

# FORWARD PINELLAS COMPLETE STREETS PROGRAM

## FY 2024 Funding Cycle

### **CONCEPT PLANNING PROJECT APPLICATION**

In order to be eligible, your application must meet both criteria listed below.

1. Application must include a letter or resolution from the applicant's elected Board, documenting community support for the project.
2. Application must demonstrate how the project will be a catalyst for transformative change.

While a local match is strongly encouraged, there is no minimum threshold to make the application competitive.

Applications will be reviewed by a subcommittee of Technical Coordinating Committee (TCC) and Planners Advisory Committee (PAC) members, as well as Forward Pinellas staff, who will make a recommendation to the Forward Pinellas Board for award. The potential for a project to bring about transformative land use change will be the primary lens through which the projects are evaluated. Subcommittee members will use the information and data provided by the applicant to determine which application makes the best case for the use of transportation funds to have a positive impact on the surrounding land uses. Projects surrounded by a diverse mix of undervalued and/or underutilized land uses will be the most competitive, as well as those located in areas where the local government has additional investments to assist with the land use transformations.

Applications are to be in Word or PDF format, submitted either via email to [ksimpson@forwardpinellas.org](mailto:ksimpson@forwardpinellas.org) or electronic drive. **Applications are due by 5:00 P.M. on October 6, 2023.** All questions should be directed to Kyle Simpson at [ksimpson@forwardpinellas.org](mailto:ksimpson@forwardpinellas.org) or at 727-464-5580.

Applications must include the following information to help the subcommittee review your application. Technical assistance will be provided by Forward Pinellas if the request is received by September 22, 2023.

1. Describe in detail the existing conditions of the project location, including the following, as applicable:
  - a. Sidewalks along the corridor (e.g., gaps exist on both sides of the corridor, 100% coverage on both sides of the corridor, sidewalks along one side of corridor, sidewalk width, buffered from travel lanes if applicable, etc.);
  - b. Bicycle facilities along the corridor (e.g., bike lanes, adjacent multiuse trail, etc.);
  - c. Sidewalks and/or bicycle facilities along an intersecting roadway segment that truncate at the project limits;
  - d. Roadway characteristics (e.g., number of travel lanes, lane widths, posted speed limit, traffic volume if available, etc.)
  - e. Heat mitigation (e.g., existing, or planned street trees, existing tree canopy cover of sidewalk and/or bicycle facility, existing or planned building awnings, etc.)
  - f. Documented safety concerns along the corridor (e.g. high crash rate, high number of crashes involving vulnerable users, etc.). Forward Pinellas is available to provide assistance in compiling this data to support your application;
  - g. Existing and proposed transit service along the corridor, including frequency of service;
  - h. Access/connections to Activity Center(s) or Multimodal Corridor(s), as designated on the PPC Transit Oriented Land Use Vision Map (see link: [http://forwardpinellas.org/wp-content/uploads/2016/06/Vision\\_Map\\_21000\\_scale.pdf](http://forwardpinellas.org/wp-content/uploads/2016/06/Vision_Map_21000_scale.pdf));
  - i. Is the project within an adopted Community Redevelopment Area (CRA)?;

- j. Describe how this project fits into an economic development or redevelopment strategy or plan, if applicable.;
  - k. Does the project corridor have street lighting? Will the project add/enhance street lighting along the corridor?; and
2. Provide a cost estimate and documentation of the local match being provided by the applicant.
  3. Describe how the project will serve multiple travel modes, including walking, bicycling and transit use.
  4. Describe the local planning requirements that make the area surrounding the project corridor supportive of multimodal transportation improvements. For example, does the local land use plan encourage mixed use development? Does the local land development code require buildings to be located adjacent to the ROW line or allow for reductions to the minimum amount of vehicular parking required? Does the local plan facilitate connectivity of local road, bicycle and/or pedestrian networks? Please refer to the Planning and Urban Design Principles in the Forward Pinellas Countywide Plan for more examples of desired local planning requirements (see link below).  
(<http://forwardpinellas.org/wp-content/uploads/2016/06/Countywide-Plan-Strategies.pdf>)
  5. It is expected that these projects will move forward for implementation/construction. Provide a project schedule to highlight the anticipated timeline for completion of the concept planning project. Please include a proposed timeline for the design and ultimate implementation/construction of the project.
  6. What percentage of parcels along the corridor are vacant?
  7. Describe how the parcels along the corridor are underdeveloped or underutilized and would benefit from complete streets treatments.
  8. Provide the percentages of each existing land use category that is within ¼ mile of the centerline of the roadway included in this application.
  9. Is the project located in an area designated by Forward Pinellas as an Environmental Justice area? For minority, low income, or both? Designated Environmental Justice areas can be found here:  
[https://forwardpinellas.org/wp-content/uploads/2018/06/2045-EJ-Report\\_Final.pdf](https://forwardpinellas.org/wp-content/uploads/2018/06/2045-EJ-Report_Final.pdf).
  10. Describe how the transportation disadvantaged (persons with disabilities, children, the elderly and low income) populations will be served by the improvements proposed.
  11. Describe how the project would increase access to healthy food for minority, low-income or both populations in the abutting and adjacent communities.
  12. Would you be willing/able to accept a lower grant allocation than the amount you requested? If yes, what is the minimum allocation you would need for the project?

