the Community Transportation Coordinator (CTC) to submit an Annual Operating Report (AOR) for the Pinellas County Transportation Disadvantaged (TD) Program. The AOR includes information on passenger trips, vehicles, employees, revenue and expenses for all agencies within the coordinated system. The Commission uses this information to create a report on programs statewide and to determine grant allocations.

**ATTACHMENT(S):** Draft Annual Operating Report *(to be distributed separately via email prior to the meeting)*

**ACTION:** Approve the Annual Operating Report



# CTC Organization

**County:** Pinellas

**Fiscal Year:** 7/1/2019 - 6/30/2020

**CTC Status:** In Progress

**CTD Status:** Pending  
Submission

**Date Initiated:** 9/12/2020

**CTC Organization Name:** Pinellas Suncoast Transit Authority

**Address:** 3201 Scherer Dr.

**City:** Saint Petersburg

**State:** FL

**Zip Code:** 33716

**Organization Type:** Public Transit Authority

**Network Type:** Partial Brokerage

**Operating Environment:** Urban

**Transportation Operators:** Yes

**Number of Transportation Operators:** 5

**Coordination Contractors:** Yes

**Number of Coordination Contractors:** 12

**Provide Out of County Trips:** No

**Local Coordinating Board (LCB) Chairperson:** Chair Michael Smith

**CTC Contact:** Ross Silvers, CTC Rep.

**CTC Contact Title:** Mobility Manager

**CTC Contact Email:** rsilvers@psta.net

**Phone:** (727) 540-1844

## CTC Certification

I, Ross Silvers, CTC Rep., as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): *Ross Silvers*

## LCB Certification

I, Chair Michael Smith, as the Local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(7) F.S. that the Local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Chairperson (signature): \_\_\_\_\_



### CTC Vehicles & Drivers

**County:** Pinellas

**CTC Status:** In Progress

**CTC Organization:**

Pinellas Suncoast Transit Authority

**Fiscal Year:**

07/01/2019 - 06/30/2020

**CTD Status:** Pending Submission

CTC Organization    CTC Coordinated System    CTC Trips    **CTC Vehicles & Drivers**    CTC Revenue Sources    CTC Expense Sources

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
<b>Vehicle Miles</b>						
Deviated Fixed Route Miles	0	N/A	0	0	N/A	0
Complementary ADA Service Miles	3,459,023	N/A	3,459,023	3,804,036	N/A	3,804,036
Paratransit Miles	1,042,476	324,467	1,366,943	3,641,091	553,086	4,194,177
Transportation Network Companies (TNC) Miles	0	N/A	0	21,991	N/A	21,991
Taxi Miles	0	N/A	0	98,046	N/A	98,046
School Board (School Bus) Miles	0	N/A	0	0	N/A	0
Volunteers Miles	0	N/A	0	0	N/A	0
<b>Total - Vehicle Miles</b>	<b>4,501,499</b>	<b>324,467</b>	<b>4,825,966</b>	<b>7,565,164</b>	<b>553,086</b>	<b>8,118,250</b>

<b>Roadcalls &amp; Accidents</b>						
Roadcalls	235	5	240	142	17	159
Chargeable Accidents	19	1	20	19	1	20
<b>Vehicle Inventory</b>						
Total Number of Vehicles	239	99	338	246	105	351
Number of Wheelchair Accessible Vehicles	118	24	142	124	31	155
<b>Drivers</b>						
Number of Full Time & Part Time Drivers	360	179	539	374	220	594
Number of Volunteer Drivers	0	1	1	0	1	1

Date Created: 09/14/2020 Created By: Patrick Murray

Date Modified: 09/14/2020

Modified By: Patrick Murray

### Comments

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## CTC Trips

**County:** Pinellas

**CTC Status:** In Progress

**CTC Organization:**

Pinellas Suncoast Transit Authority

**Fiscal Year:**

07/01/2019 - 06/30/2020

**CTD Status:** Pending Submission

[CTC Organization](#) [CTC Coordinated System](#) **[CTC Trips](#)** [CTC Vehicles & Drivers](#) [CTC Revenue Sources](#) [CTC Expense Sources](#)

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
<b>Service Type - One Way</b>						
Fixed Route/Fixed Schedule						
Daily Pass Trips	0	N/A	0	0	N/A	0
Weekly Pass Trips	66,884	N/A	66,884	110,164	N/A	110,164
Monthly Pass Trips	2,491,580	N/A	2,491,580	3,623,455	N/A	3,623,455
Deviated Fixed Route Service	0	N/A	0	0	N/A	0
Complementary ADA Service	267,356	N/A	267,356	327,103	N/A	327,103
Paratransit						
Ambulatory	211,899	34,832	246,731	297,204	87,575	384,779
Non-Ambulatory	4,400	18,166	22,566	3,279	14,514	17,793
Stretcher	0	0	0	0	0	0
Transportation Network Companies	0	N/A	0	15,988	N/A	15,988
Taxi	0	N/A	0	13,894	N/A	13,894
School Board (School Bus)	0	N/A	0	0	N/A	0
Volunteers	0	N/A	0	0	N/A	0
<b>Total - Service Type</b>	<b>3,042,119</b>	<b>52,998</b>	<b>3,095,117</b>	<b>4,391,087</b>	<b>102,089</b>	<b>4,493,176</b>

<b>Contracted Transportation Operator</b>						
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC)	483,655	N/A	483,655	577,016	N/A	577,016
<b>Total - Contracted Transportation Operator Trips</b>	<b>483,655</b>	<b>0</b>	<b>483,655</b>	<b>577,016</b>	<b>0</b>	<b>577,016</b>

<b>Revenue Source - One Way</b>						
Agency for Health Care Administration (AHCA)	0	2,449	2,449	0	3,639	3,639
Agency for Persons with Disabilities (APD)	64,536	12,567	77,103	88,943	43,928	132,871
Comm for the Transportation Disadvantaged (CTD)	2,558,464	N/A	2,558,464	3,621,324	N/A	3,621,324
Dept of Economic Opportunity (DEO)	0	0	0	0	0	0
Dept of Children and Families (DCF)	0	10,797	10,797	0	19,215	19,215
Dept of Education (DOE)	2,444	0	2,444	3,234	0	3,234
Dept of Elder Affairs (DOEA)	35,502	0	35,502	43,409	0	43,409
Dept of Health (DOH)	0	0	0	0	0	0
Dept of Juvenile Justice (DJJ)	0	0	0	0	0	0

