

Budgeting for the Future and Projects Overview

Forward Pinellas Board Work Session
February 14, 2024

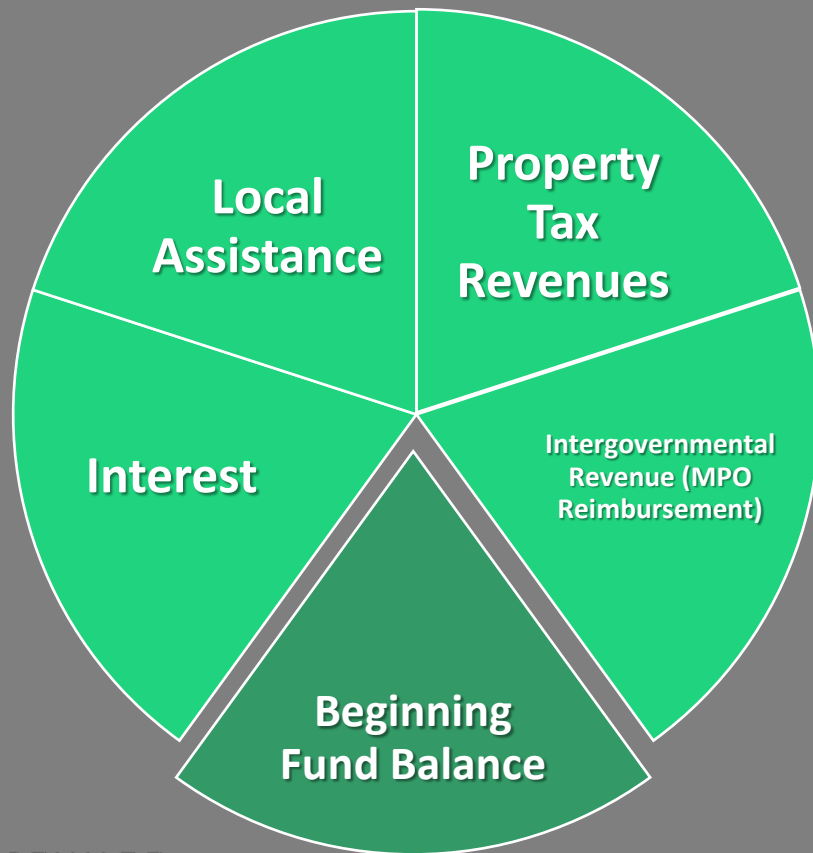
Funding and Budgets

Relationship Between PPC, MPO & Funding

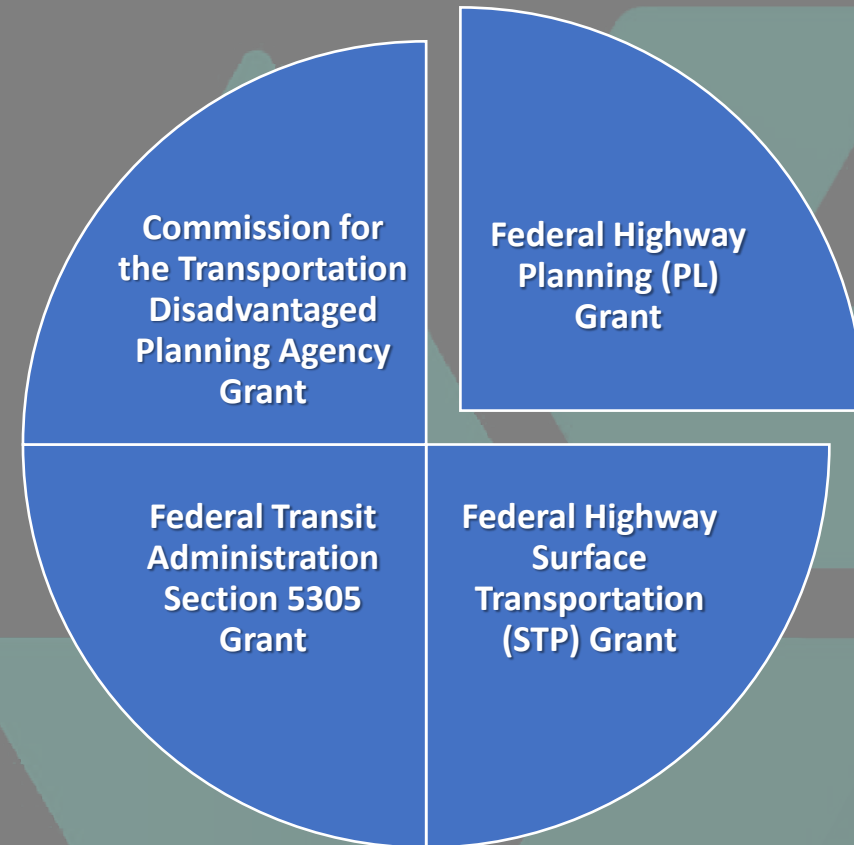
- Pinellas Planning Council (PPC) primary revenue source is ad valorem taxes
- All employees are PPC employees (MPO staff services agreement)
- PPC pays everyone's salaries & fringe/benefits, then invoices the MPO
- PPC pays for expenses that are not allowable for MPO (i.e., professional memberships)
- PPC provides the "float" for the MPO
- Annual audits are required of both agencies