Forward Pinellas staff will review all submitted applications and convene a subcommittee of TCC and PAC members to evaluate applications and make a funding recommendation. This recommendation for funding will be evaluated by the TCC and brought to the Forward Pinellas Board at its February 14, 2024, meeting for review and approval. After approval, an agreement will need to be executed by Forward Pinellas and the local government by July 1, 2024, for the project to begin.

The awarded project will be funded after July 1, 2024. All phases of the project must be complete, and invoices provided to Forward Pinellas by June 30, 2025, in order to be eligible for reimbursement. The awarded agency must be willing and able to meet this timeline to ensure timely completion of the project. Due to procurement requirements, the awarded agency MUST use one of the Forward Pinellas General Planning Consultants.

# FORWARD PINELLAS COMPLETE STREETS PROGRAM

## FY 2024 Funding Cycle

### ***CONSTRUCTION PROJECT APPLICATION***

In order to be eligible for this funding, your application must meet all five criteria listed below.

1. Application must include a letter or resolution from the applicant's elected Board, documenting community support for the project.
2. Project must provide/improve accommodations for multiple modes of travel.
3. Application must demonstrate how the project will be a catalyst for transformative change.
4. Applicant is LAP certified, or provides documentation of an agreement with a LAP certified agency to complete construction. If applicant is not currently LAP certified, applicant must agree to make continued progress towards receiving that certification, or to develop an agreement with a LAP certified agency, immediately following notice of award from this program. Agency must have LAP certification in place at least one year prior to receipt of construction funding.
5. Documentation that 100% of ROW has been acquired, or that an agreement is in place with applicable property owners to utilize their property for a portion of the project.

While a local match is strongly encouraged, there is no minimum threshold to make the application competitive.

Applications will be reviewed by a subcommittee of Technical Coordinating Committee (TCC) and Planners Advisory Committee (PAC) members, as well as Forward Pinellas staff, who will make a recommendation to the TCC and the Forward Pinellas Board for award. The potential for a project to bring about transformative land use change will be the primary lens through which the projects are evaluated. Subcommittee members will use the information and data provided by the applicant to determine which application makes the best case for the use of transportation funds to have a positive impact on the surrounding land uses. Projects surrounded by a diverse mix of undervalued and/or underutilized land uses will be the most competitive, as well as those located in areas where the local government has additional investments to assist with the land use transformations. Projects selected through this competitive process will be advanced to FDOT for funding consideration in the summer of 2024.

Applications are to be in Word or PDF format, submitted either via email to [ksimpson@forwardpinellas.org](mailto:ksimpson@forwardpinellas.org) or electronic drive. **Applications are due by 5:00 P.M on October 6, 2023.** All questions should be directed to Kyle Simpson at [ksimpson@forwardpinellas.org](mailto:ksimpson@forwardpinellas.org) or at 727-464-5580.

Applications must include, at a minimum, the information requested below. Applications will be competitively evaluated based on the information provided by the applicant. Applications need to demonstrate how the proposed project will help transform the surrounding area. Technical assistance will be provided by Forward Pinellas, provided the request is received by September 22, 2023.