Dept of Transportation (DOT)	59,522	3,414	62,936	68,576	4,114	72,690
Local Government	266,637	4,262	270,899	470,451	10,808	481,259
Local Non-Government	42,822	15,940	58,762	95,150	16,012	111,162
Other Federal & State Programs	12,192	3,569	15,761	0	4,373	4,373
<b>Total - Revenue Source</b>	<b>3,042,119</b>	<b>52,998</b>	<b>3,095,117</b>	<b>4,391,087</b>	<b>102,089</b>	<b>4,493,176</b>

<b>Passenger Type - One Way</b>						
Older Adults	63,637	7,433	71,070	80,762	8,053	88,815
Children At Risk	9,826	0	9,826	11,852	0	11,852
Persons With Disabilities	1,064,423	42,040	1,106,463	1,897,933	88,485	1,986,418
Low Income	1,904,233	3,398	1,907,631	2,400,540	5,479	2,406,019
Other	0	127	127	0	72	72
<b>Total - Passenger Type</b>	<b>3,042,119</b>	<b>52,998</b>	<b>3,095,117</b>	<b>4,391,087</b>	<b>102,089</b>	<b>4,493,176</b>

<b>Trip Purpose - One Way</b>						
Medical	1,209,248	14,558	1,223,806	1,657,180	20,095	1,677,275
Employment	1,016,117	1,245	1,017,362	1,543,901	1,121	1,545,022
Education/Training/Daycare	110,825	23,918	134,743	132,555	51,764	184,319
Nutritional	453,388	3,677	457,065	687,895	3,674	691,569
Life-Sustaining/Other	252,541	9,600	262,141	369,556	25,435	394,991
<b>Total - Trip Purpose</b>	<b>3,042,119</b>	<b>52,998</b>	<b>3,095,117</b>	<b>4,391,087</b>	<b>102,089</b>	<b>4,493,176</b>

<b>Unduplicated Passenger Head Count (UDPHC)</b>						
UDPHC	19,673	7,022	26,695	18,225	7,724	25,949
<b>Total - UDPHC</b>	<b>19,673</b>	<b>7,022</b>	<b>26,695</b>	<b>18,225</b>	<b>7,724</b>	<b>25,949</b>

<b>Unmet &amp; No Shows</b>						
Unmet Trip Requests	0	N/A	0	0	N/A	0
No Shows	0	N/A	0	0	N/A	0
<b>Customer Feedback</b>						
Complaints	0	N/A	0	69	N/A	69
Commendations	0	N/A	0	0	N/A	0

Date Created: 09/14/2020 Created By: Patrick Murray

Date Modified: 09/14/2020

Modified By: Patrick Murray

**Comments**

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### CTC Expense Sources

**County:** Pinellas

**CTC Status:** In Progress

**CTC Organization:**

Pinellas Suncoast Transit Authority

**Fiscal Year:**

07/01/2019 - 06/30/2020

**CTD Status:** Pending Submission

[CTC Organization](#) [CTC Coordinated System](#) [CTC Trips](#) [CTC Vehicles & Drivers](#) [CTC Revenue Sources](#) **[CTC Expense Sources](#)**

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
<b>Expense Sources</b>						
Labor	\$ 5,915,358	\$ 779,699	\$ 6,695,057	\$ 6,829,145	\$ 877,751	\$ 7,706,896
Fringe Benefits	\$ 859,125	\$ 100,274	\$ 959,399	\$ 1,027,381	\$ 138,983	\$ 1,166,364
Services	\$ 1,589,351	\$ 173,534	\$ 1,762,885	\$ 1,771,965	\$ 166,612	\$ 1,938,577
Materials & Supplies Consumed	\$ 1,075,735	\$ 217,652	\$ 1,293,387	\$ 1,056,229	\$ 316,547	\$ 1,372,776
Utilities	\$ 94,026	\$ 25,455	\$ 119,481	\$ 101,190	\$ 31,280	\$ 132,470
Casualty & Liability	\$ 598,955	\$ 254,660	\$ 853,615	\$ 565,938	\$ 303,426	\$ 869,364
Taxes	\$ 25,600	\$ 6,874	\$ 32,474	\$ 9,399	\$ 3,685	\$ 13,084
Miscellaneous	\$ 490,694	\$ 16,162	\$ 506,856	\$ 510,545	\$ 149,758	\$ 660,303
Interest	\$ 1,261	\$ 3,512	\$ 4,773	\$ 244	\$ 2,169	\$ 2,413
Leases & Rentals	\$ 1,983	\$ 45,034	\$ 47,017	\$ 828	\$ 51,709	\$ 52,537
Capital Purchases	\$ 695,729	\$ 104,827	\$ 800,556	\$ 717,665	\$ 38,715	\$ 756,380
Contributed Services	\$ 321,656	\$ 0	\$ 321,656	\$ 1,507,687	\$ 0	\$ 1,507,687
Allocated Indirect Expenses	\$ 364,616	\$ 102,645	\$ 467,261	\$ 403,867	\$ 109,542	\$ 513,409
<b>Purchased Transportation Services</b>						
Bus Pass	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Transportation Network Companies (TNC)	\$ 0	N/A	\$ 0	\$ 220,199	N/A	\$ 220,199
Taxi	\$ 0	N/A	\$ 0	\$ 234,532	N/A	\$ 234,532
Contracted Operator	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
<b>Total - Expense Sources</b>	<b>\$ 12,034,089</b>	<b>\$ 1,830,328</b>	<b>\$ 13,864,417</b>	<b>\$ 14,956,814</b>	<b>\$ 2,190,177</b>	<b>\$ 17,146,991</b>

Date Created: 09/14/2020 Created By: Patrick Murray

Date Modified: Modified By:

### Comments

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### CTC Revenue Sources

**County:** Pinellas

**CTC Status:** In Progress

**CTC Organization:**

Pinellas Suncoast Transit Authority

**Fiscal Year:**

07/01/2019 - 06/30/2020

**CTD Status:** Pending Submission

[CTC Organization](#) [CTC Coordinated System](#) [CTC Trips](#) [CTC Vehicles & Drivers](#) **[CTC Revenue Sources](#)** [CTC Expense Sources](#)