Agency Revenue Sources

PPC Revenues



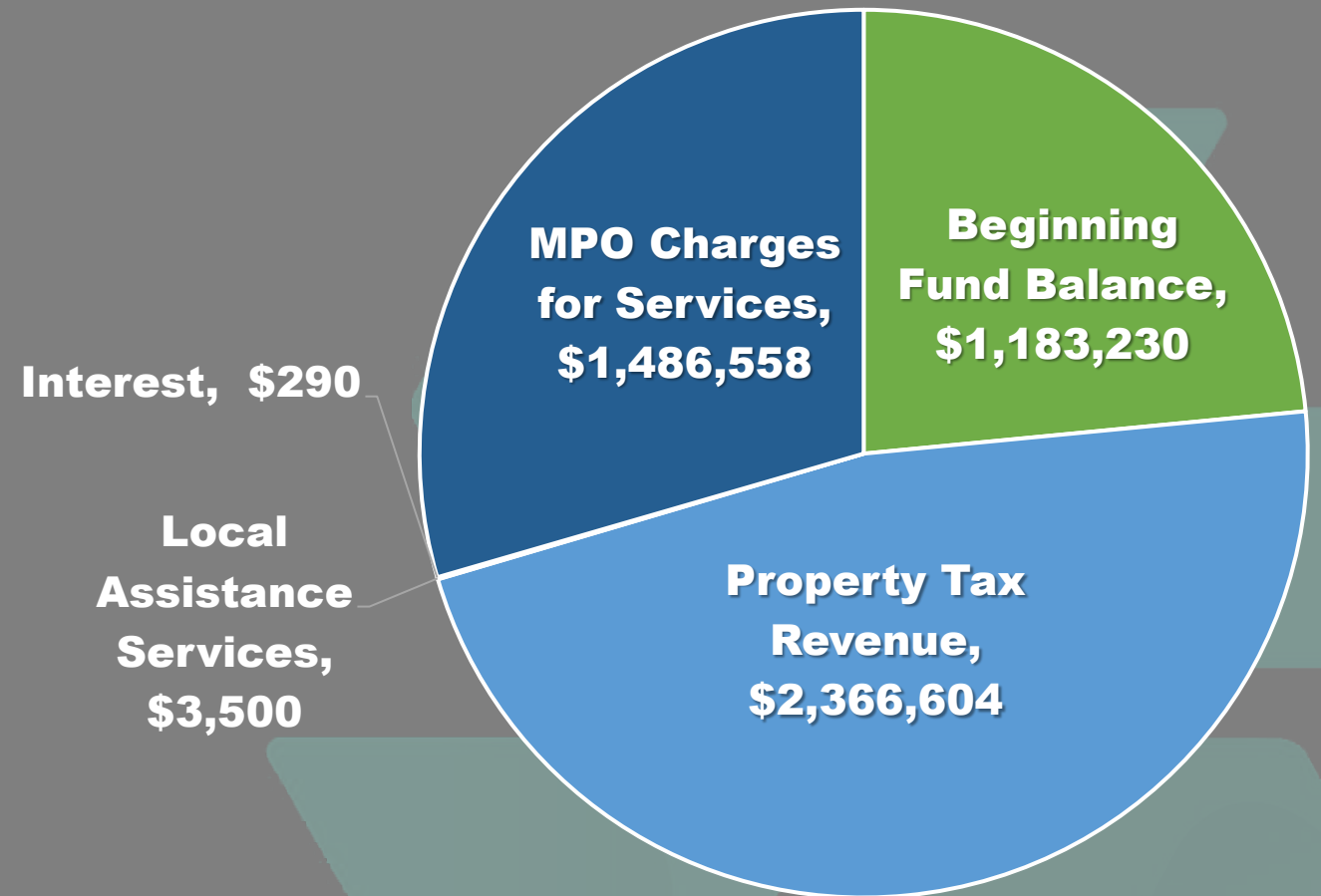
MPO Revenues



Pinellas Planning Council Revenues

Where the Money Comes From

- Pinellas Planning Council (PPC) millage rate generates property tax revenue for the agency - largest and the most flexible revenue source
- MPO reimburses the PPC quarterly for personnel costs and other expenses
- Beginning Fund Balance is the amount of revenue that is “carryover” from the previous fiscal year

