



TECHNICAL COORDINATING COMMITTEE
(TCC) MEETING AGENDA
February 28, 2024 – 2:00 p.m.
310 Court Street, 1st Floor Conf. Room
Clearwater, FL 33756

THE PLANNING COUNCIL AND METROPOLITAN PLANNING ORGANIZATION FOR PINELLAS COUNTY

1. **CALL TO ORDER AND INTRODUCTIONS**
2. **APPROVAL OF MEETING SUMMARY**
3. **TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS**
4. **FY 25- FY 26 UNIFIED PLANNING WORK PROGRAM**
5. **FDOT APPLICATION GUIDANCE**
6. **ACTIVE TRANSPORTATION PLAN UPDATE**
7. **PROPOSED MPO MERGER**
8. **ADVANTAGE PINELLAS UPDATE**
9. **INFORMATIONAL ITEMS**
 - A. SPOTLight Emphasis Areas Update
 - B. Forward Pinellas Board Executive Summary
 - C. Traffic Fatalities Map
 - D. Tentative Future Agenda Topics
10. **OTHER BUSINESS**
11. **ADJOURNMENT**

NEXT MEETING – MARCH 27, 2024

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Meeting ID: 886 2597 1529

Passcode: 859334

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Technical Coordinating Committee – February 28, 2024

2. Approval of Meeting Summary



SUMMARY

The meeting summary for the January 24, 2024, meeting is attached for review and approval.

ATTACHMENT(S): TCC Meeting Summary – January 24, 2024

ACTION: Provide recommendation regarding meeting summary.

**SUMMARY OF THE
TECHNICAL COORDINATING COMMITTEE
MEETING January 24, 2024**

The following is a summary of Forward Pinellas Technical Coordinating Committee meeting held on January 24, 2024, at 310 Court Street, 1st Floor Conference Room, Clearwater, FL.

Members Present

Joan Rice, Chair	Pinellas County Public Works Traffic
Cecilia Chen	City of Safety Harbor Planning
Mark Griffin	City of Gulfport Planning
Brent Hall	Pinellas County Public Works Engineering
Jacob Labutka	PSTA
Caroline Lanford	City of Tarpon Springs Planning
Frances Leong-Sharp	City of Dunedin Planning
Jayne Lopko	City of Clearwater Planning
Cory Martens	City of Clearwater Traffic
Vickie Pless	City of Treasure Island Planning
Derek Reeves	City of Pinellas Park Planning
Jesus Sanchez	City of Oldsmar Planning
Mary Sheets	City of Dunedin Engineering
Cheryl Stacks	City of St. Petersburg–Transport and Parking
Scott Swearingen	Pinellas County Long Range Planning
Tom Whalen	City of St. Petersburg Planning and Eco. Dev.

Members Absent

Evan Birk	City of St. Petersburg-Engineer & Capital Improv
Brian Ellis	TBRPC
Alaina Grundy	City of St. Pete Beach
Taylor Hague	City of Largo Planning
Hetty Harmon	City of Indian Rocks Beach
Sheila Schneider	Pinellas County Air Quality
Autumn Westerman	Pinellas County Public Schools
Barry Westmark	City of Largo Engineering
Wesley Wright	City of Seminole

Others Present

Ann Venables – Zoom	Pinellas County Public Works Engineering
Rebecca Moistner - Zoom	City of St. Petersburg Planning and Eco. Dev.
Annabella Hullen	City of Clearwater Engineering
Raymond Dresch	City of Clearwater Engineering
Ariane Martins	Forward Pinellas
Valerie Brookens	Forward Pinellas
Whit Blanton	Forward Pinellas
Kyle Simpson	Forward Pinellas
Maria Kelly	Forward Pinellas

1. CALL TO ORDER

TCC Chair, Joan Rice called the meeting to order at 2:00 p.m. and asked everyone to introduce themselves.

2. APPROVAL OF SUMMARY

The summary of the December 6, 2023 committee meeting was approved with no corrections.