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
<b>Revenue Sources</b>						
Agency for Health Care Administration (AHCA)	\$ 0	\$ 52,051	\$ 52,051	\$ 0	\$ 62,462	\$ 62,462
Agency for Persons with Disabilities (APD)	\$ 689,449	\$ 242,453	\$ 931,902	\$ 863,369	\$ 403,605	\$ 1,266,974
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 490,829	\$ 490,829	\$ 0	\$ 542,326	\$ 542,326
Dept of Education (DOE)	\$ 70,366	\$ 0	\$ 70,366	\$ 18,911	\$ 0	\$ 18,911
Dept of Elder Affairs (DOEA)	\$ 649,189	\$ 0	\$ 649,189	\$ 730,555	\$ 0	\$ 730,555
Dept of Health (DOH)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Commission for the Transportation Disadvantaged (CTD)</b>						
Non-Sponsored Trip Program	\$ 3,747,146	N/A	\$ 3,747,146	\$ 3,844,503	N/A	\$ 3,844,503
Non-Sponsored Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Rural Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
TD Other	\$ 0	N/A	\$ 0	\$ 454,732	N/A	\$ 454,732
<b>Department of Transportation (DOT)</b>						
49 USC 5307	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5310	\$ 985,913	\$ 82,917	\$ 1,068,830	\$ 1,290,137	\$ 72,793	\$ 1,362,930
49 USC 5311	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5311 (f)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Block Grant	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Service Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commuter Assistance Program	\$ 323,916	\$ 0	\$ 323,916	\$ 0	\$ 0	\$ 0
Other DOT	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Local Government</b>						
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
County Cash	\$ 0	\$ 96,895	\$ 96,895	\$ 0	\$ 106,099	\$ 106,099
County In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City Cash	\$ 0	\$ 117,556	\$ 117,556	\$ 0	\$ 118,571	\$ 118,571
City In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Cash	\$ 5,653,493	\$ 0	\$ 5,653,493	\$ 5,398,361	\$ 0	\$ 5,398,361
Other In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Local Non-Government</b>						
Farebox	\$ 1,736,357	\$ 19,189	\$ 1,755,546	\$ 754,830	\$ 24,074	\$ 778,904
Donations/Contributions	\$ 285,615	\$ 2,408	\$ 288,023	\$ 1,423,106	\$ 2,774	\$ 1,425,880
In-Kind Services	\$ 36,491	\$ 22,665	\$ 59,156	\$ 170,474	\$ 24,187	\$ 194,661

Other Non-Government	\$ 410,945	\$ 322,581	\$ 733,526	\$ 241,612	\$ 335,104	\$ 576,716
<b>Other Federal &amp; State Programs</b>						
Other Federal Programs	\$ 0	\$ 146,430	\$ 146,430	\$ 73,713	\$ 133,124	\$ 206,837
Other State Programs	\$ 15,416	\$ 49,949	\$ 65,365	\$ 43,898	\$ 47,544	\$ 91,442
<b>Total - Revenue Sources</b>	<b>\$ 14,604,296</b>	<b>\$ 1,645,923</b>	<b>\$ 16,250,219</b>	<b>\$ 15,308,201</b>	<b>\$ 1,872,663</b>	<b>\$ 17,180,864</b>

Date Created: 09/14/2020  
Created By: Patrick Murray

Date Modified: 09/14/2020

Modified By: Patrick Murray

Cancel Save

**Comments**

\* Required Field

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## **Local Coordinating Board – September 15, 2020**

### **6. Assignment of Community Transportation Coordinator Evaluation Subcommittee**

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#### **SUMMARY**

The Local Coordinating Board, with assistance from Forward Pinellas as the designated planning agency for the TD program, is required to conduct an annual evaluation of the Community Transportation Coordinator (CTC). Staff is requesting that the LCB appoint three to five members to serve on a subcommittee to oversee the 2019/20 CTC evaluation process. The subcommittee will likely conduct a virtual meeting in October via Zoom. The final CTC evaluation report will be presented at the November 17, 2020 LCB meeting. At that time, the LCB will vote on approval of the evaluation, including any findings and recommendations.

**ATTACHMENT(S):** None

**ACTION:** Appoint members to serve on the CTC Evaluation Subcommittee



## Local Coordinating Board – September 15, 2020



### **7. Assignment of Tri-County Joint Transportation Disadvantaged Local Coordinating Board Subcommittee Representatives**

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#### **SUMMARY**

The Tri-County Joint Transportation Disadvantaged Local Coordinating Board Subcommittee was formed in 2015 at the request of the Pinellas County LCB for the purpose of coordinating the transportation disadvantaged programs and services of the three Tampa Bay Transportation Management Area (TMA) counties, Hillsborough, Pasco and Pinellas. Its membership is comprised of LCB representatives of the three counties. Over the years, the subcommittee has discussed and identified regional priorities, funding opportunities and needs. A summary of the Tri-County Joint Transportation Disadvantaged Local Coordinating Board Subcommittee's activities between 2012 and 2020 is attached.

In June 2020, the Hillsborough LCB took action to transition the subcommittee to have one annual meeting. In addition, they agreed that the subcommittee membership should include one designated and one alternate member from each LCB with the MPOs and CTCs providing staff support. At its May meeting, the Pinellas LCB approved the same with the caveat that additional meetings may be scheduled if deemed necessary. The Pasco County LCB is expected to take similar action at its next meeting.

The Hillsborough and Pasco LCBs already have a primary subcommittee member and are in the process of nominating an alternate member. The Pinellas County LCB needs to nominate one primary and one alternate representative. The next meeting of the subcommittee has yet be scheduled. Whether the meeting is held virtually depends on the status of Governor's Executive Order (EO 20-193) which is currently set to expire at the end of the month.

**ATTACHMENT(S):** Tri-County Joint Transportation Disadvantaged Local Coordinating Board Subcommittee Summary, 2012 to 2020

**ACTION:** Assign a primary and alternate member to serve on the Tri County Joint Transportation Disadvantaged Local Coordinating Board Subcommittee.

# TRI COUNTY JOINT TRANSPORTATION Disadvantaged Local Coordinating Board Subcommittee

## SUMMARY 2012 TO 2020

### BACKGROUND

A Tri County Partnership between Hillsborough, Pinellas and Pasco Counties Transportation Disadvantaged Coordinating Boards (TDCB) has been in place since the creation of the Hillsborough, Pinellas and Pasco Tri County Access Plan in 2006 and updated in 2009.

The Hillsborough TDCB has been working with the Pinellas MPO, the designated recipient of the *Job Access and Reverse Commute* (5316) and *New Freedom* (5317) programs, to ensure that these funds supported regional access, the focus of Tri County Access Plan.