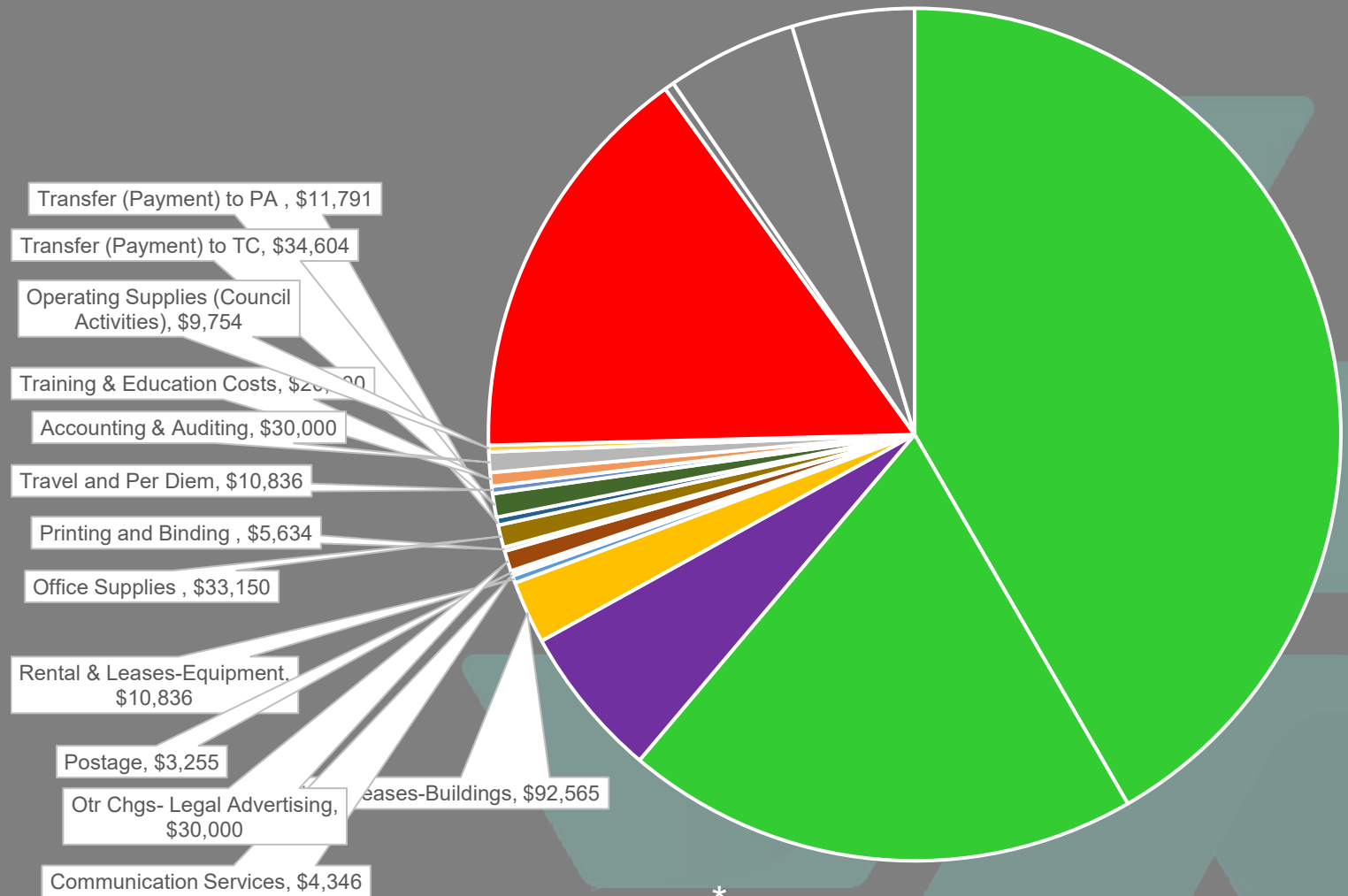


* FY24 Adopted Budget Figures

Pinellas Planning Council Expenditures

Where the Money Goes

- 13 of the 20 line-items are “lower cost” expenses such as rent, travel, printing, postage, office supplies, etc.
- These expenditures make up 8% of agency costs