3. FY 2019/20 – FY 2023/24 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT

Kyle Simpson, Forward Pinellas staff, shared information regarding TIP Amendment FPN 452125-1, SR 586/Curlew Road from East of Landmark Drive to Tampa Road. This amendment is to change the scope limit of the project. As the project has been progressing forward, FDOT decided that the western limit of the project should be moved east by 0.385 miles, decreasing the total project length to 1.088 miles instead of the original 1.473 miles. For the project to continue to receive funding, the project limits in the TIP must match the project exactly, triggering this amendment. Questions were taken and appropriately answered. A motion was made by Brent Hall to recommend approval by the Forward Pinellas Board. This was seconded by Cheryl Stacks and passed with a unanimous vote.

4. SAFETY PERFORMANCE MEASURES

Ariane Martins, Forward Pinellas staff, shared a presentation on the Safety Performance Measures and Targets. There are five performance measures addressing safety: number and rate of fatalities, number and rate of serious injuries, and number of non-motorized fatalities and serious injuries, combined. Staff is federally required to report on the measures each year and set targets. The data covers a five-year rolling average for 2018 – 2022. While Forward Pinellas recognizes that zero is a goal that everyone should strive for, staff recommends setting targets that are realistic and achievable. The adopted target for nonmotorized serious injuries and fatalities has been achieved with this latest set of data. Staff is recommending that new targets be set for this metric, utilizing the same methodology applied the last time targets were set. Given that there is still progress to be made toward achieving the targets set last year for the other measures, staff is recommending that these targets remain the same for the coming year. These targets are taken into consideration each year when Forward Pinellas advances transportation projects forward for funding. Discussion ensued where questions were taken and appropriately answered. A motion was made by Cheryl Stacks to endorse the staff recommendation for board approval, that includes restating the goal of zero fatalities and continue monitoring the performance measures. This was seconded by Caroline Lanford and passed with a unanimous vote.

5. SAFE STREETS AND ROADS FOR ALL FUNDING

Valerie Brookens, Forward Pinellas staff, shared Forward Pinellas and its partners continue to progress on the projects funded by the Safe Streets and Roads for All (SS4A) grant received in 2023. Understanding that the safety challenges are greater than existing planning efforts, Forward Pinellas is looking ahead to the next round of funding through the SS4A grant program, as this is another opportunity to bring planning dollars into Pinellas

County. These projects could include Trail crossing improvements, intersection near miss analyses to identify low-cost improvements, temporary protected intersection treatments, traffic calming, etc. The next round of the grant program will be opening up in February 2024. Questions were taken and appropriately answered.

6. ACTIVE TRANSPORTATION PLAN

Mr. Simpson shared a presentation with the committee on the development of the current Active Transportation Plan (ATP) in conjunction with the Advantage Pinellas Long Range Transportation Plan (LRTP) process. Like the LRTP, the ATP identified a desired trail and bicycle facility network throughout Pinellas County, and then used a scoring system to develop a cost feasible list for projects through 2045. Level of Traffic Stress is a newer version of bicycle level of service, a way to look at how comfortable it is to bike somewhere, taking into context, how many vehicle trips per day on the road, is there a bike facility, is it on street/off street, the posted speed limit, the number of travel lanes, etc. A high-level version of this project was done back in 2020 and staff is taking a deeper dive into those results. This will be used primarily as a planning tool, available on the website. A Pedestrian Level of Comfort analysis is also being conducted alongside the bike level of traffic stress and this will tell us how comfortable a sidewalk is ; is there a buffer from road, are there gaps, etc. Again, a planning tool to be used to help prioritize projects we pursue with our partners for sidewalk gaps or sidewalk user experience improvements going forward. Also being reviewed are projects listed in the ATP. Ten corridors throughout the county were prioritized at the last review, and staff has been looking to match them with funding over the last few years. This this review, it was determined that Forward Pinellas cannot fund utility relocation or landscaping and therefore some of the projects may require a local match. Staff will be visiting those municipalities with projects on the list to determine if they are still supported and if additional funding match may be needed. As projects move through the list, additional projects are to be added. There were four overpasses prioritized, and unfortunately, two of those four are no longer feasible, due to Duke Energy restrictions. The question arises if two more overpasses should be added or one overpass be added and the \$6 to 8 million for the other overpasses to be used for at grade improvements at trail crossings, systemwide. Discussion ensued where questions were taken and appropriately answered.