#### Key Terms:

- *49 USC 5316: Job Access and Reverse Commute (Program provides grants for competitively selected projects to improve access to transportation services to employment, job training and support activities for welfare recipients and eligible low-income individuals.*
- *49 USC 5317: The New Freedom formula grant program aims to provide additional tools to overcome existing barriers facing Americans with disabilities seeking integration into the work force and full participation in society*

In June 2012 members of the Hillsborough, Pasco and Pinellas Coordinating Boards convened a meeting to discuss the existing limitations of Tri County travel for the Transportation Disadvantaged (TD) population. Consensus from that meeting directed staffs of the Metropolitan Planning Organizations (MPO), the Florida Department of Transportation (FDOT) and the Community Transportation Coordinators (CTC) as well as representatives from the 3 TDCBs to work together and develop strategies to address the needs of the Transportation Disadvantaged (TD). The following is a summary of Tasks, Findings and Actions by year of what came to be called the Tri County Joint Transportation Disadvantaged Local Coordinating Board Subcommittee.

**Excerpt from Invitation Letter:** Joint coordination of transportation services across county lines has been an interest of our constituents as evidenced by the priorities of the Tri County Access Plan. To our knowledge, the Boards of these counties have never met



together. We believe that a joint meeting can further our common interests in coordinated services and allow for a sharing of ideas on best use of Job Access Reverse Commute and New Freedom Program grant funds.

### Year 1: 2012 Summary:

The 3 Boards were briefed and updated on the following status of Tri County efforts:

Tri-County Partnership since 2006:

- Tri-County Access Plan (TCAP) created 2006 with the purpose to
  - Define unmet needs
  - Establish broad project areas to address those needs
  - Provide RIDES-RIDES-RIDES
  - TCAP Updated in 2009 :
    - Re-evaluated needs
    - Developed a strategies-based approach to address needs
    - Used New Freedom and JARC to implement

With the concurrence of the three (3) Transportation Disadvantaged Local Coordinating Boards, the Pinellas MPO undertook the update of the 2009 Tri County Access Plan.

### Year 2: 2013 Summary:

**The Tri County Access Plan update included the following:**

An update to the MAP-21 Funding Program changes noted that:

- \* No new funding for the JARC and New Freedom programs
- \* JARC activities are now eligible under the Urbanized Area Formula Program (Section 5307) & Rural Area Formula Program (Section 5311)
- \* New Freedom activities are now eligible under the Enhanced Mobility of Seniors and Individuals with Disabilities program (Section 5310)

Completed public outreach:

Public workshop in each county

- \* November 5, 2013 - Pasco
- \* November 6, 2013 - Hillsborough
- \* November 7, 2013 - Pinellas
- \* Web access survey until December 20, 2013



#### Public Input Summary – Pasco

- \* Local connectivity needed more than regional connectivity
- \* Greatest need for seniors and persons with a disability is transportation options for quality of life/social activities
- \* Service improvements
- \* Coverage to new areas

#### Public Input Summary – Hillsborough

- \* Need regional para transit access regardless of funding source
- \* More local service to areas currently without service
- \* Additional infrastructure (sidewalks, bus shelters)
- \* More flex routes

#### Public Input Summary – Pinellas

- \* Regional connectivity needed more than local service
- \* Greatest need for seniors is transportation options for medical
- \* Greatest need for persons with a disability is transportation options for travel assistance
- \* Connections to/from Hillsborough to Pinellas
- \* Extend evening service hours
- \* Regional paratransit service

The Draft *Tri-County Area Regional Mobility Needs* identified that the Combined Top Needs for the Tri County area are:

- \* Transportation options for quality of life and social activities.
- \* More regional transit.
- \* More focus on expanding fixed route transit services- area coverage and hours of operation.
- \* Focus investment on rail and bus transit.
- \* Connect to Hillsborough

### Year 3: 2014 Summary

Tri-County Area Regional Mobility Needs Plan is adopted by three (3) Transportation Disadvantaged Local Coordinating Boards.

The Tri County Joint Transportation Disadvantaged Local Coordinating Board Subcommittee affirmed the groups mission, goal and objectives:

#### *Mission*

Meet the mobility needs of the transportation disadvantaged in the tri-county area.



*Goal*

Ensure transportation services are provided to the disadvantaged populations of the Tampa Bay area in the most cost effective manner possible.

*Objectives*

- Provide solutions for regional transportation needs, as identified in the Tri-County Area Regional Needs Assessment.
- Evaluate and address the regional priorities of the transportation disadvantaged in Hillsborough, Pasco and Pinellas counties.
- Continually assess and update tri-county regional needs.
- Promote regional transportation initiatives serving the transportation disadvantaged. This includes efforts associated with identifying and pursuing funding opportunities.
- Share information associated with the development and implementation of the individual transportation disadvantaged service plans, annual operating reports and related issues. Emphasis shall be placed on identifying “best practices.”
- Educate elected officials and other community leaders on the challenges and needs of the transportation disadvantaged in the Tri-County area.

## Other activities of the committee included

- Issues and concerns including the importance of providing rides, negative connotations associated with the word “disadvantaged,” focusing on people and the need to change the culture and effect a paradigm shift in the way disadvantaged citizens are treated.
- Identifying other regional transportation groups that might be helpful to follow are the Tampa Bay Transportation Management Area Leadership Group (composed of MPO members from the tri-county area) and the TBARTA’s Transit Management Committee.
- Overviews of the Hillsborough County CTC’s organization and the work that they do.
- Discussion of the changes that have been occurring to Medicaid programs and how that relates to transportation. Detailed information is available on AHCA’s website.

**Year 4: 2015 Summary:**

In this year, the subcommittee conducted a Strengths, Weaknesses, Opportunity and Threats (SWOT) analysis examining common themes and comments threaded through the work that had been done to date, including coordination/communication, safety, quality of life and service improvements/needs, safety and infrastructure. Arriving at consensus, the group agreed:



- Tie the action back to a need that a specific operator could fulfill.
- Find a sponsor who could match opportunities for funding with operators and help with the grant application and management, with a Regional benefit approach
- Pinellas Homeless Leadership Board is an example of regional coordination, work together, write the grant together and share the funding
- What can we do regionally to bring more dollars to the program? Figure out if the DOPA is the coordinator, who is the best resources (LCB?) who can revise and advise. Provide training for the small groups
- Elected officials on the Boards are valuable for sharing the needs of the TD community with other elected officials.
- Each local coordinating board give real time report to the MPO board and TMA board as well
- Transportation Management Area board was discussed
- The time is now for a Regional LCB with a message for including all community members, reminded of the needs of the TD

Through facilitation, the subcommittee ranked the priorities of the

- Regional paratransit services
- Infrastructure and technology improvements
- Educate elected officials and other community leaders on the challenges and needs of the transportation disadvantaged in the Tri-County area.
- Incorporate regional transportation needs into the FTA Section 5310 application criteria and evaluations.
- Identify and pursue funding opportunities, including reaching out to community organizations locally, statewide and nationally.
- Let's implement a Regional Bus Pass at a reasonable cost

Also in 2015, the subcommittee conducted discussion of:

- TBARTA 's Master Plan and how it addresses the transportation disadvantaged. The presentation included information on their vanpool program, carpool matching, One Call One Click efforts and myRide. myRide is run through the crisis center and includes transportation information that TBARTA is looking into expanding. TBARTA agreed to regularly attend the subcommittee meetings.
- Hillsborough Area Regional Transit (HART) gave a presentation on the regional fare box efforts. The efforts include the transit agencies from Hillsborough, Pasco, Pinellas, Polk, Manatee, Citrus, and Hernando counties.