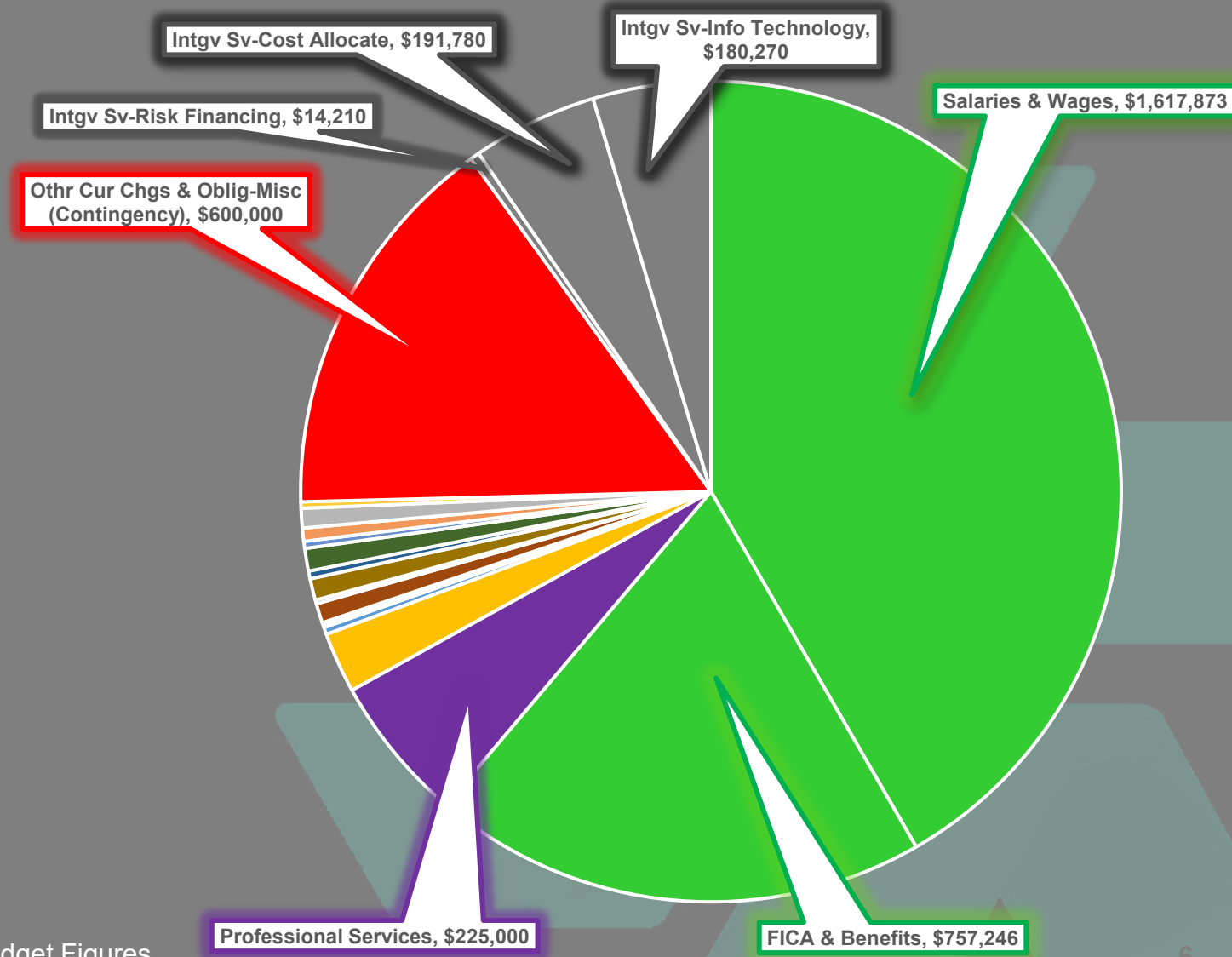


* FY24 Adopted Budget Figures

Pinellas Planning Council Expenditures

Where the Money Goes

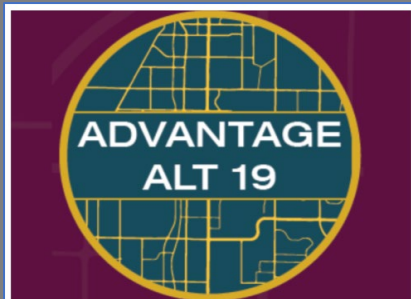
- 7 of the 20 line-items are “higher cost” expenses such as salaries & benefits, professional services, contingency, etc.
- These line items account for 93% of PPC expenditures
- Cost Allocation Charges have stabilized over the past 2 budget cycles
- Contingency funds would be used to cover 3 months of operating expenses in the event of a disaster



Pinellas Planning Council Expenditures

Where the Money Goes

- Professional Services funds fluctuate from year to year
- Special projects or strategic initiatives that often have supplemental funding from local government partners and/or FDOT
- Multimodal Impact Fee Ordinance Update is the only special project for FY25



Advantage Alt 19: Investing in People and Places

Active

The purpose of the Advantage Pinellas Investment Corridor Transition Plan, known as Advantage Alt 19: Investing in People and Places...



TEILS Update

Active

Creating a complete community means having a balance of living wage jobs, attainable housing, and good transportation options. Pinellas County...



Urban Design Services Pilot Program

Active

Forward Pinellas and Pinellas County's Department of Housing & Community Development have partnered to develop an Urban Design Services Pilot...



Safe Streets Pinellas

Safe Streets Pinellas is a collaborative effort to create a transportation system that is safe for everyone. Our goal is for no one to be killed or seriously injured using the roadways in Pinellas County. Over the last year, Forward Pinellas studied where we're seeing...



Advantage Pinellas: Active Transportation Plan

Our residents and visitors expect robust, efficient, and cost-effective multimodal transportation facilities and services that are connected to various destinations. By 2040, Pinellas County...