7. INFORMATIONAL ITEMS

A. SPOTlight Emphasis Areas update.

Mr. Simpson shared staff is still working with the Florida Department of Environmental Protection (DEP) on the Dunedin Causeway at Honeymoon Island, to get a turnaround in place and for DEP to come to the funding table. Staff is also working on a survey of businesses in the Gateway Area to see how people move around in the Gateway area and see if a Transportation Management Agency or Organization would be beneficial going forward. As for Waterborne Transportation, PSTA has received operating funds for ferry service. PSTA is working on who will operate the service. Forward Pinellas has met with Visit St. Pete/Clearwater to look into potentially replicating the model Manatee County is using, using TDC funding to operate waterborne transportation services. As for US19, staff is working with FDOT on the northern US19 interchanges.

B. Board Action Sheets – the Board endorsed the Regional Transportation Priorities, from the Transportation Management Area (TMA) Leadership group, made up of Pasco, Hillsborough, and Pinellas MPOs. The Board also approved the Advantage Alt 19 Plan and Recommendations, looking at the Alt 19 corridor from St. Petersburg to Clearwater. The Board also approved the Complete Streets Grants, awarding St Petersburg \$100,000 in planning funds for 31st Street, and the \$1.5 million construction funds for curb extensions in the Grand Central District. Forward Pinellas staff provided an update on the Housing Action Plan, a Countywide Plan, trying to address the Affordable House challenges we see not only in the county, but in the Tampa Bay region.

C. Traffic Fatalities Map attached.

D. Tentative Future Agenda Topics:

8. OTHER BUSINESS

Jacob Labutka shared a team from PSTA will be hosting a Core Design Retreat the week of February 12, 2024. All meetings will be in person at PSTA offices.

Mr. Simpson shared information on the Targeted Enforcement Day to be held on February 17th from 9:00 to 12:00 with the Pinellas Trail Security Task Force, encompassing all law enforcement agencies that have jurisdiction over the Pinellas Trail countywide as well as all Pinellas County departments that interact with the Trail, in response to community feedback on poor user etiquette on the side of trail users. All law enforce will doing an HVE like enforcement, on the trail also with other agency's sharing safety information.

Also, Bike You City will held on Saturday March 2nd, 2024. The ride will begin and end in Childs Park Rec Center in St. Petersburg. The ride will begin at 9:30 am.

Whit Blanton also mentioned at the PSTA Board meeting, the board approved the Alt 19 Transit Concept and Alternatives Report, which is a more detailed analysis of specific alternatives.

Mr. Simpson also added regarding the FDOT study on bike Trail Intersections, Pinellas County has graciously offered to wrap any of the intersections. Please reach out to Kyle Simpson or Joan Rice is there is any interest.

The next meeting is scheduled for February 28, 2024.

9. ADJOURNMENT 2:44 pm

Technical Coordinating Committee – February 28, 2024

3. Proposed Modification to the Transportation Improvement Program (TIP)

SUMMARY

There are no proposed TIP amendments scheduled for this meeting. However, if the need for a TIP amendment(s) arises following the mailing of the agenda packet, the Florida Department of Transportation (FDOT) will present the proposed amendment(s) under this agenda item.

ATTACHMENT(S): (Any proposed TIP amendment forms will be provided at the meeting)

ACTION: Provide a recommendation to the Board for TIP amendments (if any)

SUMMARY

The Unified Planning Work Program (UPWP) is a two-year plan that identifies a metropolitan planning organization's (MPO) transportation planning activities and associated funding. State and federal transportation funding agencies provide guidance on required elements and timeframes for review and adoption of the UPWP, but the way the MPO allocates its funding for the various planning activities is at the discretion of the MPO.