1. Provide the name and contact information for the agency point of contact for this application.
2. Describe the project location. Include specific information on the project limits, jurisdiction of roadway and abutting properties, land use characteristics of abutting properties and any unique characteristics of the roadway (serves local/regional travel, serves a major activity center, etc.).
3. Describe in detail the proposed improvements that will be provided by the project, including the following, as applicable:
  - a. Pedestrian accommodations being added/enhanced;
  - a. Bicycle facilities being added/enhanced;

- b. Sidewalks and/or bicycle facilities along an adjacent roadway segment that truncate at the project limits;
  - c. Existing and proposed transit service along the corridor, including frequency of service;
  - d. Heat mitigation strategies such as existing or planned street trees, the requirement of awnings on new buildings that cover the sidewalk, etc.
  - e. How the project will provide accommodations for transit riders along the corridor;
  - f. Documented safety concerns along the corridor (e.g. high crash rate, high number of crashes involving vulnerable users, etc.). How will the project improve safety for all users? Forward Pinellas is available to provide assistance in compiling this data to support your application;
  - g. Access/connections to Activity Center(s) or Multimodal Corridor(s), as designated on the Transit Oriented Land Use Vision Map (see link: [http://forwardpinellas.org/wp-content/uploads/2016/06/Vision\\_Map\\_21000\\_scale.pdf](http://forwardpinellas.org/wp-content/uploads/2016/06/Vision_Map_21000_scale.pdf));
  - h. Is the project segment within an adopted CRA?;
  - i. Does the project corridor have street lighting? Will the project add/enhance street lighting along the corridor?;
  - j. Access management strategies.
4. Provide detailed project cost information and documentation of the local match being provided by the applicant.
  5. Describe any barriers to connecting low income or elderly communities with activity centers that exist along the project limits, and how the proposed project will address them.
  6. Describe the local planning requirements that make the area surrounding the project corridor supportive of multimodal transportation improvements. For example, does the local land use plan encourage mixed use development? Does the local land development code require buildings to be located adjacent to the ROW line or allow for reductions to the minimum amount of vehicular parking required? Does the local plan facilitate connectivity of local road, bicycle and/or pedestrian networks? Please refer to the Planning and Urban Design Principles in the Forward Pinellas Countywide Plan for more examples of desired local planning requirements (see link below).  
(<http://forwardpinellas.org/wp-content/uploads/2016/06/Countywide-Plan-Strategies.pdf>)
  7. Provide a project schedule to highlight the anticipated timeline to complete the project.
  8. What percentage of parcels along the corridor are vacant?
  9. Describe how the parcels along the corridor are underdeveloped or underutilized and would benefit from complete streets treatments.
  10. Provide the percentages of each existing land use category that is within ¼ mile of the centerline of the roadway included in this application.
  11. Is the project located in an area designated by Forward Pinellas as an Environmental Justice area? For minority, low income, or both? Designated Environmental Justice areas can be found here:  
[https://forwardpinellas.org/wp-content/uploads/2018/06/2045-EJ-Report\\_Final.pdf](https://forwardpinellas.org/wp-content/uploads/2018/06/2045-EJ-Report_Final.pdf).
  12. Describe how the transportation disadvantaged (persons with disabilities, children, the elderly and low income) populations will be served by the improvements proposed.
  13. Describe how the project would increase access to healthy food for minority, low-income or both populations in the abutting and adjacent communities.
  14. If awarded a construction grant, coordination with Forward Pinellas to conduct before/after analysis on the corridor, as well as drone photography, will be required. No direct financial support is required from the local government partner for this analysis.
  15. Provide a completed FDOT Consolidated Project Application for “Surface Transportation Block Grant Funding”.

Forward Pinellas staff will review all submitted and convene a subcommittee of TCC and PAC members to evaluate applications and make a funding recommendation. This recommendation for funding will be evaluated by the TCC and brought to the Forward Pinellas Board at its February 14, 2024, meeting for review and approval. The awarded project(s) will be forwarded to FDOT for feasibility review and added to the Forward Pinellas Multimodal Priority List in 2023, making it eligible for funding during the development of the 2025/26 – 2029/30 Work Program. The precise year of funding cannot be guaranteed. Applicants should not expect funding for their projects before the 2029/30 year of the FDOT Work Program.