



**SCHOOL TRANSPORTATION SAFETY
COMMITTEE (STSC) AGENDA**

March 04, 2020 - 9:00 a.m.

310 Court Street, 1st Floor
Planning Conference Room
Clearwater, FL 33756

THE PLANNING COUNCIL AND METROPOLITAN PLANNING ORGANIZATION FOR PINELLAS COUNTY

1. **CALL TO ORDER AND INTRODUCTIONS**
2. **APPROVAL OF MINUTES – October 2, 2019**
3. **TRENDS AND CONDITIONS REPORT**
4. **SAFE STREETS PINELLAS**
5. **PSTA U-PASS PROGRAM**
6. **OTHER BUSINESS**
 - A. Hazardous Walking Conditions
 - B. SPOTLight Emphasis Area Update
 - C. STEPS Program – Minutes
 - D. Safe Routes to School
 - E. Follow-up on School Related Items
 - F. Request for Future Agenda Topics
7. **ADJOURNMENT**

Next Meeting: June 3, 2020

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact the Office of Human Rights, 400 South Fort Harrison Avenue, Suite 300, Clearwater, Florida 33756; [(727) 464-4062 (V/TDD)] at least seven days prior to the meeting.

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based.

School Transportation Safety Committee – March 4, 2020

2. Approval of Minutes



SUMMARY

The meeting summary for the October 2, 2019 meeting is attached for review and approval.

ATTACHMENT(S): STSC Meeting Summary – October 2, 2019

ACTION: Approval of Meeting Summary

**SUMMARY OF SCHOOL TRANSPORTATION SAFETY COMMITTEE
MEETING OF OCTOBER 2, 2019**

The meeting was held on Wednesday, October 2, 2019, at 9:00 a.m., in the 1st Floor Planning Department Conference Room. Those in attendance were:

Members Present:

| | |
|--------------------|--------------------------------------|
| Bill Dudley, Chair | Pinellas County School Board |
| Stephanie Carrier | Pinellas County School Board |
| John Carroll | Commissioner, City of Largo |
| Dave Eggers | Commissioner, Pinellas County (BCC) |
| Heather Gracy | Commissioner, City of Dunedin |
| Caroline Lanford | Pinellas County Planning |
| Keith Sabiel | Councilmember, City of Pinellas Park |
| Doug Mullis | Citizen Representative |
| Casey Morse | Pinellas County Public Works Traffic |
| Joshua Shulman | PSTA Board |

Members Absent:

| | |
|------------------------|---|
| Carol Cook, Vice-Chair | Pinellas County School Board |
| Dr. Bob Cundiff | Councilman, City of Clearwater |
| Charles Gerdes | Councilmember, City of St. Petersburg |
| Roger Edelman | Councilmember, City of Seminole |
| Terry Huberty | Pinellas County School Board |
| Jacob Karr | Commissioner, City of Tarpon Springs |
| Rick McBride | Pinellas County School Board Transportation |
| Gabby McGee | Commissioner, City of Oldsmar |
| Thomas McGinty | Pinellas County School Board Transportation |
| Cliff Merz | Commissioner, City of Safety Harbor |
| Marshall Touchton | Pinellas County School Board |

Others Present:

| | |
|----------------|---|
| Clint Herbic | Associate Superintendent Pinellas County Public Schools |
| Donna Sicilian | Pinellas County Public Schools |
| Cammie Weeks | Pinellas County Public Schools |
| James Fogarty | JRB Solutions, LLC |
| Joan Rice | Pinellas County Public Works Traffic |
| Hilary Lehman | Forward Pinellas Staff |
| Al Bartolotta | Forward Pinellas Staff |
| Sandra Knoebel | Forward Pinellas Staff |
| Maria Kelly | Forward Pinellas Staff |

1. CALL TO ORDER

Bill Dudley, Pinellas County School Board, called the meeting to order at 9:00 a.m. and asked attendees to introduce themselves.

2. APPROVAL OF MINUTES

Doug Mullis motioned approval of the summary of the June 5, 2019 meeting, seconded by Commissioner Carroll and the vote passed unanimously.

3. HAZARDOUS WALKING CONDITIONS REVIEW

Mr. Al Bartolotta, Forward Pinellas Division Manager, addressed the committee to share information on Hazardous Walking Conditions which is a standing informational item on the agenda. Florida Administration Code (F.A.C.), Rule 6A-3.0171, requires local school districts to assure that county and city officials are advised of hazards involving students walking to and from school. Pinellas County has a two-mile rule, in that those students living within a two-mile radius of the public school they attend are required to walk, bike or seek other transportation to school. Through its hazardous walk review team, Pinellas School District staff surveys and inspects the surrounding areas of the county's public schools and produces an annual report on walking conditions. This information is shared with Pinellas County and the Florida Department of Transportation (FDOT) and these agencies work with the School District to address any issues affecting the safety of students walking to and from school. If a hazardous condition is identified on a school route, the affected student(s) is scheduled for bus service. Questions were taken and appropriately answered.

4. PINELLAS COUNTY SCHOOL MENTAL HEALTH SERVICES

Ms. Donna Sicilian, Executive Director for Student Services with Pinellas County Public Schools (PCPS), addressed the committee on the Mental Health and Wellness in the Pinellas County Schools Plan for 2019-2020. Ms. Sicilian shared information on the plan and the type of services being offered to students and families. The Marjory Stoneman Douglas High School Public Safety Act includes the provision of mental health services to students who are identified as having the potential to harm themselves or others. Senate Bill 7030 stipulated that school districts need to develop a "standardized, statewide behavioral threat assessment instrument for use by all public schools, including charter schools, which addresses early identification, evaluation, early intervention, and student support" by August 1, 2019. According to the National Institute of Mental Health (NIMH), nearly 50 percent of adolescents ages 13 to 18 have a mental disorder. The NIMH also reports that 32 percent of young people in this age group are afflicted with an anxiety disorder and that 2.3 million of them experienced a major depressive episode in 2017. Pinellas County Schools has been proactive on the issue of mental health, having already employed a threat assessment team in the schools and at the district prior to the enactment of the Public Safety Act. In addition, Pinellas County Schools has developed a health and wellness plan that addresses the expansion of mental health awareness and violence prevention efforts, access to student services staff, the strengthening of community partnerships and the refinement of threat assessment procedures. So that students continue to have access to mental health professionals, additional licensed clinical social workers and school psychologists were hired with funding from a grant provided through Mental Health Allocation funding. The School Prevention Office is responsible for promoting "a safe learning environment and highest student achievement by providing prevention resources and services." Discussion ensued where questions were taken and appropriately answered.

5. TRAVEL AND TRANSPORTATION SAFETY CONCERNS

Ms. Stephanie Carrier, Pinellas County Public Schools Transportation, shared with the committee information regarding travel safety concerns expressed by parents for students traveling to and from school. Parents are directed to a transportation call center and an on-line link to complete and submit a Travel to School Safety Concern form. School Transportation staff works closely with the School Transportation and Enhanced Pedestrian Safety (STEPS) Committee to address these comments and concerns. STEPS will reach out to the responsible jurisdiction to make them aware of the safety concern and continue follow-up until the issue is resolved. Discussion followed with questions taken and appropriately answered.