Funding and Budgets

Office of Management & Budget Guidance for FY25

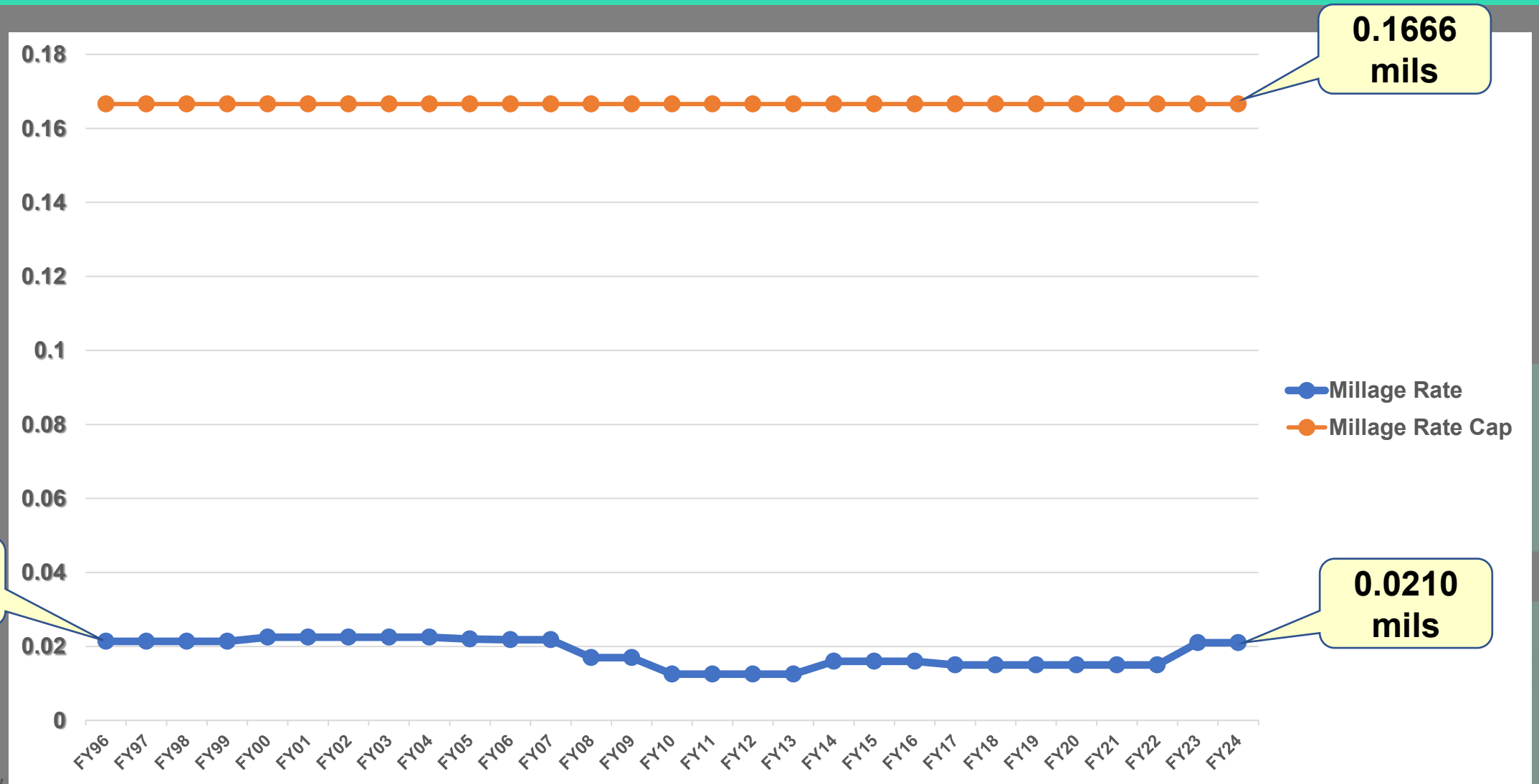
- All Board of County Commissioner (BCC) Departments and most Appointing Authorities must submit FY25 Budget Submissions at the same funding level as FY24 while absorbing inflationary impacts (excluding reserves, general salary increase, and healthcare increase)
- “Flat” budget assumption comes with the following understandings:
 - Absorb career path increase, projected FRS increase, and cost allocations
 - Does NOT absorb 3% general salary increase or a 10% increase in healthcare costs

Funding and Budgets

Office of Management & Budget Guidance for FY25

- In addition to submitting “flat” budgets, BCC Departments and most Appointing Authorities will also submit “stress tests” at 3% and 5% reductions
- These “stress tests” will be discussed with the County Administrator during the County Administration Budget Meetings - April/May
- ❖ If adopted, “stress test” budget will result in a millage rate decrease for the PPC
 - FY24 budget needed approximately \$27,000 from reserves to balance