Forward Pinellas is currently developing the UPWP for July 1, 2024 – June 30, 2026. The draft must be submitted to state and federal review agencies by mid-March. After the review, agencies have an opportunity to comment on the draft. The final UPWP must be adopted by Forward Pinellas in May.

The UPWP includes introductory sections that discuss the MPO's functions and the planning priorities of the MPO, state and federal governments. This is followed by task pages and budget information that details staff support activities, consultant work and associated grant funding. Forward Pinellas staff will present the draft UPWP and answer questions from committee members.

ATTACHMENT(S): Forward Pinellas Draft FY 2024/25- 2025/26 Unified Planning Work Program

ACTION: TCC to recommend approval of the draft FY 2024/25-2025/26 UPWP for transmittal to review agencies

Forward Pinellas FY 2024/25 - FY 2025/26 Unified Planning Work Program Draft Budget Tables

FY25

	Personnel	Direct Expenses	Travel	Consultant	Total
1.1	\$275,000.00	\$476,150.00	\$2,000.00	\$116,000.00	\$869,150.00
2.1	\$100,500.00	\$0.00	\$500.00	\$25,000.00	\$126,000.00
3.1	\$80,000.00	\$0.00	\$1,500.00	\$140,000.00	\$221,500.00
4.1	\$247,000.00	\$0.00	\$2,000.00	\$500,000.00	\$749,000.00
5.1	\$65,000.00	\$0.00	\$500.00	\$0.00	\$65,500.00
6.1	\$165,000.00	\$0.00	\$3,000.00	\$0.00	\$168,000.00
7.1	\$82,000.00	\$0.00	\$1,500.00	\$5,000.00	\$88,500.00
8.1	\$135,000.00	\$0.00	\$1,000.00	\$109,615.00	\$245,615.00
9.1	\$0.00	\$0.00	\$0.00	\$30,000.00	\$30,000.00
10.1	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00
	\$1,184,500.00	\$476,150.00	\$12,000.00	\$925,615.00	\$2,598,265.00

FY26

	Personnel	Direct Expenses	Travel	Consultant	Total
1.1	\$325,000.00	\$469,200.00	\$2,000.00	\$90,500.00	\$886,700.00
2.1	\$130,000.00	\$0.00	\$500.00	\$25,000.00	\$155,500.00
3.1	\$110,000.00	\$0.00	\$1,500.00	\$190,000.00	\$301,500.00
4.1	\$328,500.00	\$0.00	\$2,000.00	\$322,000.00	\$652,500.00
5.1	\$63,000.00	\$0.00	\$500.00	\$0.00	\$63,500.00
6.1	\$165,000.00	\$0.00	\$3,000.00	\$0.00	\$168,000.00
7.1	\$60,000.00	\$0.00	\$1,500.00	\$5,000.00	\$66,500.00
8.1	\$110,000.00	\$0.00	\$1,000.00	\$118,105.00	\$229,105.00
9.1	\$0.00	\$0.00	\$0.00	\$30,000.00	\$30,000.00
10.1	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00
	\$1,331,500.00	\$469,200.00	\$12,000.00	\$780,605.00	\$2,593,305.00

Planning Activities and Tasks

UPWP Task 1.1 Program Development and General Administration

PURPOSE: Provide support for the Board and the staff and resources necessary to develop and implement transportation plans and programs and comply with federal and state requirements.

PREVIOUS WORK: In FYs 2023 and 2024, the MPO provided support and assistance to the MPO and committees, conducted procurements, and completed support activities as needed.