6. SCHOOL BUS SAFETY

At the last STSC meeting, it was suggested that additional public outreach is needed that alerts people about when to stop for school busses and the consequences for violating the rule. Ms. Hilary

Lehman, Forward Pinellas Communications and Outreach Program Manager, discussed the results of a meeting held with Pinellas County, Forward Pinellas and school board staff regarding public outreach strategies including signage for the public to alert them about when to stop for school busses. Several dynamic signs were provided at the beginning of the school year reminding drivers to stop for school buses. Public Service Announcement (PSA) options were discussed with the school board and FDOT in hopes of securing funds for better placement of ads, but FDOT has stated that Federal Safety Funding is not available for education by legal statute. However, discussions have continued with the district on the possibility of state funding for PSAs, which is still pending. Some good news is that one of the most dangerous school bus stops, on Gandy Boulevard, was relocated for the safety of students. Currently, the school bus camera recordings are only used if needed by law enforcement for accidents and for monitoring purposes. Mr. Herbic noted that there has not been support in the state legislature to be able to utilize the video from the buses to charge motorists who violate the law. Ms. Casey Morse, Pinellas County Public Works Traffic, shared information regarding the design of new school bus stop signs that use pictures instead of text. Discussion followed with questions taken and appropriately answered.

7. OTHER BUSINESS

A. Pinellas SPOTlight Emphasis Areas Update

Mr. Bartolotta updated the committee on the SPOTlight Emphasis areas. With regards to US19, FDOT has kicked off a study assessing the design of the frontage roads from Gulf to Bay Boulevard to SR 580 to make them safer for pedestrians and bicycles. Regarding Enhancing Beach Access, staff is currently working with the City of Indian Rocks Beach on a vision plan for the city for Gulf Boulevard and adjacent land uses.

B. STEPS Program

Minutes and Agendas were provided in the agenda packets.

C. Safe Routes to School

Information on upcoming events for SRTS is provided in the agenda packets.

D. Meeting Dates

Meeting dates were acceptable with the committee members.

E. Requests for Future Agenda Topics

Channel 9 News, Chuck Henson on Traffic Safety

PSTA and the School District pilot program on using school busses for high schools

How are the school buses doing with timing, routes, etc. and the stress on the system?

F. Comments

A suggestion was made about sending a letter thanking Chuck Henson for his segments on Traffic Safety and School Safety.

Commissioner Eggers stepped out of the meeting for a moment to reach out to a legislative representative on the question of the enforceability of video evidence from the bus cameras. He reported that state statute does not preclude sending warning letters out to violators. Commissioner Eggers and Mr. Herbic agreed to meet to discuss ways to address the issue of permitting bus camera data to be used to pursue motorists violating the law.

8. ADJOURNMENT

The Committee adjourned at 10:35 am.

Pinellas Trail Security Task Force – January 14, 2020



3. Presentation: Trends and Conditions Report

SUMMARY

Forward Pinellas provides an annual snapshot of the transportation, land use and socioeconomic conditions in Pinellas County through its annual Countywide Trends and Conditions Report. The most recent report was released in November 2019. It presents information on socioeconomic and land use trends, roadway and transit performance, crash analysis, commuting patterns, waterborne transportation services, intelligent transportation system (ITS) technologies, and bicycle and pedestrian infrastructure. The report serves as a tool to evaluate progress toward achieving the objectives of the Long-Range Transportation Plan, identify improvements to address safety concerns and congestion problems, inform transportation safety studies and transportation project design, and target law enforcement activities related to safety. Forward Pinellas staff will present a summary of the 2019 Trends and Conditions Report at the meeting. The full report is available at the link below.

http://forwardpinellas.org/wp-content/uploads/2017/11/Countywide_Trends_and_Conditions_Report.pdf

ATTACHMENT(S): None

ACTION: None, Informational Only

SUMMARY

Between 2013 and 2017, Pinellas County averaged 38 pedestrian deaths per year. This was more than twice the national average. Although fewer in number, bicycle fatalities were twice the national average over the same time period. There were also 90 fatalities, involving motorists as well as vulnerable road users, in Pinellas County last year. These figures underscore the need for a paradigm shift in the way transportation safety is addressed in Pinellas County, one that focuses on the problem as a public health issue rather than an inevitable side effect of a modern transportation system. This is the underlying concept of the vision zero movement that took root in Sweden in the 1990s and has since spread to Europe and many American cities. It seeks to eliminate all traffic fatalities and severe injuries, while increasing safe, healthy, equitable mobility for everyone.

A local vision zero initiative, “Safe Streets Pinellas,” was launched earlier this year by Forward Pinellas to develop targeted strategies based on the collaborative input of citizens, community leaders and public agencies aimed at making Pinellas County a safer place to travel. To initiate this community-wide collaboration, Forward Pinellas is hosting the Safe Streets Pinellas Summit on March 31, 1 -3 pm, at the St. Petersburg College EpiCenter, 13805-58th Street North. This event will provide an opportunity for those in attendance to share their ideas for how to make Pinellas County streets safer for everyone. The summit will also feature guest speakers, including FDOT District 7 Secretary David Gwynn.

Forward Pinellas staff will present the committee with more information about Safe Streets Pinellas and the upcoming summit.

ATTACHMENT(S): Safe Streets Pinellas Summit Flyer

ACTION: None Required, Informational Item Only



SAFE STREETS PINELLAS

SUMMIT

Tuesday, March 31, 2020

1 PM - 3 PM

RSVP: bit.ly/safestreetssummit

Please join us to brainstorm how we can all make streets safer for everyone in Pinellas County. This summit will be interactive, with opportunities to learn more about the project, how you can get involved, and how we can make our roadways safer for everyone.

AICP CM credits are pending.



LOCATION

EpiCenter at
St. Petersburg College
13805 58th St N
Clearwater, FL 33760



CONTACT

Sarah Caper, AICP
scaper@forwardpinellas.org
727-464-5695
forwardpinellas.org

School Transportation Safety Committee – October 2, 2019

5. PSTA U-Pass Program



SUMMARY

The Pinellas Suncoast Transit Authority (PSTA) Universal Pass (U-Pass) Program allows government employers, schools and universities to pay an annual rate for unlimited use of public transit for their employees or students. Established in 2014, the U-Pass Program is currently available to students, faculty and/or staff of St. Petersburg College, University of South Florida St. Petersburg, Mycro School, Pinellas Technical College, Ready for Life and the City of St. Petersburg. A PSTA staff representative will present more information about the U-Pass Program at the meeting.

ATTACHMENT(S): None

ACTION: None Required, Informational Item Only

6. A-F Other Business

A. Hazardous Walking Conditions Review

Rule 6A-3.0171, Florida Administration Code (F.A.C.), requires local school districts to ensure that county and city officials are advised of hazards involving students walking to and from school. Through its Hazardous Walk Review Team, School Transportation staff surveys and inspects the surrounding areas of the county's public schools and produces an annual report on walking conditions.

Students residing within two miles of their assigned schools are required to walk there unless a hazardous condition on their route is identified. In such cases the affected students must be bused to school.

This item is intended for School Transportation staff to update the committee on activities related to the hazardous walk review.