The regional fare box efforts will allow migration from paper cards to reloadable, account-based cards, smartphone use and barcode cards (like gift cards).

- **Issue:** There was a question of how crossing county lines will work, in respect to counties that currently have free or reduced fares, but neighboring counties do not have the same structure. The regional fare box relates to the subcommittee's priority of implementing a regional bus pass.
- The Florida Department of Transportation's (FDOT's) consultants on the 5310 program provided an update on the new requirements and process that FDOT has implemented, including maintenance checks and preventative maintenance work.
- The subcommittee continued its discussion of priorities. Based on the discussion, a status update will be provided at each meeting and the priorities will be revisited each year.
- One of the priorities is the education of elected officials and community leaders. Using the Transportation Disadvantaged Legislative Awareness Day (TD Day) on Thursday, January 21, 2016 as a kick off, a common information flyer was developed that individuals from all three counties can bring with them to TD Day.

#### Year 5: 2016 Summary:

The committee explored the opportunity for the 5310 process to fund regional trips, exploring alternate funding sources:

- Working with FDOT staff, the statewide 5310 Process which includes Title VI assurances, vehicle preventative maintenance and annual timelines for recipients and potential applicants was reviewed.
- FDOT consultants demonstrated a new GIS mapping tool being developed that spatially locates 5310 recipients. Data is also being collected on providers who provide cross county trips.
- Focusing on the Federal Transit Administration's (FTA) Rides to Wellness (R2W) Demonstration and Innovative Coordinated Access and Mobility Grants, the FTA R2W grant information including application deadline of May 31, 2016. It was noted that the Pinellas Suncoast Transit Authority (PSTA) was planning on applying for the grant.



- The subcommittee discussed connecting transportation to health and human services exploring the creation of a coalition. The discussion included
  - Quality of Life has vehicles
  - The Tampa Bay Network to End Hunger has a partnership with Humana, part of Bold Moves 2020
  - The need for a tri-county hub and for a paratransit tri-county hub or way to deliver paratransit trips across county lines
  - Regional centers – VA hospitals, Moffitt
  - TBARTA's Once Call Once Click Center abilities and potential to assist with a regional project
  - The grant is for a small amount, so begin with something small that is scalable
  - Whether the R2W grant would be available beyond 2016
- The group reached consensus that PSTA explore the ideas further and explore linking the three counties to support health and human service needs. They will provide an update at the Pinellas LCB meeting and send out information regarding letters of support.
- PSTA's pilot program, Direct Connect a technology software initiative that will help coordinate trips. The Pilot Expansion would provide more opportunities for education, seven more location, and up the availability of more trips.
- Explored Mobility Management the TNC models each of which are opening doors to new opportunities.
- CTD's Mobility Enhancement Grants and Jacksonville's Rides to Wellness grant.

### Year 6: 2017 Summary:

In this year, the Committee assessed the effectiveness of outreach to the Commission for the Transportation Disadvantaged (CTD) and Florida Legislature through the TD day events in Tallahassee including: The CTD's review and proposed update of Trip & Equipment formula and Senate Bill 1086 and House Bill 881 in the Florida legislature and update on their status.

Also in 2017:

The TDLCB subcommittee explored the possibility of using Route Match, a software platform for public transit fixed route and demand response operations. The subcommittee suggested that, as all three counties CTCs use Route Match, they will be able to work together to set up a system to provide regional trips as well as collectively work on finding different funding sources.





Mr. Tim Flanagan of Route Match was invited to attend and provide an overview of how the company has developed different programs around the country and how they can provide assistance in the Tri-County area. Mr. Flanagan gave details about how the company can coordinate fleets and hubs between the three CTC counties. Riders will be able to call in to the central hub with pick-up and drop-off details, which will allow for coordination among the three CTC agencies. Mr. Flanagan suggested that different hubs be set up to maximize the capacities of the CTC agencies.

Mr. Flanagan provided an estimate of the platform development fees, which may cost approximately \$200,000 per site. The TDLCB subcommittee mentioned that it would look into a \$750,000 grant in order to fund this service.

Subcommittee members discussed the goal and purpose of the group is for the transporting transportation disadvantaged individuals between the counties of Pasco, Pinellas and Hillsborough. Currently, customers cannot be driven across the border during trips. Furthermore, each Community Transportation Coordinator (CTC) has a different degree of Route Match software implemented.

Mr. Tim Flanagan of Route Match discussed overcoming the different degrees of Route Match implementation by stating that this tri-county coordination software will be newly developed rather than rely on current software. This coordination software will establish targeted service zones, with points interspersed for meetings between vehicles. Subcommittee members discussed reducing deadhead time by using these cross-border trips to perform trips within the destination county.

The subcommittee performed a Strengths, Weaknesses, Opportunities and Threats analysis. All three CTCs determined that medical trips are currently their number one request. Members discussed coordination, vehicles, reimbursement, and cost-effectiveness. The conversation continued with a discussion of success measures, which might relate to return on investment for taxpayers as well as positive health and wellness outcomes.

Mr. Dave Newell of FDOT discussed 5310 applications, stating that most agencies are in a position of minimal vehicle and operational funding in the coming year. Therefore, a large portion of funding, in the range of \$3 million, may be used toward coordination software implementation. This funding will become available in August or September of 2018. Mr. Newell recommended a joint application, which Mr. Ross Silvers of the Pinellas County CTC agreed to write.



Subcommittee members discussed details of vehicles, and whether this pilot would involve trips to all medical facilities or just select high-priority sites. Members determined they would reach out to St. Luke's Cataract & Laser Institute, All Children's Hospital, Moffitt Cancer Center, and the two VA hospitals to determine demand.

**OUTCOME:** In December 2017 the 3 CTC's gathered to discuss their capacity to apply for funding from the 5310 grant process. The CTC's were unable to commit the time and resources necessary to make the application process.

