



Submit applications to:

Forward Pinellas  
310 Court Street, 2<sup>nd</sup> Floor  
Clearwater, FL 33756  
Telephone: 727.464.8250

Email: [info@forwardpinellas.org](mailto:info@forwardpinellas.org)

# Map Adjustment Application Form

## Local Government Contact Information

Requesting Local Government:	
Local Government Contact:	
Address:	
Phone:	
E-Mail Address:	
Local Government Ordinance # (if applicable):	

## Characteristics of the Subject Property

Site Address(s):	
Total Acreage of the Adjustment Area:	
Existing Use(s):	
Proposed Use(s):	
Parcel Identification #:	
Reason for adjustment request	

## Countywide Plan Map Information

Current Countywide Plan Map Category(ies):	
Proposed Countywide Plan Map Category(ies):	

## Local Future Land Use Plan Map Information

Current Local Future Land Use Plan Map Category(ies):	
Proposed Local Future Land Use Plan Map Category(ies):	

## Local Action Date

Please indicate the process by which the map adjustment was approved by your local government, the date the action was taken, and any other pertinent information:

Future land use map amendment	
Other action of the governing body	
Administrative approval	
No local action required – corrects map discrepancy	

## Application Checklist

*Note: Our email server cannot accept files with a .zip extension. If you need help with transmitting documents electronically, please call 727.464.8250 or email [info@forwardpinellas.org](mailto:info@forwardpinellas.org).*

### All Map Adjustments

The following **MUST** be furnished with all applications (incomplete applications will not be accepted):

- A completed map adjustment application form
- A map or map series depicting the adjustment area of the subject property
- A GIS shapefile of the adjustment area (preferred) or a legal description that can be mapped
- A copy of the local government staff report of the local public hearing or documentation of the administrative review process, as applicable

### Adjustments to Preservation or Recreation/Open Space Boundaries (with or without Submerged Lands)

The application **MUST** contain at least one of the following:

- A jurisdictional boundary survey depicting existing conditions on the site
- or-
- If the area to be adjusted is less than one acre, documentation that it has been devoid of any environmental features or ecological functions for at least 10 years

### Adjustments to Submerged Lands Only

The application **MUST** contain at least one of the following:

- Approved site plan depicting the submerged land area to be added, deleted or modified
- or-
- A jurisdictional boundary survey depicting existing conditions on the site
- or-
- Other documentation as applicable (e.g., aerial map depicting changed shoreline)