ACTION: None Required, Informational Item Only

B. Pinellas SPOTlight Emphasis Areas Update

Forward Pinellas staff will provide a brief update on the status of activities related to the three SPOTlight emphasis areas.

ACTION: None Required, Informational Item Only

C. STEPS Program – Minutes

The School Transportation and Enhanced Pedestrian Safety (STEPS) Committee is facilitated by the Pinellas County School Board and was created as a forum to discuss and address traffic safety issues around Pinellas County Schools. The STEPS committee consists of technical planning/engineering staff from the local governments and agencies throughout the County. Attached are meeting summaries (and agendas from their meetings since the last STSC, as well as a copy of their meeting schedule.

ATTACHMENT(S):

- STEPS Contacts
- STEPS October 2019 Minutes
- STEPS November 2019 Minutes
- STEPS December 2019 Minutes
- STEPS January 2020 Minutes
- STEPS February 2020 Minutes

D. Safe Routes to School

Florida's Safe Routes to School (SRTS) Program works to improve the safety of children walking or bicycling to and from school through infrastructure improvements, enforcement activity, and safety education to encourage walking and bicycling to school. Ten to 14 percent of car trips during morning rush hour in the U.S. are for school travel. SRTS initiatives are designed to improve safety and increase the physical activity of students.

Upcoming SRTS events:

ATTACHMENT(S): Safe Routes to School Summary March 2020

E. Follow-up on School Related Items

At the October 3 meeting, the committee discussed whether video footage recorded by school bus cameras could be used to send warnings to motorists who violate the stopping for school bus law. Commissioner Eggers and Mr. Herbic agreed to meet to discuss ways this could be done. This item is intended to provide an opportunity for follow-up discussion on this issue.

F. Request for Future Agenda Topics

The STSC members may discuss any suggestions for future agenda topics.

STEPS CONTACTS

2019-2020

| AGENCY | LAST NAME | FIRST NAME | DEPARTMENT | TITLE | ADDRESS1 | ADDRESS2 | CITY | ZIP | PHONE | FAX | EMAIL |
|-------------------|------------|------------|--|--|-------------------------------|--------------------------------|-----------------|------------|---|----------------------------|--|
| Belleair Bluffs | Schmader | Russ | City of Belleair Bluffs | Public Works Director Bus Stops | 2747 Sunset Blvd. | | Belleair Bluffs | 33770 | 581-6808 584-2151 | 584-6175 | rschmader@belleairbluffs-fl.gov |
| Clearwater | Bertels | Paul | Traffic Operations Division | Manager | City of Clearwater | 100 S. Myrtle Ave. | Clearwater | 33756 | 562-4794 | 562-4052 or 562-4755 | Paul.Bertels@myclearwater.com |
| Clearwater | Mellis | Ted | Traffic Operations | Supervisor II | City of Clearwater | 1650-E North Arcturas Ave. | Clearwater | 33756 | 562-4952 ext. 7252 | Cell 224-7822 | ted.mellis@myclearwater.com |
| Clearwater Police | Runkles | Norman W. | Police Department | Crossing Guard Coordinator | City of Clearwater | 646 Pierce Street | Clearwater | 33757 | 224-7192 | | Norman.Runkles@myclearwater.com |
| Dunedin | Ferlita | Russell | City of Dunedin Engineering Dept. | Section Engineer | PO Box 1348 | 1415 Pinehurst Rd. Ste. F | Dunedin | 34697-1348 | 298-3186 | | rferlita@dunedinfl.net |
| FDOT | Regalado | Ginger | Florida Depart. Of Transportation District Seven | CTST Coordinator | FDOT | 11201 N McKinley Drive | Tampa | 33612 | (813) 975-6256 | | Ginger.regalado@dot.state.fl.us |
| FDOT | Dunn | Kevin | District 7 Traffic Operations | Traffic Services Manager | | 11201 N. McKinley Dr. MS7-1300 | Tampa | 33612 | (813) 975-6631 | | Kevin.dunn@dot.state.fl.us |
| FDOT | Bugel | Joe | Transportation | Transportation Analyst | Pinellas County MPO | 310 Court Street | Clearwater | 33756 | 464-5649 | | Joe.Bugel@dot.state.fl.us |
| FDOT | Arasteh | Mahshid | American Quality Consultants, LLC | FDOT Safety Ambassador | 685 Main st Suite D | | Safety Harbor | 34695 | 543-1458 | 791-1900 | americanqualityconsultants@gmail.com |
| FDOT | Riha | William | | | | | | | | | William.riha@dot.state.fl.us |
| Gulfport | Farrand | Mary | Police Department | Lieutenant/Operation Commander | Gulfport Police Department | 2401 53rd Street South | Gulfport | 33707 | 893-1055 | 893-1100 | mfarrand@mygulfport.us |
| Gulfport | Hayes | Cynthia | Police Department | Police Services Supervisor | Gulfport Police Department | 2401 53rd Street South | Gulfport | 33707 | 893-1050 | 552-1351 | chayes@mygulfport.us |
| Kenneth City | Vieno | Michael | Police Department | Lieutenant | City of Kenneth City | 4600 58th Street North | Kenneth City | 33709 | 498-8942 | 541-4597 | vienom@kennethcityfl.org |
| Kenneth City | Daniels | Kevin | Police Department | Officer | Kenneth City Police Dept. | 4601 58th Street North | Kenneth City | 33709 | 498-8941 | 498-8946 | ofcdaniels@kennethcityfl.org |
| Largo | Lofton | Benn | Police Department | Crossing Guard Coordinator | Largo Police Department | 201 Highland Ave. | Largo | 33770 | 587-6739 | | blofton@largo.com |
| Largo | Haley | Sequeira | Police Department | Sergeant | City of Largo | 200 Highland Ave. | Largo | 33779 | | | hsequeir@largo.com |
| Oldsmar | Jacobson | Timothy | Public Works | Senior Engineering Technician Technical Services Division | City of Oldsmar | 100 State Street W. | Oldsmar | 34677 | (813) 749-1138 Cell (813) 433-8074 | (813) 855-4803 | tjacobson@myoldsmar.com |
| PCSB | Piehl | Jill | Operational Services | Secretary Associate Superintendent | Walter Pownall Service Center | 11112 S. Belcher Rd. | Largo | 33774 | 547-7167 or ext 4541 | 547-7148 | PIEHLJ@pcsb.org |
| PCSB | Magilligan | Wendy | Administration | Secretary to the Deputy Superintendent | Administration Building | 301 4th Street SW | Largo | 33770 | 588-6022 | | Magilliganw@pcsb.org |
| PCSB | Camera | Joe | Transportation | Safety Team | WPSC | 11111 S. Belcher Rd. | Largo | 33773 | 547-7100 or ext 4778 | | CameraJ@pcsb.org |