Required Activities		End Products	Completion Date
A	Provide support, technical assistance and materials to the Board, including the preparation and distribution of Board-related materials	Board meetings and workshops	Ongoing through FY26
B	Procure necessary equipment, furniture, software, services and support to maintain and enhance MPO activities and programs. For the replacement of equipment, any single purchase exceeding \$5,000 must receive preapproval	Equipment, furniture, software, services. May include additional bicycle/pedestrian counting equipment.	Ongoing through FY 26
C	Provide administrative support for MPO programs, including administration and grant support, internal controls and procedures, to ensure compliance with federal and state regulations	Compliance with federal and state regulations	Ongoing through FY26
D	Develop, maintain, support and update federally-required administrative plans and programs	DBE Reporting Title VI Program Unified Planning Work Program	Quarterly through FY 26 Ongoing through FY 26 Ongoing through FY 26
E	Complete MPO certification requirements and any other federal and state requirements	Certification	Annually

Required Activities		End Products	Completion Date
F	Comply with applicable federal requirements, including Americans with Disabilities Act (ADA), Title VI	Compliant MPO Organization	Ongoing through FY26
G	Prepare for emergency situations, including updating COOP	COOP	April 2025 & 2026
H*	Pursue, secure, support and administer grant funding, including invoice preparations	Grant funding Invoices	Ongoing through FY 26 Quarterly through FY 26
I	Develop, update and maintain agreements and contracts associated with the MPO, including planning consultant and grant funding agreements	Agreements and contracts	Ongoing through FY 26
J*	Calculate, analyze and maintain financial data, including receipts and expenditures	Audit	January 2025 & 2026
K	Support direct expenses	Direct expenses	Ongoing through FY 26
L	Conduct decennial apportionment activities based on 2020 urbanized boundaries	Apportionment of Forward Pinellas	Ongoing through FY 26
M*	Utilize intern support through the University Partnership Program to augment the capacity of the planning staff.	USF Intern	Ongoing through FY 26
N	Attendance, registration, membership, travel and related costs for professional training, seminars, meetings, workshops, conferences and other development opportunities. Memberships are organizational and not individual	Staff development and coordination activities	Ongoing through FY 26

RESPONSIBLE AGENCY/AGENCIES: Forward Pinellas

*Consultant support will be used to complete this task

UPWP Task 2.1 Public Participation

PURPOSE: Support and enable meaningful public participation.

PREVIOUS WORK: In FYs 2023 and 2024, the MPO engaged the public through a range of activities supported by the Public Participation Plan and Communications Strategy.

Required Activities		End Products	Completion Date
A	Support and conduct Board meetings, workshops, committee and subcommittee meetings that are properly noticed and open to the public	Staff assistance and support to Board and advisory committees	Ongoing through FY26
B*	Review, evaluate and update the Public Participation Plan	Updated Public Participation Plan	Ongoing through FY26
C	Support and conduct advisory committees to review plans and documents, including the LRTP, UPWP, TIP and CMP reports and corridor studies	Forward Pinellas plans and reports reflecting input of local governments and citizens	Ongoing through FY26
D*	Conduct outreach in support of plans and studies	Public outreach	Ongoing through FY26
E	Participate in outreach and educational events, community and business meetings, and other outside agency events/activities	Meaningful public involvement, increased awareness of Forward Pinellas and opportunities for public input in the planning process	Ongoing through FY26
F*	Update orientation materials	Orientation Manual used for orientation for both new Forward Pinellas Board Members and committee members. Updated CAC Orientation PowerPoint and special CAC New Member orientation sessions provided once or twice per year	Ongoing through FY 24
G	Maintain, support and update Forward Pinellas strategic business plan	Strategic Business Plan	Ongoing through FY26

Required Activities		End Products	Completion Date
H*	Implement Forward Pinellas communications strategy	Meaningful public involvement, increased awareness of Forward Pinellas and opportunities for public input in the planning process	Ongoing through FY26
I*	Maintain and update website and social media platforms, including online calendar	Regular communication through a variety of media	Ongoing through FY26
J	Attendance, registration, organizational membership and travel costs related to professional training, seminars, meetings, workshops and conferences	Staff development and coordination activities. Hosted events for AICP Certification Maintenance credits	Ongoing through FY 26

RESPONSIBLE AGENCY/AGENCIES: Forward Pinellas

*Consultant support will be used to complete this task

UPWP Task 3.1 Monitoring Activities

PURPOSE: Update, maintain, monitor and analyze data that support transportation planning transportation, including demographic and land use data to support transportation planning and related efforts.