Impact on the Taxpayer



0.0214
mils

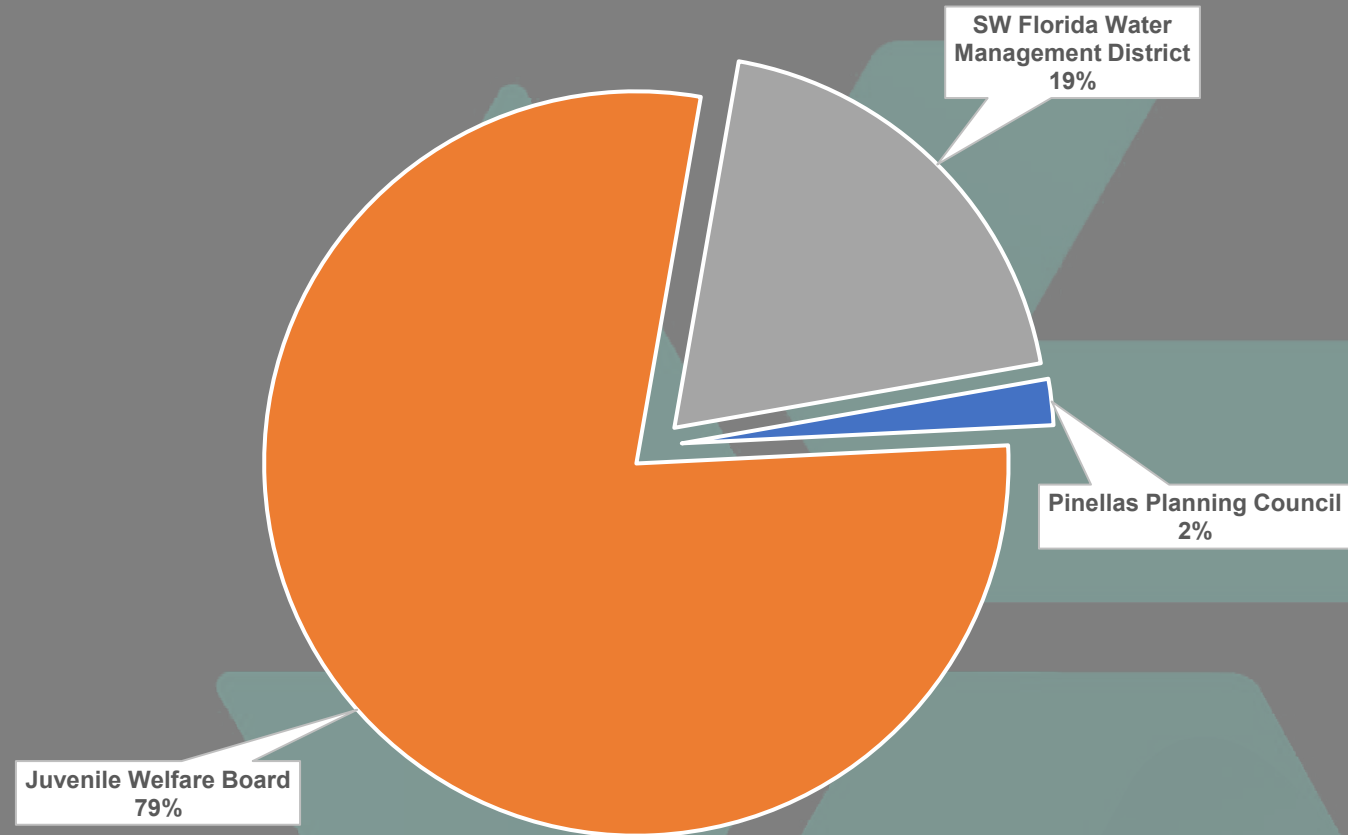
0.1666
mils

0.0210
mils

Impact on the Taxpayer

Other Districts

- 3 districts make up the “Other Districts” portion of the average property tax bill
 - Pinellas Planning Council (Dependent Special District) - 0.0210 mils
 - Juvenile Welfare Board (Independent Special District) - 0.8250 mils
 - Southwest Florida Water Management District (Multi-County Independent Special District) - 0.2043 mils
- PPC Millage is 2% of the total rate for these types of districts



Impact on the Taxpayer

	Average Single Family Home Value	Millage Rate	Total Taxes Paid to the PPC
FY24	\$221,545.26	0.0210	\$4.65
FY25 (6% increase in property values)	\$234,837.97	0.0210	\$4.93
	Estimated Increase in Property Taxes Paid		\$0.28

Funding and Budgets

Pinellas Planning Council Budget Approval Process

- Pinellas Planning Council is a dependent special district of the Board of County Commissioners (BCC)
- Forward Pinellas staff works with the Office of Management & Budget (OMB) to prepare the required budget documents



Unified Planning Work Program (UPWP)