| AGENCY | LAST NAME | FIRST NAME | DEPARTMENT | TITLE | ADDRESS | CONTACTS | CITY | ZIP | PHONE | FAX | EMAIL |
|--|------------|------------|---|---|-------------------------------|---------------------------------|----------------|-------|---------------------------|---------------|--|
| PCSB | Westermann | Autumn | Transportation | Safety Team | WPSC | 11111 S. Belcher Rd. | Largo | 33773 | 547-7100 or ext 4778 | | Westermann@pcsb.org |
| PCSB | Dzija | Jim | Facilities, Operations, Safety & Security | Area 4, General Manager of Operations | Walter Pownall Service Center | 11111 S. Belcher Rd. | Largo | 33773 | 547-7211 | 547-7234 | dzija@pcsb.org |
| PCSB | Huberty | Terry | Facilities, Operations, Safety & Security | Area 1, General Manager of Operations | WPSC | 11111 S Belcher Rd. | Largo | 33773 | 547-7288 or 224-8495 cell | 547-7234 | hubertyt@pcsb.org |
| PCSB | Jefferson | Marvin | Facilities, Operations, Safety & Security | Area 5, General Manager of Operations | WPSC | 11111 S Belcher Rd. | Largo | 33773 | 547-7270 | 547-7234 | jeffersonm@pcsb.org |
| PCSB | Reynolds | Jerry | Facilities, Operations, Safety & Security | Area 3, General Manager of Operations | WPSC | 11111 S Belcher Rd. | Largo | 33773 | 547-7184 | 547-7234 | reynoldsje@pcsb.org |
| PCSB | Sams | Siouxie | Facilities, Operations, Safety & Security | Clerk Specialist II | WPSC | 11111 S Belcher Rd. | Largo | 33773 | 547-7238 | 547-7234 | samss@pcsb.org |
| PCSB | Wasilewski | Jeffery | Facilities, Operations, Safety & Security | Area 2, General Manager of Operations | WPSC | 11111 S. Belcher Rd. | Largo | 33773 | 547-7289 | 547-7238 | wasilewskij@pcsb.org |
| PCSB | Williams | Luke | Pinellas County Schools Police | Chief | WPSC | 11111 S. Belcher Rd | Largo | 33773 | 547-7221 | 547-7221 | Williamsl@pcsb.org |
| PCSB | Touchton | Marshall | Student Assignment | Coordinator, Facilities Planning | Administration Building | 301 4th Street SW | Largo | 33770 | 588-5190 | 588-5171 | touchtonm@pcsb.org |
| Pinellas County | Washburn | Thomas | Public Works Traffic Engineering | Traffic Engineer | Pinellas County | 22211 U.S 19/ Bldg.1, 33765 | Clearwater | 33765 | 464-8804 | 464-8803 | twashburn@pinellascounty.org |
| Pinellas County Health Dept. | Carmichael | Megan | Communities Putting Prevention | Policy Analyst Manager | | 205 MLK St.N. | St. Petersburg | 33701 | 824-6900 ext. 11319 | Cell 242-0343 | Megan_Carmichael@doh.state.fl.us |
| Pinellas County Sheriff's Office | Chris | Mantzas | Youth Education Section | Lieutenant | PCSO Youth Safety Section | 10750 Ulmerton Rd. | Largo | 33778 | 582-6641 | 464-8803 | cmantzas@pcsonet.com |
| Pinellas County Sheriff's Office | Pecora | Dawn | School Crossing Guard Program | School Crossing Guard Supervisor | PCSO | 10750 Ulmerton Rd. | Largo | 33778 | 582-5641 | 582-5610 | dpecora@pcsonet.com alternate email: pinellascrossingguard@pcsonet.com |
| Pinellas County | Morse | Casey | Public Works Traffic Engineering | Engineering Service Tech II | | 22211 U.S. Hwy 19 N., Bldg1 | Clearwater | 33765 | 464-5651 | 464-8908 | cmorse@pinellascounty.org |
| Pinellas County | Rice | Joan | Public Works Transportation | Multi-Modal Safety/ Project Coordinator | | 22211 US Hwy 19 N, Bldg 1 | Clearwater | 33765 | 464-8610 | 464-8908 | jrice@pinellascounty.org |
| Forward Pinellas, MPO Division | Knoebel | Sandra L | Forward Pinellas, MPO | Planner | | 310 Court Street, 2nd FL, | Clearwater | 33756 | 464-5653 | | sknoebel@forwardpinellas.org |
| Forward Pinellas, MPO Division | Favero | Chelsea | Forward Pinellas, MPO | Planning Section Manager | | 310 Court Street, 2nd FL, | Clearwater | 33756 | 464-5644 | | cfavero@forwardpinellas.org |
| Pinellas Cty All Child's Hospital Safe RTS | Webb | Rachelle | Pinellas County All Children's Hospital | Community Instructor, Safe Routes to School | | 501 Sixth Ave S Department 9610 | St. Petersburg | 33701 | 767-4937 | 767-8601 | Rachelle.Webb@jhmi.edu |
| Pinellas Cty All Child's Hospital Safe RTS | Vybiralova | Petra | Pinellas County All Children's Hospital | Safe Kids Supervisor | | 502 Sixth Ave S | | | 767-7331 | 767-8601 | pybira1@jhmi.edu |
| Pinellas Park | Chase | Dave | Public Works Service Facility | Transportation and Stormwater | | 6101 78th Ave. N | Pinellas Park | 33781 | 541-00805 ext.5704 | 541-0807 | dchase@pinellas-park.com |