PREVIOUS WORK: In FYs 2023 and 2024, the MPO collected, analyzed and maintained transportation-related data such as traffic counts and crashes.

Required Activities		End Products	Completion Date
A	Develop and analyze land use and demographic data	Data insights	Ongoing through FY 26
B*	Continue to coordinate, monitor, collect, and analyze relevant data to the Pinellas County transportation system and transportation planning activities, such as bicycle and pedestrian data, traffic counts, real-time data and crash data	Coordinated data collection, monitoring and analysis	Ongoing through FY26
		Nonmotorized traffic counts	Ongoing through FY26
		Pinellas County transportation system data	Ongoing through FY 26
C*	Maintain all nonmotorized traffic count collection equipment in a state of good repair.	Nonmotorized traffic count collection equipment.	Ongoing through FY 26
D*	Prepare maps and reports related to the Pinellas County transportation system, such as traffic counts, crashes and trends	Maps and reports including trend reports and performance measure documentation, traffic count maps	Ongoing FY 26
E*	Update and maintain transportation inventory and databases, including sidewalk information, bicycle facilities and traffic control devices	Transportation inventory and databases, including traffic count, crash data and other transportation system metrics.	Ongoing through FY 26
F	Review related planning documents and agency reports, such as the FDOT Forecasting and Trends Office Sourcebook	Local and regional partner agency reports	Ongoing through FY 26

Required Activities		End Products	Completion Date
G*	Monitor US Census product releases and evaluate potential impacts from demographic changes	Socioeconomic dataset monitoring	Ongoing through FY 26
		Designation of the Forward Pinellas Urbanized Area	Ongoing through FY 26
H	Attendance, registration, and travel costs related to professional development, seminars, meetings, workshops and conferences	Staff development and coordination activities	Ongoing FY 26

RESPONSIBLE AGENCY/AGENCIES: Forward Pinellas, FDOT

*Consultant support will be used to complete this task

UPWP Task 4.1 Systems Planning

PURPOSE: Plan for a multimodal, connected transportation network that considers the mobility, land use and the safety

PREVIOUS WORK: In FYs 2023 and 2024, the MPO conducted active transportation, public transportation and

Required Activities	End Products	Completion Date	
A*	Implement a congestion management process and congestion management strategies	Countywide Trends and Conditions Report	Annually through FY 2026
		TSMO Plans	Ongoing through FY 26
		Freight Plans	Ongoing through FY 26
		Corridor/Subarea Studies	Ongoing through FY26
		CMP	Ongoing through FY 26
B*	Public transportation planning efforts, including planning & feasibility studies, service planning, development of innovative pilot programs, agency coordination and stakeholder engagement	Coordinated public transportation planning	Ongoing through FY26
		Alternatives Analysis Reports and Recommendation	Ongoing through FY 26
		Alt 19 Corridor Transition Plan	Ongoing through FY 26
		NEPA Analysis Reports	Ongoing through FY 26
		Conceptual Design Plans	Ongoing through FY 26
		System analysis and visioning	Ongoing through FY 26
Capital facility planning	Ongoing through FY 26		

Required Activities	End Products	Completion Date
		Innovative solutions (e.g. first/last mile, Mobility on Demand, ACES, micromobility) Ongoing through FY 26 Transit Development Plan Progress Reports September 2024&2025 Feasibility Studies Ongoing through FY 26 Waterborne transportation systems planning Ongoing through FY 26
C*	Transportation Disadvantaged planning and support, including regional coordination efforts	Transportation Disadvantaged Service Plan June 2025 & 2026 Community Transportation Coordinator Evaluation Fall 2024 & 2025 PSTA Redesignation as the Community Transportation Coordinator Ongoing to FY 26
D*	Bicycle and pedestrian planning and program support, including implementing the Pinellas Trail Loop, evaluation of trail crossings, coordinating on regional/ inter-county projects, implementing and amending the Active Transportation Plan.	Implementation of Active Transportation Plan Ongoing through FY26 Monthly and annual Pinellas Trail User Summary reports Monthly/ annually Bike Your City event Spring 2025 & 2026 Evaluation of trail crossings for safety improvements Ongoing through FY 26 Multiuse Trail Wayfinding Ongoing through FY 26 Trail Crossing consistency evaluation and implementation Ongoing through FY 25
		Safe Routes to School Grant Applications Ongoing through FY 26