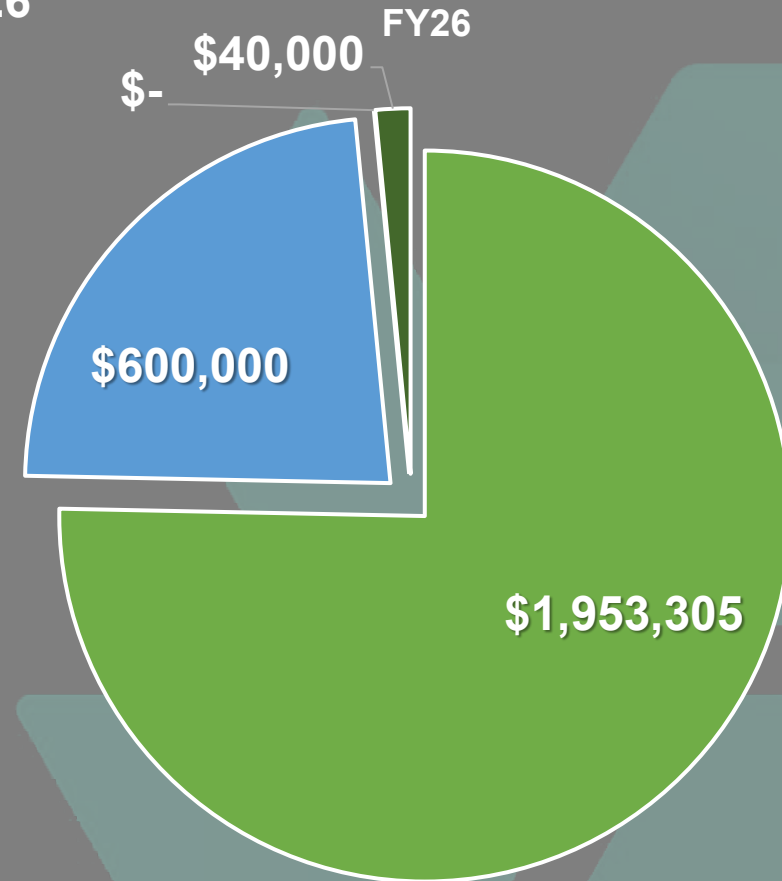
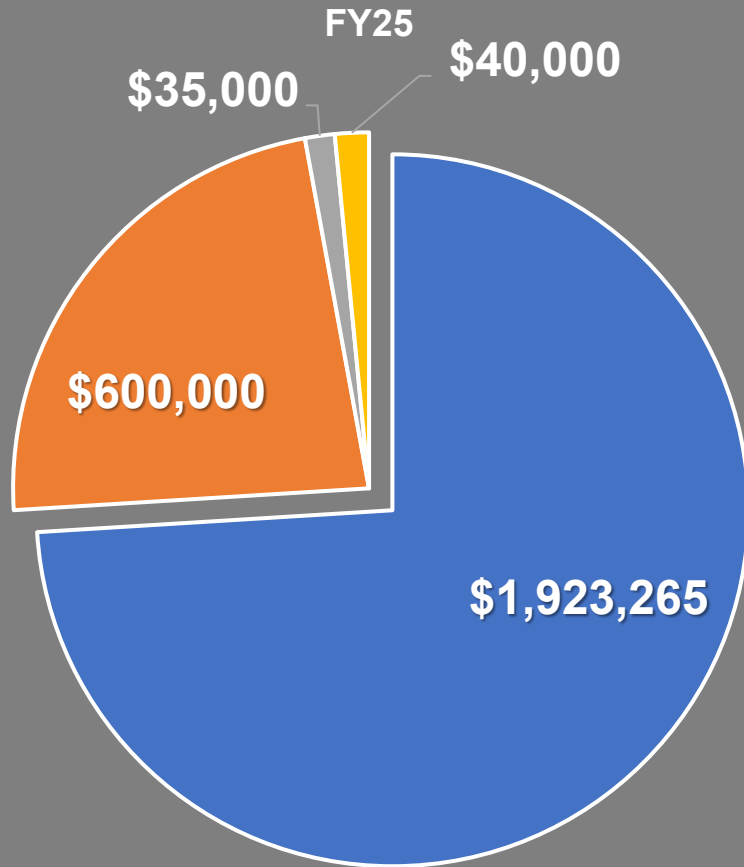
Unified Planning Work Program

MPO Unified Planning Work Program (UPWP) Overview

- Federally-required document that identifies planning priorities and activities
- Two-Year Planning Period
 - July 1, 2023 - June 30, 2024
 - July 1, 2024 - June 30, 2025
- Includes all transportation planning activities:
 - Each task has work completed during previous UPWP, anticipated work, end products, budget tables/funding and responsible parties
 - Modifications and amendments can move money between tasks
 - Modifications or amendments occur at least 1-2 times per year (towards end of first year, beginning of second year at a minimum)

Metropolitan Planning Organization Revenues

Draft UPWP Revenue Estimates -
FY25 & FY26



Unified Planning Work Program

Proposed Plans, Studies, and Initiatives for FY25 & FY26

	FY25	FY26	Strategic Focus Area
Near-miss safety analysis	-	\$50,000	Priorities for Investment
Safe Streets Pinellas Action Plan update	\$65,000	-	Priorities for Investment
Trail counting program/systems plan	\$25,000	-	Priorities for Investment
Trail counting equipment	\$50,000	\$10,000	Priorities for Investment
Trail crossing signal technology pilot	\$50,000	-	Priorities for Investment
Safety equipment (helmets, bike lights, etc.)	\$5,000	\$5,000	Public Engagement
Transportation project before/after studies	\$50,000	\$50,000	Planning Analytics
On-call data support	\$30,000	\$30,000	Planning Analytics
Investment Corridor studies	\$150,000	\$50,000	Partnerships & Regional Collaboration
USF fellowship (intern)	\$15,000	\$15,000	Partnerships & Regional Collaboration
Total	\$440,000	\$210,000	