| AGENCY | LAST NAME | FIRST NAME | DEPARTMENT | TITLE | ADDRESS | CONTACTS | CITY | ZIP | PHONE | FAX | EMAIL |
|---|--------------|------------|---|-------------------------------------|-----------------------------------|--------------------------------------|-----------------|-------|---------------------------------------|----------------|--|
| Pinellas Park | Turner | M | Pinellas Park PD | Sergeant/Crossing Guard Duty | Pinellas Park Police Dept. | P O Box 1102 | Pinellas Park | 33780 | 541-0758 ext 4518 | | mturner@pinellas-park.com |
| Pinellas Park | Galley | Scott | Pinellas Park PD | Sergeant/Crossing Guard Duty | Pinellas Park Police Dept. | P O Box 1103 | Pinellas Park | 33781 | 369-7864 | | Sgalley@pinellas-park.com |
| Pinellas Park | Dimaculangan | Benson | Pinellas Park PD | Youth Services Detective | Pinellas Park Police Dept. | 7700 59th St. N | Pinellas Park | 33781 | 743-0568 | | Bdimaculangan@Pinellas-Park.com |
| Safety Harbor | Ryan | James | Public Works | SIS Forean | | | | | 423-8307 | | jaryan@cityofsafetyharbor.com |
| Seminole | Toney-Deal | Ann | Administration | City Manager | City of Seminole | 9199-113th St. N. | Seminole | 33772 | 391-0204 ext. 109 | 399-8406 | atoneydeal@myseminole.com |
| Seminole | Due | Rodney | Public Works | Public Works Director | City of Seminole | 9199-113th St. N. | Seminole | 33772 | 397-6383 ext. 249 | 391-9435 | Rdue@myseminole.com |
| St. Petersburg | Heyward | Martin | Youth Resource Division | Sergeant | St. Petersburg Police Dept. | 1300 1st Ave N | St. Petersburg | 33705 | 893-4027 | 893-4905 | Martin.Heyward@stpete.org |
| St. Petersburg | Frederick | Michael | Transportation | Neighborhood Transportation Manager | | 1744 9th Avenue North | St. Petersburg | 33713 | 893-7843 | 893-7212 | michael.frederick@stpete.org |
| St. Petersburg | Mehling | Melissa | Police | Crossing Guard Supervisor | City of St. Petersburg | 1744 9th Ave N. | St. Petersburg | 33713 | 893-7396 | 893-7212 | melissa.mehling@stpete.org |
| St. Petersburg | Head | Nicholas | Engineering | Engineering & Capital Improvements | City of St. Petersburg | 14th St. N. | St. Petersburg | 33701 | 893-7851 | | Nicholas.head@stpete.org |
| St. Petersburg | Leno | Tony | Engineering | Capital Projects Coordinator | City of St. Petersburg | One 4th St. N, 6 th Floor | St. Petersburg | 33701 | 893-7850 | 892-5243 | tony.leno@stpete.org |
| St. Petersburg | Stacks | Cheryl | Transportation and Parking Management Dept. | Transportation Manager | City of St. Petersburg | One 4th St. N, 8th Floor | St. Petersburg | 33713 | 892-5328 | 551-3326 | cheryl.stacks@stpete.org |
| St. Petersburg | Cruse | Lucas | Transportation and Parking Management Dept. | Bicycle Pedestrian Coordinator | City of St. Petersburg | One 4th St. N, 8th Floor | St. Petersburg | 33713 | 892-5274 | | Lucas.Cruse@stpete.org |
| St. Pete Beach | Serfustini | Mecca | City of St. Pete. Beach | Administrative Assistant | | 155 Corey Avenue | St. Pete Beach | 33706 | 363-9243 | 363-2736 | mserfustini@stpetebeach.org |
| TBARTA Tampa Bay Area Regional Transportation | DeAnnuntis | Chris | (TBARTA) | Senior Planner | | 4350 West Cypress St. Suite 700 | Tampa, FL | 33607 | 813-282-8200 1-800-998-RIDE (7433) | (813) 282-8700 | Chris.deannuntis@tbarta.com |
| Tarpon Springs | Boone | Anthony | Tarpon Springs Police Department | Sergeant | City of Tarpon Springs. | 444 S. Huey Ave. | Tarpon Springs | 34689 | | | aboone@tspd.us |
| Tarpon Springs | Young | Jeff | Police Department | Operations Captain | City of Tarpon Springs | 444 S. Huey Ave. | Tarpon Springs | 34689 | 938-2849 | 938-7848 | jyoung@tspd.us |
| Tarpon Springs | Funcheon | Tom | Public Works | Director | | 324 E. Pine St. | Tarpon Springs | 34688 | 942-5610 | 943-9609 | tfuncheon@ctsfl.us |
| Treasure Island | Taylor | Trent | Police Dept.- Lieutenant | Administration | Treasure Island Police Department | 180-108 th Ave. | Treasure Island | 33706 | 547-4592 | 547-4597 | ttaylor@mytreasureisland.org |

STEPS Minutes for October 16, 2019

School Transportation & Enhanced Pedestrian Safety Committee

Minutes for October 16, 2019 10:30a.m. – 11: 30a.m

Walter Pownall Service Center (WPSC) Royal Palm Room

11111 S. Belcher Road, Largo, FL 33773

WPSC is located at the northeast corner of Bryan Dairy & Belcher Road
(Visitor parking/entrance located on the south side of the building)

I. INTRODUCTIONS-ATTENDANCE

The meeting began at 10:30a.m.

In attendance: Norm Runkles, Mahshid Arasteh, Sandra Knoebel, Carrie Keesecker, Joni Goodley, Terry Huberty, Jeff Wasilewski, Jerry Reynolds, Loren Johnson, Marshall Touchton, Cammie Weeks, Stephanie Carrier, Joan Rice, Casey Morse, Tony Boone, Susan Kozgus, S and Marvin Jefferson, Suzan

Casey: Thank you to Terry for chairing last month's meeting.

The signature sheet was passed around prior to the meeting.

II. APPROVAL OF September 18, 2019 Meeting Minutes

a. September minutes were approved by Norm and Jeff. The committee unanimously approved.

III. SITE-SPECIFIC BUSINESS

a. No updates.

IV. NEW GENERAL BUSINESS Sean Tipton is receives all permits pertaining to construction or the right of way for the county. The construction companies are required to submit a MOT plan which would encompass the pedestrian walk pass. They must submit a plan on how they are going to deviate from the walk path that exists to safely divert the students and pedestrians. Then the traffic engineers review them. If there is an issue, either Sean or one of his assistants will contact the applicant and they will make proper revisions. If the applicant does not have a permit, a red tag is issued. A new sidewalk should be completed within three days or provide a safe alternate path prior to removing the sidewalk. Casey will email Sean's contact information. Emergencies do come up. They are authorized to immediately begin to fix the problem to get the walkway/sidewalk opened back up. They are required to notify public works immediately that there is an emergency Then they will submit an after the fact permit. Public works will go out immediately and assess the situation and make recommendations. This is communicated sometimes to law enforcement depending on the severity of the issue. Sean does contact Casey or Stephanie if he knows of an issue.

- a) **Sanderlin and Lakeview Fundamental:** The city of St Petersburg is going to come and talk with the committee about school zones and timing for reviewing school zones. No parking on the neighborhood side
Needs a TTSS form. Every process needs to be followed. Loren oversees the minutes and STEPS group. She will reach out to the municipalities. Casey sent an invite to all municipalities Cheryl Hayes?
- b) **Gulfport Montessori ES:** The principal has crossing guard questions. Ms. Bryan will be at our next meeting. Safety concerns need to be submitted on the county web site for tracking specific purposes and contact information. Cammie will reach out to the schools and request them to fill out a TTSS form. Gulfport will be here for November's meeting.
- c) **School zone review for James B. Sanderlin, Lakeview Fund.**
- d) **Great American Teach-In** November 13, 2019.

- e) **Rawlings requested new sidewalks, signage but did not put it on a TTSS form.** Jim Dzija requested the school to use the form. Citizen spoke her concerns. Casey spoke with the principal and requested they shout out to the parents about the parent's responsibility to educate their children about walking to and from school. Can't add sidewalks to all construction sites. Frontage of property is only required to have a sidewalk.

V. COMMITTEE BUSINESS/UPDATES

- a) **Midtown:** 25 MPH zone sign is gone per Melissa.
- b) **Karrie Keesecker:** All crossing guard's concerns in Clearwater, Tarpon and PCSO dated 2018-2019, August and September will be closed. Casey will reach out to Largo, Pinellas Park and St Petersburg.

VI. OLD GENERAL BUSINESS

- a. **Crash Data:** September results will be sent out to be in the minutes. 71 fatalities total; 69% for vulnerable users. October only 73 totals to date. Vulnerable users are down to 62%. End on October 2019 there 94 fatalities. Sandra will send it to me.
- b. **Hazardous Review:** Remove from agenda
- c. **Walking School Bus: Sandra will send information from Rochelle to Loren.**
- d. **Bus stop spreadsheet:** Touchton - Program is not friendly to any other application but Edulog. Edulog is unique with their x/y coordinates and can't geocode. Marshall may be able to work with Tony Langhorne to send the same data he sent Marshall. and put specific information in Edulog to state municipal boundaries. Software application is not user friendly.
- e. **Crash data date and time in school zones:** cannot be within a half mile of another school zone. Cammie will send what she has to Sandra Knoebel. Carrie – is requesting an electronic updated crossing guard location/time spreadsheet and to resend all school guard locations to attendees. It is on the PCS website under Departments, then Safety & Security.