### Year 7: 2018 Summary:

**Regrouping, the Committee reaffirmed their purpose to:** *Provide regional trips across Hillsborough, Pasco and Pinellas counties serving individuals who are transportation disadvantaged.*

The subcommittee then agreed to focus efforts on creating a regional pilot project that would provide medical and life sustaining trips.

**Exploring the opportunities available, the Committee determined the following:**

1. The Tri-County Regional Mobility Needs Plan serves as the Coordinated Public Transit Human Services Transportation Plan and is instrumental in determining if a project is eligible to receive Federal Transit Administration Section (FTA) 5310 funding.
2. A desired outcome for providing regional trips would be a 5310-eligible agency (or multiple agencies) providing regional trips in partnership with a medical or life sustaining services provider
3. Guidelines for a pilot project should include:
  - Individuals must qualify for the TD Program in their home county
  - Agency must have a CTC agreement
  - Propose funding needed for operations and capital
  - Applicant agency must be 5310-eligible
  - Must include a partnership with at least one provider (medical or life sustaining services) that would be the trip destination (if applicable)
  - Estimated duration is 2 years with an option for a 3<sup>rd</sup> year



- Ideally, the project should be scalable
  - Work with FDOT on how to implement project
4. The Committee asked that all three (3) Transportation Disadvantaged Coordinating Boards review the outlined scope and support moving forward with the development of a Request of Intent to move forward.
  5. The Hillsborough, Pinellas and Pasco county Transportation Disadvantaged Coordinating Boards supported the subcommittee proposals and a request for a Letter of Intent was issued in the Fall of 2018.
  6. A special meeting with MPO staffs, CTCs and coordination Contractors was held to encourage participation in the Letter of Intent process.

**CONCLUSION:** While two (2) applicants did submit preliminary letters of intents to provide regional trips, the applications were never submitted, and this project was never realized.

#### Year 8: 2019 Summary:

The subcommittee reconvened with a roundtable discussion to *explore with Tampa Bay Area Regional Transit Agency (TBARTA), Community Transportation Coordinators (CTCs) and Transit agencies the feasibility of cross county trips for the Transportation Disadvantaged.*

**Participants:** David Green and Chris DeAnnuntis – TBARTA; Ross Silvers – Pinellas Suncoast Transit Authority (CTC), Scott Clark and Karen Smith – Sunshine Line (Hillsborough CTC), Kurt Scheible – Pasco County Public Transportation (Pasco CTC), Greg Brackin – Hillsborough Area Regional Transit, David Newell – Florida Department of Transportation.

Following the roundtable, an agenda item for TBARTA's September 27, 2019 prepared.

- On September 27, 2019, Ms. Sarah Caper, representing the 3 MPO staffs made a presentation to the TBARTA Board. The Board, lacking a quorum referred the Tri County access program to their staff.
- FDOT staff offered to work with the 3 CTCs to provide funding for cross county trips if the CTCs are willing and able to provide such trips.



## Year 9: 2020 Summary:

**Update:** Hillsborough County CTC is providing limited cross county medical trips if that trip is cost effective

### REFLECTIONS:

1. Cross county trips are *an interest of our constituents as evidenced by the priorities of the Tri County Access Plan and the Tri-County Area Regional Mobility Needs Plan.*
2. The funding initially IDENTIFIED to implement the needs of the Tri County Plans were:
  - 49 U.S.C. 5317- The New Freedom formula grant program aims to provide additional tools to overcome existing barriers facing Americans with disabilities seeking integration into the work force and full participation in society. Lack of adequate transportation is a primary barrier to work for individuals with disabilities
  - 49 U.S.C. 5316: JARC relating to the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income individuals to and from jobs and activities related to their employment, and for public transportation projects designed to transport residents of urbanized areas and nonurbanized areas to suburban employment opportunities.
3. These programs were rescinded and replaced by:
  - **49 U.S.C. 5310:** *New Freedom program aims to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation mobility options. This funding is shared by recipients who serve their clients individual needs and do not have the capacity to do cross county trips as an additional service*
4. The Commission for Transportation Disadvantaged recently completed The Advantage Ride pilot from January 29, 2019 and October 31, 2010 and served approximately 483 individuals and provided over 20,000 trips in Hillsborough, Pinellas and Manatee County. The Pilot allowed cross county trips and reports that 753 trips were made from Pinellas to Hillsborough and 814 trips from Hillsborough to Pinellas (7%).



5. **The Tampa Bay Transportation Management Area Leadership Group (TMA) is a group whose** role includes developing regional consensus priorities for the TMA, especially in the allocation of federal & state funds. The Leadership comprises three members of each MPO board as voting members, and non-voting advisors from FDOT and TBARTA. Recommendations are by consensus.
  
6. The group focuses on major cross-county transportation markets and traffic movements, and on helping the Tampa Bay metropolitan area speak with one voice in discussions of regional transportation prioritization issues and financial resources. This group brings cross county interests together and this should be a next step for the Tri County subcommittee to discuss the Tri-County Area Regional Mobility Needs similar to the other modes of transportation the TMA advocates for.



**8. Proposed Cross-County TD Project**

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**SUMMARY**

UZURV Holdings, Inc., an Adaptive Transportation Network Company (TNC), previously contracted with the CTD to provide service for the Advantage Ride Pilot Program. UZURV provided on-demand, door-to-door and scheduled transportation for individuals with intellectual or developmental disabilities. On July 30, 2020, UZURV, in partnership with the Tampa Bay Area Regional Transit Authority (TBARTA), submitted a grant application to the Commission for the Transportation Disadvantaged for a new project proposal to provide cross-county trips to eligible transportation disadvantaged persons residing in TBARTA's five-county service area of Hernando, Hillsborough, Manatee, Pasco and Pinellas Counties. The proposed project would enhance regional connectivity and increase the access of transportation disadvantaged individuals to and from job training, employment, health care, and other life-sustaining services in the Tampa Bay region.

UZURV and TBARTA staff will give a presentation describing the proposed cross-county proposal.

**ATTACHMENT(S):** Letter of Support

**ACTION:** As deemed appropriate by the LCB



September 8, 2020

David Darm, Executive Director  
Florida Commission for the Transportation Disadvantaged  
605 Suwannee Street, MS-49  
Tallahassee, FL 32399

Re: UZURV Holdings, Inc.'s Transportation Disadvantaged (TDO) Innovation and Service Development Grant application to the Commission for the Transportation Disadvantaged

Dear Mr. Darm:

Regional and cross-county transportation services for the transportation disadvantaged have been a well-documented need in the Tampa Bay Area for many years. Many trips that people need and want to take cross county lines, and the Metropolitan Planning Organizations (MPO) of Pinellas, Pasco and Hillsborough counties have long worked together to identify the most critical transportation needs and to develop solutions to meet those needs. The Local Coordinating Boards (LCB) of Pinellas, Pasco and Hillsborough counties developed a tri-county LCB subcommittee, which reaffirmed in 2018 that its purpose was to provide regional trips across Hillsborough, Pasco and Pinellas counties to serve individuals who are transportation disadvantaged.