Required Activities		End Products	Completion Date
E*	Identify and correct hazardous walking conditions for students traveling to/from schools.	<p>Participation in the STEPS committee to identify and correct hazardous walking conditions.</p> <p>Coordination with school district, law enforcement, local governments, nonprofits and other stakeholders to improve transportation safety for students through events such as Walk to School Days and the distribution of safety equipment, such as helmets and bike lights.</p> <p>Coordination through the School Transportation Safety Committee to improve transportation safety for students.</p> <p>Evaluation of school bus stops for safety improvements.</p>	<p>Ongoing through FY 26</p> <p>Ongoing through FY 26</p> <p>Ongoing through FY 26</p> <p>Ongoing through FY 26</p>
F*	Plan for the improvement of safety conditions on the transportation network for all users.	<p>Safe Streets Pinellas Action Plan.</p> <p>Safe Streets and Roads for All support to local partners.</p> <p>Near miss analyses at intersections and trail crossings</p> <p>Coordination with organizations, nonprofits and stakeholders to improve safety for all users of the network.</p> <p>Participate in the evaluation of local government applications for Highway Safety Improvement Program funds.</p>	<p>Ongoing through FY 26</p> <p>Ongoing through FY 26</p> <p>Ongoing through FY 26</p> <p>Ongoing through FY 26</p> <p>Ongoing through FY 26</p>

Required Activities		End Products	Completion Date
		Participate in the Community Traffic Safety Team	Ongoing through FY 26
G*	Plan for and support Complete Streets	Walkability and mobility audits	Annually through FY 24
		Road Safety Assessments	Ongoing through FY 26
		Local government complete streets projects	Ongoing through FY 26
H*	Work with local government partners to address transportation needs, provide technical support to local governments and other related transportation planning activities	Support for local government planning and integration of transportation planning efforts	Ongoing through FY26
		Local government transportation grant projects	Ongoing through FY 26
		Transportation Before and After Studies	Ongoing through FY 26
I*	Support travel and tourism	Express Bus Route, Trolley Service, Signage and ITS Planning	Ongoing through FY26
J	Work with local and state partners to designate facilities on the federal aid highways based on the results of the 2020 Decennial Census.	Federal Aid Highway Designations	Ongoing through 2026
K	Attendance, registration, organizational membership and travel costs related to professional development, seminars, meetings, workshops and conferences	Staff development and coordination activities	Ongoing through FY 26

RESPONSIBLE AGENCY/AGENCIES: Forward Pinellas, FDOT, PSTA, local government partners

*Consultant support will be used to complete this task

UPWP Task 5.1 Transportation Improvement Program Development and Implementation

PURPOSE: Develop and maintain a Transportation Improvement Program (TIP) that advances the priorities of the agency

PREVIOUS WORK: In FYs 2023 and 2024, the MPO annually developed and adopted the Transportation Improvement Program (TIP) including lists of priority projects.

Required Activities	End Products	Completion Date
A*	Coordinate with FDOT and other partners to update performance measures and targets	Performance measures and targets Annually through FY 26
B*	Develop and coordinate environmental efforts, such as environmental look-arounds, ETDM, Environmental Justice work and air quality monitoring	Coordinated environmental planning Ongoing through FY 26
C	Develop and maintain the TIP in coordination with FDOT, local governments, citizens and transportation providers and in accordance with state and federal laws	TIP updated by board action as needed July 2024 & 2025 (state) November 2024 & 2025 (County and municipal)
D	Conduct public outreach activities related to the TIP, consistent with the PPP	Public outreach Ongoing through FY 26
E	Solicit, review and submit funding priorities for federal programs	Funding priorities Ongoing through FY 246
F	Ensure consistency between the TIP and the LRTP, including identification of transportation improvement projects and phasing for implementation based on LRTP	Consistent TIP and LRTP Ongoing through FY26