VII. NEXT MEETING/ADJOURNED

November 20, 2019 "Royal Palm Room" at 10:30a.m.

Meeting adjourned at 11:20a.m.

STEPS Minutes for November 20, 2019

School Transportation & Enhanced Pedestrian Safety Committee

Minutes for November 20, 2019 10:30a.m. – 11: 30a.m

Walter Pownall Service Center (WPSC) Royal Palm Room

11111 S. Belcher Road, Largo, FL 33773

**WPSC is located at the northeast corner of Bryan Dairy & Belcher Road
(Visitor parking/entrance located on the south side of the building)**

I. INTRODUCTIONS-ATTENDANCE

The meeting began at 10:30a.m.

In attendance: Norm Runkles, Mahshid Arasteh, Sandra Knoebel, Diana Johnson, Joni Goodley, Terry Huberty, Jeff Wasilewski, Marshall Touchton, Cammie Weeks, Stephanie Carrier, Joan Rice, Casey Morse, Tony Boone, Melissa Mehling, Nicholas Head, James Ryan and Kathy Atwater.

II. APPROVAL OF October 16, 2019 Meeting Minutes

a. October minutes were approved.

III. SITE-SPECIFIC BUSINESS

a. No updates.

IV. NEW GENERAL BUSINES

- a) **TTSS Spreadsheet Concerns:** Terry Huberty requested that all municipalities review the printed copy of the TTSS and mark those which are to be open or closed that we may have a current copy moving forward. He stated that the department no longer had a secretary and he along with Kathy Atwater will maintain the spreadsheet until a replacement is hired. An open discussion concerning the request for TTSS #2020.50 was closed as there are no Crossing Guards assigned to High Schools.
- b) **City of Dunedin:** It was brought to the committee's attention that an email from the Mayor of the city of Dunedin is requesting a crossing guard be assigned for Dunedin HS at the intersection of 580/ the cross street is not known at this time. Historically the city was approached various times to provide crossing guards across 580 which is County Road One (1) elementary students but it was denied at the time. If we are talking HS students to be assigned a crossing guard at Pinehurst ultimately that will need to come through a TTSS form. No one has submitted one yet and currently there is not a representative for the City of Dunedin to replace Joan Rice.
- c) A request was made to have someone revisit Seminole ES for the timing on the cross walk at Park Blvd. It needs to be readjusted as it was adjusted for the opposite direction. This request is in conjunction with a previous TTSS form.
- d) **School Zone Update City of St. Petersburg:** Nick Head was onsite to expound on the general outline of all school zones. DOT speed zone manual was issued for compliance containing information on how they issue zones across the state and county. The City of St. Petersburg reviewed all school zones which are about 40 schools each has about 2 to 3 zones. July 1, 2023 the city is looking to address all school zones in phases by the compliance deadline. The bulk of the zones will likely be handled the summer of 2021 with capital funding for that year. This upcoming summer some of the smaller zones and those that have a higher priority such as Sanderlin, Lakeview and Midtown should be complete during for this phase.
- e) **Signage for Zones:** Apparently notification forms were submitted for zone signage during the summer of last year. It was mentioned that it's been about a year ½ since the submission. There has been no notification from the City of St. Petersburg as to where we stand. Funding was thought to have been the issue.
- f) **Crossing Guard Information on PCSB Website.** It was brought to the committee's attention that incorrect data is being submitted on the website concerning times, location and sponsors for crossing guards. The request was made to resubmit all current times, locations and sponsors along with any other request concerning the

spreadsheet to Casey Morse and she would distribute it accordingly. As soon as the changes are corrected PCSB would speak with the webmaster to update the webpage.

- g) **TTSS #2020.40 Pasadena Fundamental:** SPPD crossing guard supervisor was sent a request to have a crossing guard stationed at the location of 72nd & 1st Ave. S as it was a busy intersection. However, while researching the possibility in establishing a crossing guard quite a few issues, concerns, lack of support and upset parents caused a great deal of confusion. To assist in the understanding of how school zone assignments are established, PCSB's Marshall Touchton student assignment explained the process on how zoning works and directed the supervisor to PCSB's webpage Student Assignment Policy for additional information. TTSS #2020.40 will remain closed without a guard assigned based on zoning.

V. COMMITTEE BUSINESS/UPDATES

- a) **Karrie Keesecker:** Has retired any concerns can be directed to pinellascrossingguardpcsonet.com until a replacement is determined.
- b) **Loren Johnson:** Is no longer with PCSB, all inquiries and concerns regarding STEPS, Crossing Guard updates and TTSS's can be directed to Terry Huberty and Kathy Atwater until a replacement is hired.

VI. OLD GENERAL BUSINESS

- a. **Crash Data Information:** October 31st 77 fatalities total; 1 fatality in November. A question was asked, does the fatalities include parking lots? On the spreadsheet where indicated other, the fatality information is included. To date there were 2 fatalities.
- b. **Hazardous Review:** Remove from agenda until next Spring's review.
- c. **Walking School Bus:** Rochelle mentioned that she will not use the bike trailer as parents and students are destroying the bikes and helmets, also there is only one person who is trying to maintain the program. Rochelle attended the Safe Route to School Conference, it was a success. St. Petersburg is hosting a block party.
- d. **Crash Data Request:** Sandra Knoebel is requesting a listing of the crossing guard spreadsheet to submit in combining the dates/times for crash data reporting. Terry asked that she wait until it's been fully updated then he would ensure that she receives it for her reporting purposes.

VII. NEXT MEETING/ADJOURNED

December 18, 2019 "Royal Palm Room" at 10:30 a.m.

Meeting adjourned at 11:30 a.m.

STEPS Minutes for December 18, 2019

School Transportation & Enhanced Pedestrian Safety Committee

Minutes for December 20, 2019 10:30a.m. – 11: 30a.m

Walter Pownall Service Center (WPSC) Royal Palm Room

11111 S. Belcher Road, Largo, FL 33773

WPSC is located at the northeast corner of Bryan Dairy & Belcher Road

(Visitor parking/entrance located on the south side of the building)

I. INTRODUCTIONS-ATTENDANCE

The meeting began at 10:30a.m.

In attendance: Norm Runkles, Sandra Knoebel, Diana Johnson, Terry Huberty, Jeff Wasilewski, Jerry Reynolds, Susan Sams, Marshall Touchton, Stephanie Carrier, Joan Rice, Melissa Mehling, Chris Bridges and Kathy Atwater.

II. APPROVAL OF November 20, 2019 Meeting Minutes

a. November minutes were approved.

III. SITE-SPECIFIC BUSINESS

a. No new updates.

b. **Gulfport Elementary:** The Gulfport Principal is meeting with the City manager to discuss Gulfport Elementary's request for a crossing guard. The commander is looking for a recommendation from the school district. We wouldn't make a recommendation, we would support them if they felt it was necessary to warrant the crossing guard. Terry Huberty will follow up with her.

c. **Pinellas Park Middle School:** The middle school would like (2) sections of the sidewalk near the office removed. This would limit the students to use the crossing guarding station. Casey Morse and Jim Dzija have been made aware of this.

d. **List of construction sites for the upcoming year:** Please come to the next meeting with information on any construction sites that may impact our schools with the basic scope of the project and whether it will impact traffic patterns.