Tri-County Area Regional Mobility Needs Study of February 2014 also identified the following regional needs:

- Regional paratransit services – Providing paratransit services across county lines will help older adults and individuals with disabilities access specialized services in other counties regardless of service boundaries.
- Additional transportation services to quality of life/social activities – Transportation services that provide quality of life trips for the targeted populations are needed on the weekend and in the evenings. Trips to medical services and other life sustaining activities are often available under specific funding sources; however, trips to church and evening outings are more difficult to obtain since trips may be prioritized due to limited funding.
- Service connecting to major hospitals and hubs – Additional transportation services are needed providing access to the major hospitals, long term care facilities, and senior centers noted earlier in this need's assessment. However, major hubs and activity centers would also benefit from additional transportation services. The additional major hub/activity center services may be an avenue for providing quality of life trips to these areas for social interaction.

These needs still exist, are more important than ever, and have been reaffirmed annually in the Transportation Disadvantaged Service Plans in Pinellas, Pasco and Hillsborough counties.

UZURV Holdings, Inc. has submitted a grant application to the Florida Commission for the Transportation Disadvantaged that would provide the type of cross-county TD trips identified as

necessary for the region in the 2014 study and by the Tri-county Local Coordinating Board Subcommittee.

This type of regional cross-county transportation for the transportation disadvantaged is consistent with the goals, objectives and policies of Advantage Pinellas (the 2045 Long Range Transportation Plan for Pinellas County). Therefore, Forward Pinellas is pleased to offer its strong support for the project identified in the TD Innovation and Service Development Grant proposal by UZURV Holdings, Inc., and recommends that the Commission for the Transportation Disadvantaged approve this grant application. Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Whit Blanton". The signature is stylized and cursive.

Whit Blanton, FAICP  
Executive Director



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**SUMMARY**

Earlier this year, Forward Pinellas launched a vision zero effort called Safe Streets Pinellas. Vision Zero is a transportation safety strategy employed by communities across the world based on the principle that loss of life is not an acceptable price to pay for mobility. Vision Zero exists to eliminate traffic deaths and severe injuries in the transportation system with a proactive, preventative approach. As part of Safe Streets Pinellas, Forward Pinellas and the Safe Streets Pinellas Task Force are analyzing collision data, developing engineering and non-engineering countermeasures, conducting demonstration projects and ultimately developing an Action Plan to get to zero. Forward Pinellas staff will provide an overview on Safe Streets Pinellas.

**ATTACHMENT(S):** None

**ACTION:** As deemed appropriate by the LCB

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**SUMMARY**

**A. Federal Transit Administration Section 5310 Grant Update**

The Florida Department of Transportation (FDOT) administers the Section 5310 Grant and will provide a brief update.

**B. Community Transportation Coordinator (CTC) Update**

PSTA will provide an update on recent activities.

**C. Florida Commission for the Transportation Disadvantaged (CTD) Update**

- The Commission for the Transportation Disadvantaged (CTD) conducted a study to explore changes to the Trip and Equipment Grant allocation methodology in Rule 41-2.014, F.A.C. The CTD has released its draft final report on the findings from the analysis of the methodology, summary of input received from stakeholders during the public workshops, and recommendations for implementing a new funding formula effective July 1, 2021. The report was presented and discussed at the August 26 CTD Business Meeting. The Commission has a website dedicated to all information related to this study at <https://ctdallocationstudy.com/>.
- The Florida Public Transportation Association will hold a virtual annual conference October 6<sup>th</sup> through October 9<sup>th</sup>, 2020. More information is available online at <https://floridatransit.org/annual-conference>.

**D. OTHER**

**11. Informational Items**

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**SUMMARY**

**A. Trip/Expenditure Reports**

The trip/expenditure reports are attached.

**B. Complaints and Commendations**

No complaints or commendations were received.

**ATTACHMENT(S):** Trip/Expenditure Reports

TD REIMBURSEMENT REQUESTS 2020/2021

	NCN	PARC	ARC-TB	LIGHTHOUSE	BROKERED*	TOTAL AMT SPENT	AMT INVOICED CTD	MONTHLY DIFFERENCE	CUMULATIVE BALANCE
START	\$332,045.00	\$145,295.00	\$145,395.00	\$5,155.00	\$1,755,538.08	\$2,383,428.08			
JULY	\$12,523.27	\$4,704.00	\$2,458.72	\$0.00	\$1,073.92	\$20,759.91	\$274,124.00	<b>\$253,364.09</b>	\$253,364.09
BALANCE	\$319,521.73	\$140,591.00	\$142,936.28	\$5,155.00	\$1,754,464.16	\$2,362,668.17			
AUGUST						\$0.00	\$273,828.00	<b>\$273,828.00</b>	\$527,192.09
BALANCE	\$319,521.73	\$140,591.00	\$142,936.28	\$5,155.00	\$1,754,464.16	\$2,362,668.17			
SEPTEMBER						\$0.00	\$273,828.00	<b>\$273,828.00</b>	\$801,020.09
BALANCE	\$319,521.73	\$140,591.00	\$142,936.28	\$5,155.00	\$1,754,464.16	\$2,362,668.17			
OCTOBER						\$0.00	\$273,828.00	<b>\$273,828.00</b>	\$1,074,848.09
BALANCE	\$319,521.73	\$140,591.00	\$142,936.28	\$5,155.00	\$1,754,464.16	\$2,362,668.17			
NOVEMBER						\$0.00	\$273,828.00	<b>\$273,828.00</b>	\$1,348,676.09
BALANCE	\$319,521.73	\$140,591.00	\$142,936.28	\$5,155.00	\$1,754,464.16	\$2,362,668.17			
DECEMBER						\$0.00	\$273,828.00	<b>\$273,828.00</b>	\$1,622,504.09
BALANCE	\$319,521.73	\$140,591.00	\$142,936.28	\$5,155.00	\$1,754,464.16	\$2,362,668.17			
JANUARY						\$0.00	\$273,828.00	<b>\$273,828.00</b>	\$1,896,332.09
BALANCE	\$319,521.73	\$140,591.00	\$142,936.28	\$5,155.00	\$574,693.69	\$2,362,668.17			
FEBRUARY						\$0.00	\$273,828.00	<b>\$273,828.00</b>	\$2,170,160.09
BALANCE	\$319,521.73	\$140,591.00	\$142,936.28	\$5,155.00	\$574,693.69	\$2,362,668.17			
MARCH						\$0.00	\$273,828.00	<b>\$273,828.00</b>	\$2,443,988.09
BALANCE	\$319,521.73	\$140,591.00	\$142,936.28	\$5,155.00	\$574,693.69	\$2,362,668.17			
APRIL							\$273,828.00	<b>\$273,828.00</b>	\$2,717,816.09
BALANCE	\$319,521.73	\$140,591.00	\$142,936.28	\$5,155.00	\$574,693.69	\$2,362,668.17			
MAY							\$273,828.00	<b>\$273,828.00</b>	\$2,991,644.09
BALANCE	\$319,521.73	\$140,591.00	\$142,936.28	\$5,155.00	\$169,338.80	\$2,362,668.17			
JUNE							\$273,828.00	<b>\$273,828.00</b>	\$3,265,472.09
BALANCE	\$319,521.73	\$140,591.00	\$142,936.28	\$5,155.00	\$169,338.80	<b>\$2,362,668.17</b>			
END						0			
	\$12,523.27	\$4,704.00	\$2,458.72	\$0.00	\$1,073.92	\$20,759.91	\$3,286,232.00		