Unified Planning Work Program

UPWP Development Schedule

- Advisory committee review of the draft document - February 2024
- Board transmittal to reviewing agencies (FDOT, FHWA, FTA) - March 2024
- Receipt of review agency comments - April 2024
- FY 24/25 - 25/26 UPWP Board adoption - May 2024
- FY 24/25 - 25/26 UPWP effective - July 2024

Staff Overview

Staff Overview



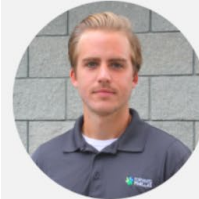
Whit Blanton, FAICP
EXECUTIVE DIRECTOR



Rodney Chatman, AICP
PLANNING DIVISION MANAGER



Chelsea Favero, AICP
PLANNING MANAGER



Jared Austin, AICP
PRINCIPAL PLANNER



Kyle Simpson, AICP
ACTIVE TRANSPORTATION PLANNER



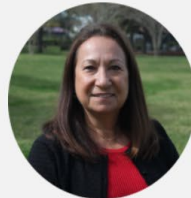
Robert Feigel
PROGRAM PLANNER



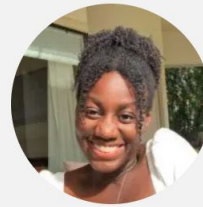
Rebecca Stysly
ACCOUNTING AND FINANCE MANAGER



Tina Jablon
EXECUTIVE ADMINISTRATIVE SECRETARY



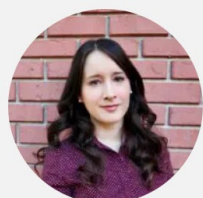
Maria Kelly
SECRETARY



Ariane Martins
TRANSPORTATION PLANNER



Cris Smith
ACCOUNTING SERVICES COORDINATOR



Dana L. Santos
COMMUNICATIONS AND OUTREACH SPECIALIST



Margie Green
ACCOUNTING SERVICES COORDINATOR



Linda Fisher, AICP
PRINCIPAL PLANNER



Nousheen Rahman
PRINCIPAL PLANNER



Valerie Brookens
PRINCIPAL PLANNER



Emma Wennick
PROGRAM PLANNER



Kaitlyn Nieman
PLANNER

Notes:

1. Staff names show primary responsibilities, but there is crossover in most areas.
2. Yellow border indicates future growth areas and staff collaboration.

Forward Pinellas Board

Executive Director

Whit Blanton

Upper Management

Whit, Rodney, Tina, Rebecca,
Chelsea

Operations Management

Rodney Chatman

Multimodal Planning Integration

Countywide Plan

Linda Fisher
Emma Wennick
Cases
Maintenance
Consistency & Interp.
Technical Assistance

Corridors

Land Use-Transportation
Policy
Economics
Form/Design

MPO Core Functions

Chelsea Favero
Kyle Simpson, Rob Feigel,
Ariane Martins
L RTP Safety
TIP & CMP Trans Disadv
PPP Title VI
UPWP Active Trans

Financial

Rebecca Stysly
Margie Green
Cris Smith
Budget UPWP
Audit Grants
Payroll AP/AR
Work Authorizations
Procurement DBE

Special Projects / Grants & Partnerships

Jared Austin
Nousheen Rahman
Knowledge Exchange Community Assistance
Visioning & Area Plans Research
Partnership Development Grants

Data Analytics

Kaitlyn Nieman
GIS/Mapping
Data Management
Visualization
Trends/Indicators

Administrative & Operations Support

Tina Jablon
Maria Kelly

Communications / Engagement / Storytelling

Dana Santos

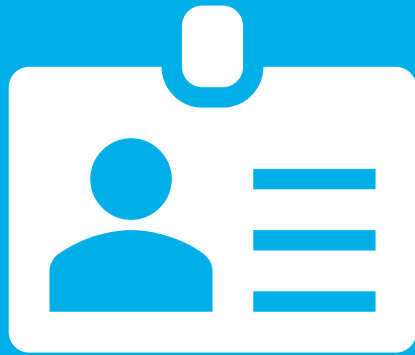
Staff Overview

Special Projects Duties

- Primary responsibility is project/program management
- Current/Future Responsibilities
 - Advantage Alt. 19 LDR & Comp. Plan Amendments for Largo Station Areas
 - Gulf Blvd. Safety Studies Completion and Follow-Thru to Priority List Programming
 - Waterborne Transportation Committee
 - Gateway Partnership Management
 - Gateway Commute Options Survey
 - Coordination Meetings

Grants & Partnerships Duties

- Primary responsibility is partner agency relations and grant development
- Goal is to develop a formal process and program
 - Establish measurable benchmarks
 - Establish relationships with key local governments, PSTA, and aligned agencies and organizations
 - Periodic reporting to Executive Director and Board
 - Coordination Meetings



Contact Us

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ForwardPinellas



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