IV. NEW GENERAL BUSINESS

a) **Introduction of Secretary:** Terry Huberty introduced Facilities and Operations new clerk, Susan Sams. Susan has taken over for Loren Johnson and will be your contact for any STEPS related issues. Feel free to contact her at (727) 547-7238 or by email at Samss@pcsb.org.

b) **PCSO Crossing Guard Supervisor:** PCSO has a new Crossing Guard Supervisor, Dawn Pecora. Her contact information is Dpecora@pcsonet.com or Crossingguard@pcsonet.com.

V. COMMITTEE BUSINESS/UPDATES

a) **Crossing Guard List:** Open discussion on the Crossing guard list. Kathy Atwater is updating this list and is hoping to have it upload to PCS website by the start of school 2020.

b) **STEPS Contact List:** Kathy Atwater has also reconstructed the STEPS contact list.

VI. OLD GENERAL BUSINESS

- a. **Crash Data Information:** Sandra Knoebel presented us with the traffic fatality information for 2019 thru November 30. Please note adjustment of fatalities and crashes increased by one (1) to eighty (80) fatalities/ crashes. This is still 34 less than last year currently. The first of next year Forward Pinellas is kicking off a new program called Safe Streets Pinellas 2020. If any traffic information or crash data is needed, please contact Sandra.
- b. **Walking School Bus:** Safe route to school shows that 12 schools have utilized the bike trailer, 2534 students reached, 5 community events reaching 788 children. East Lake Middle School participates in the Walking School Bus program monthly. Shore acres participates bi-monthly.
- c. **Maps:** Biking trail and sidewalk data is updated, and flyers were handed out to the attendees.
- d. **TTSS:** No Travel to School Safety concerns have come in.
- e. **New Contact:** Stephine Carrier and Cammie Weeks will continue to attend STEPS meeting however when you have concerns with buses, bus loops, car circle, etc. Joe Camera and Autumn Westermann will now take care of those concerns or Road Safety Specialist Dominic Giordano and Paula Davis. Stephine will talk with TMark to see if they need to be included in these meetings.
- f. **Existing TTSS needing to be closed out:** Norman Runkles questioned getting a list of TTSS needing to be closed out. We will be going over these during our next meeting.

VII. NEXT MEETING/ADJOURNED

January 15, 2020 “Maintenance Training Room” at 10:30 a.m.

Meeting adjourned at 11:04 a.m.

STEPS Minutes for January 15, 2020

School Transportation & Enhanced Pedestrian Safety Committee

Minutes for January 15, 2020 10:30a.m. – 11: 30a.m

Walter Pownall Service Center (WPSC) Maintenance Training Room

11111 S. Belcher Road, Largo, FL 33773

WPSC is located at the northeast corner of Bryan Dairy & Belcher Road

(Visitor parking/entrance located on the WEST side of the building)

I. INTRODUCTIONS-ATTENDANCE

The meeting began at 10:30a.m.

In attendance: Rachelle Webb, Norm Runkles, Mahshid Arasteh, Sandra Knoebel, Dawn Pecora, Chris Mantzanas, Terry Huberty, Jim Dzjia, Susan Sams, Marshall Touchton, Diana Johnson, Cammie Weeks, Stephanie Carrier, Joan Rice, Casey Morse, Tony Boone and Kathy Atwater.

II. APPROVAL OF December 18, 2019 Meeting Minutes

a. December minutes were approved.

III. SITE-SPECIFIC BUSINESS & CONSTRUCTION SITES

a. **Oakhurst ES** - 102 Ave and Antilles Drive. Road construction, temporary R.F.P. to the west will be installed for the closed sidewalks. Dawn Pecora needs more information from PCSO. Casey Morse will work with the sheriff's office to clarify what the plan is. She will then share that information. Project to beginning 1/27/2020.

b. **Lealman ES** - 58th Ave, from 49th to 34th St. Few months before project will begin.

PCS future projects:

- **Melrose ES** – Window & Bldg envelope Current – 8/17/20
- **Orange Grove ES** – Demo front of school Current – 8/3/21
- **Pinellas Park MS** – Major Renovations Current – 7/21/20
- **St. Pete HS** – Major Renovations Current – 9/2/21
- **Tarpon Springs HS** – Remodel Current – 4/3/20
- **Garrison-Jones ES** – Parking lot 2/4/20 -3/5/20
- **Richard O. Jacobson HS** – Vet Tech 2/17/20 -12/16/20
- **North Shore ES**– 10 Classrooms 7/20/20 -3/17/21
- **Sanderlin** – 10 Classrooms 7/20/20 -3/17/21
- **Shore Acres ES** – 6 Classrooms 7/20/20 -3/17/21
- **San Jose ES** – Remodel 9/14/20 -8/10/21
- **Clearwater HS** – Major Renovations Starting March 2021
- **Tyrone MS** – Major Renovations Starting February 2021

IV. NEW GENERAL BUSINESS

- a) **Review of current TTSS spreadsheet** – During our meeting, members will be able to look over the TTSS and make comments, or even close concerns that have been taken care of. The spreadsheet will be sent out to all the STEPS members. Please look over the past TTSS (see bottom of page for previous sheets). Please bring any updates you have regarding the TTSS to our next meeting.
- b) **Safety Harbor ES** – Marshall and 1st. PCSO to work with the City of Safety Harbor for funding the infrastructure needs and position. This TTSS will be closed once response is given. Ray Boler is the contact for City of Safety Harbor. rboler@cityofsafetyharbor.com

- c) **Good source for current construction by parcel:** Alternate 19, south of Tampa Road, west side of the road used to be a single-family home and is now elevated 25 ft. Joan Rice will contact Sean Tipton for information and forward to Marshal Touchton.

V. COMMITTEE BUSINESS/UPDATES

- a) **Crossing Guard List:** Spreadsheet has been updated and uploaded to PCS website.
- b) **STEPS Contact information:** Our contact list has been updated and shared with the STEPS committee.
- c) **Crossing Guard injured:** Mr. Runkles was pleased with the response and help for this crossing guard. He is in a rehabilitation center and looking at a 3-month recovery.

VI. OLD GENERAL BUSINESS

- a. **Crash Data Information:** Sandra Knoebel presented us with the traffic fatality information for 2019 end of year. Sandra believes our low count of 90 fatalities (30 less than last year) is in part due to all the law enforcement, education, everyone doing their part to make the roads safer.
- b. **Walking School Bus:** 3 schools for the year.

VII. NEXT MEETING/ADJOURNED

February 12, 2020 “Cypress Room” at 10:30 a.m.

Meeting adjourned at 11:26 a.m.

STEPS Agenda for February 12, 2020

School Transportation & Enhanced Pedestrian Safety Committee

Agenda for February 12, 2020 10:30a.m. – 11: 30a.m

Walter Pownall Service Center (WPSC) Cypress Room

11111 S. Belcher Road, Largo, FL 33773

WPSC is located at the northeast corner of Bryan Dairy & Belcher Road
(Visitor parking/entrance located on the WEST side of the building)

I. INTRODUCTIONS-ATTENDANCE

The meeting began at 10:35a.m.