TD REIMBURSEMENT REQUESTS 2018/2019

	NCN	PARC	ARC-TB	LIGHTHOUSE	BROKERED*	TOTAL AMT SPENT	AMT INVOICED CTD	MONTHLY DIFFERENCE	CUMULATIVE BALANCE
START	\$404,375.00	\$157,000.00	\$157,000.00	\$6,221.00	\$1,755,538.08	\$2,480,134.08			
JULY	\$35,947.69	\$23,207.53	\$11,836.66	\$367.20	\$335,576.03	\$406,935.11	\$274,124.00	<b>-\$132,811.11</b>	-\$132,811.11
BALANCE	\$368,427.31	\$133,792.47	\$145,163.34	\$5,853.80	\$1,419,962.05	\$2,073,198.97			
AUGUST	\$19,393.66	\$21,055.54	\$11,836.66	\$897.60	\$353,836.19	\$407,019.65	\$273,828.00	<b>-\$133,191.65</b>	-\$266,002.76
BALANCE	\$349,033.65	\$112,736.93	\$133,326.68	\$4,956.20	\$1,066,125.86	\$1,666,179.32			
SEPTEMBER	\$19,364.73	\$18,796.68	\$11,836.66	\$938.40	\$344,803.27	\$395,739.74	\$273,828.00	<b>-\$121,911.74</b>	-\$387,914.50
BALANCE	\$329,668.92	\$93,940.25	\$121,490.02	\$4,017.80	\$721,322.59	\$1,270,439.58			
OCTOBER	\$19,304.23	\$20,900.72	\$11,836.66	\$612.00	\$367,320.91	\$419,974.52	\$273,828.00	<b>-\$146,146.52</b>	-\$534,061.02
BALANCE	\$310,364.69	\$73,039.53	\$109,653.36	\$3,405.80	\$354,001.68	\$850,465.06			
NOVEMBER	\$17,336.69	\$14,467.52	\$13,083.33	\$367.20	\$352,887.27	\$398,142.01	\$273,828.00	<b>-\$124,314.01</b>	-\$658,375.03
BALANCE	\$293,028.00	\$58,572.01	\$96,570.03	\$3,038.60	\$1,114.41	\$452,323.05			
DECEMBER	\$17,159.69	\$12,952.26	\$13,083.33	\$367.20	\$346,954.66	\$390,517.14	\$273,828.00	<b>-\$116,689.14</b>	-\$775,064.17
BALANCE	\$275,868.31	\$45,619.75	\$83,486.70	\$2,671.40	-\$345,840.25	\$61,805.91			
JANUARY	\$33,972.95	\$16,893.76	\$13,083.33	\$163.20	\$349,731.18	\$413,844.42	\$273,828.00	<b>-\$140,016.42</b>	-\$915,080.59
BALANCE	\$241,895.36	\$28,725.99	\$70,403.37	\$2,508.20	\$574,693.69	-\$352,038.51			
FEBRUARY	\$29,889.31	\$17,482.67	\$13,083.33	\$367.20	\$335,888.35	\$396,710.86	\$273,828.00	<b>-\$122,882.86</b>	-\$1,037,963.45
BALANCE	\$212,006.05	\$11,243.32	\$57,320.04	\$2,141.00	\$238,805.34	-\$748,749.37			
MARCH	\$15,520.00	\$9,776.06	\$13,083.33	\$244.80	\$349,962.76	\$388,586.95	\$273,828.00	<b>-\$114,758.95</b>	-\$1,152,722.40
BALANCE	\$196,486.05	\$1,467.26	\$44,236.71	\$1,896.20	-\$111,157.42	-\$1,137,336.32			
APRIL	\$12,366.71	\$0.00	\$13,083.33	\$530.40	\$343,286.73	\$369,267.17	\$273,828.00	<b>-\$95,439.17</b>	-\$1,248,161.57
BALANCE	\$184,119.34	\$1,467.26	\$31,153.38	\$1,365.80	-\$454,444.15	-\$1,506,603.49			
MAY	\$7,933.59	\$0.00	\$13,083.33	\$408.00	\$346,808.49	\$368,233.41	\$273,828.00	<b>-\$94,405.41</b>	-\$1,342,566.98
BALANCE	\$176,185.75	\$1,467.26	\$18,070.05	\$957.80	\$169,338.80	-\$1,874,836.90			
JUNE	\$11,287.24	\$0.00	\$13,083.33	\$612.00	\$331,757.10	\$356,739.67	\$273,828.00	<b>-\$82,911.67</b>	-\$1,425,478.65
BALANCE	\$164,898.51	\$1,467.26	\$4,986.72	\$345.80	-\$162,418.30	<b>-\$2,231,576.57</b>			
END						0			
	\$239,476.49	\$155,532.74	\$152,013.28	\$5,875.20	\$4,158,812.94	\$4,711,710.65	\$3,286,232.00		





**Local Coordinating Board – September 15, 2020**

**12. Public Comment**

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**SUMMARY**

This is an opportunity for any member of the public to address the board on issues related to the Transportation Disadvantaged Program. Speakers are requested to limit their comments to no more than five minutes.