In attendance: Tim Jacobson, Norm Runkles, Mahshid Arasteh, Sandra Knoebel, Dawn Pecora, Terry Huberty, Jeff Wasilewski, Jerry Reynolds, Marvin Jefferson, Susan Sams, Marshall Touchton, Joe Camera, Joan Rice, Casey Morse.

II. APPROVAL OF January 15, 2019 Meeting Minutes

- a. January minutes were approved.

III. SITE-SPECIFIC BUSINESS & CONSTRUCTION SITES

- a. **Oakhurst ES** - 102nd Ave and Antilles Drive - PCSO did an amazing job with escorting the kids and telling them where to go. The construction crew was very flexible throughout the project. A map was distributed that showed areas of the students' homes in a grid and the path they should take to and from school. This map solved and simplified the process.
- b. **Kings Highway, Sandy Lane and Hunsinger** - Construction on sidewalks, no walk way for children, no detour. No one at PCS was notified. They are required to provide a sidewalk, they didn't. Runkles is doing counts now. Last year there was over 300 students passing each week.
- c. **Clearwater High School, Plumb Elementary** - East side of Hercules, construction will basically shut down that area and the ability to cross. 18-20 students a day. Runkles staffs there currently and has walked the area and does not see a way to get the kids out and down where they need to go. **Clearwater HS** - Druid Road access to the junior parking lot is switching from the Hercules approach to the Arcturas approach.
- d. **Bauder, Jacobson and Seminole Middle** - Beginning Spring 2020: Road work done in easements will affect. They are widening the road, adding a 10-foot-wide sidewalk on Bauder side, extending the turn lane and adding a wide sidewalk in front of Seminole Middle.

**Information regarding upcoming construction projects should be communicated between the school district and the municipalities on a more frequent basis.

IV. NEW GENERAL BUSINES

- a) **New PCS transportation representatives** – Cammie Weeks and Stephine Carrier will no longer be attending our meetings. Joe Camera and Autumn Westermann will be their replacement. They will also be doing Hazardous reviews and bus stop related issues.
- b) **Review of current TTSS spreadsheet** – Current TTSS have been getting documented and resolved very quickly.
- c) **Nina Harris Exceptional** – The issue is a request by the principal for flashing lights or signs in front of school in the chance that a student runs into the street. This is outside of the school and has been forwarded to Pinellas Park PD.
- d) **Sunset Drive, TSMS** – Open – requester is asking for a crossing guard or staff to man the drive. Casey will look into this and see if it has already been closed.

- e) **Marshal and 1st Crossing Guard** – New crossing guard will begin on Feb 18, 2020. Susan will email and notify the people that submitted the TTSS.
- f) **Gulf Beaches:** May 2020 Inside lanes will be open. Buses will be able to travel. Parent pickups will be an issue. Joe Camera will investigate this.

V. COMMITTEE BUSINESS/UPDATES

- a) **Congratulations** - Pinellas Park Crossing Guard Program of the Year! Great Job!!
- b) **Crossing Guard Spreadsheet** – The spreadsheet was updated, and Sandra Knoebel also has the crossing guards and school as a Shape file.
- c) **Chairman Voting** – Casey Morse was unanimously voted back in as Chairperson of the STEPS program. Next vote will be in August 2020.

VI. OLD GENERAL BUSINESS

- a. **Old TTSS** – We went through previous spreadsheets of ‘open’ TTSS. Several concerns were closed. Casey Morse and Joe Camera will be following up with a few concerns. If a concern was still open and the municipalities wasn’t represented during our meeting, we left it open to look at on a later date.
- b. **Summer Bridge sites** – Marshal Touchton will get us these sites for our next meeting.
- c. **Crash Data Information:** Sandra Knoebel presented us with the traffic fatality information. 4 fatal crashes in January. 8 fatal crashes since the new year. In the end of March, Knoebel will have 2019 map. Serious injuries will be added to her reports.

VII. NEXT MEETING/ADJOURNED

March 11, 2020 “Maintenance Training Room” at 10:30 a.m.

Meeting adjourned at 11:20 a.m.

PINELLAS COUNTY INFORMATION OCTOBER 2019-JANUARY 2020

| Summary for October: | |
|---|-----|
| # New Schools This month | 4 |
| # Schools Reached This month | 8 |
| # Students Taught | 855 |
| # Community Events | 3 |
| # Reached at Community Events | 407 |
| # Walk/Bikeability Checklists/Assessments | 2 |
| # Travel Tallies | 10 |
| # Helmets Fit and Distributed | 263 |
| # Teacher Trainings | 0 |
| # Teachers Trained | 0 |
| # Community Trainings | 0 |
| # Community Professionals Trained | 0 |
| # Walking School Buses | 2 |

| Summary for November: | |
|---|-----|
| # New Schools This month | 2 |
| # Schools Reached This month | 10 |
| # Students Taught | 587 |
| # Community Events | 1 |
| # Reached at Community Events | 300 |
| # Walk/Bikeability Checklists/Assessments | 1 |
| # Travel Tallies | 5 |
| # Helmets Fit and Distributed | 130 |
| # Teacher Trainings | 0 |
| # Teachers Trained | 0 |
| # Community Trainings | 0 |
| # Community Professionals Trained | 0 |
| # Walking School Buses | 2 |

| Summary for December: | |
|---|-----|
| # New Schools This month | 1 |
| # Schools Reached This month | 11 |
| # Students Taught | 548 |
| # Community Events | 0 |
| # Reached at Community Events | 0 |
| # Walk/Bikeability Checklists/Assessments | 1 |
| # Travel Tallies | 8 |
| # Helmets Fit and Distributed | 0 |
| # Teacher Trainings | 0 |
| # Teachers Trained | 0 |

PINELLAS COUNTY INFORMATION OCTOBER 2019-JANUARY 2020

| | |
|---|-----|
| # Community Trainings | 0 |
| # Community Professionals Trained | 0 |
| # Walking School Buses | 2 |
| | |
| Summary for January: | |
| # New Schools This month | 4 |
| # Schools Reached This month | 15 |
| # Students Taught | 481 |
| # Community Events | 0 |
| # Reached at Community Events | 0 |
| # Walk/Bikeability Checklists/Assessments | 3 |
| # Travel Tallies | 8 |
| # Helmets Fit and Distributed | 0 |
| # Teacher Trainings | 0 |
| # Teachers Trained | 0 |
| # Community Trainings | 2 |
| # Community Professionals Trained | 52 |
| # Walking School Buses | 2 |

| | |
|---|-------|
| Summary for Oct 2019-Jan 2020 | |
| #New Schools | 11 |
| # Schools Reached so far | 15 |
| # Students Taught | 2,471 |
| # Community Events | 4 |
| # Reached at Community Events | 707 |
| # Walk/Bikeability Checklists/Assessments | 7 |
| # Travel Tallies | 31 |
| # Helmets Fit and Distributed | 393 |
| # Teacher Trainings | 0 |
| # Teachers Trained | 0 |
| # Community Trainings | 1 |
| # Community Professionals Trained | 4 |
| # Walking School Buses | 2 |