Required Activities		End Products	Completion Date
G	Coordinate with FDOT in the development of its Five-Year Work Program	Annual comments and objections letter	Ongoing through FY 26
H	Publish listing of previously funded federal aid projects in the TIP	List of funded federal aid projects	June 2025 & 2026
I	Update and provide support for maintaining priority lists, including the multimodal priority list and Transportation Alternatives Program	Priority lists	Ongoing through FY 26
J*	Develop grant funding applications, including providing assistance to local governments, to pursue all available funding opportunities	Grant applications	Ongoing through FY 26
K	Attendance, registration, organizational membership and travel costs related to professional development, seminars, meetings, workshops and conferences	Staff development and coordination activities	Ongoing through FY 26

RESPONSIBLE AGENCY/AGENCIES: Forward Pinellas

*Consultant support may be used to complete this task

UPWP Task 6.1 Long Range Plan Development and Implementation

PURPOSE: Develop and maintain an integrated land use and transportation plan according to federal and state requirements, providing for a safe, secure, accessible, equitable and context-sensitive multi-modal transportation system.

PREVIOUS WORK: In FYs 2023 and 2024, the MPO developed numerous components of Advantage Pinellas 2050, the long range plan, while also maintaining the 2045 long range plan.

Required Activities		End Products	Completion Date
A*	Implement, modify and amend 2045 and 2050 LRTP	2045 LRTP and 2050 LRTP	Ongoing through FY 25
B*	Maintain population and employment projections for 2050, in coordination with local government partners	2050 Socioeconomic Datasets	Ongoing through FY26
C*	Develop and coordinate environmental efforts, such as ETDM, Environmental Justice work, air quality considerations and resiliency strategies	EJ Analysis and ETDM Review of LRTP Projects	Ongoing through FY 26
D*	Coordinate and participate in Pinellas County and other agencies air quality review and monitoring	Coordinated air quality review	Ongoing through FY 26
E*	Determine cost feasibility and adopt the 2050 LRTP.	2050 LRTP	Fall 2024
F*	Develop documentation for the 2050 LRTP	Technical memos and documentation	Ongoing through FY25
G	Attendance, registration, organizational membership and travel costs related to professional development, seminars, meetings, workshops and conferences	Staff development and coordination activities	Ongoing through FY 26

RESPONSIBLE AGENCY/AGENCIES: Forward Pinellas, FDOT

*Consultant support may be used to complete this task

UPWP Task 7.1 Regional Planning and Coordination

PURPOSE: Maintain and enhance ongoing multi-county collaborative transportation planning while also participating and

PREVIOUS WORK: In FYs 2023 and 2024, the MPO participated in updates of major regional priority projects, project

Required Activities	End Products	Completion Date
A	Participate in the Florida MPO Advisory Council activities and meetings to share best practices, conduct statewide research tasks and stay abreast of statewide policy changes	MPOAC Meetings Ongoing through FY26
B	Provide input to the Florida Transportation Commission on issues affecting the West Central Florida area	Comments to the FTC Ongoing through FY 26
C*	Provide support for the SCTPA and the TMA Leadership Group; review and refine the Transportation Regional Incentive Program (TRIP) priorities, regional multiuse trail priorities, and major regional priorities while working together to ensure coordination of plans and priorities throughout the region	Regional TRIP Priorities Annually in FY 25 and FY 26 Regional Multiuse Trail Priorities Annually in FY 25 and FY 26 Major Regional Projects Priorities Annually in FY 25 and FY 26 Interlocal Agreement for Regional Planning & Coordination in West Central Florida Ongoing through FY 26 SCTPA operating procedures Ongoing through FY 26 SCTPA conflict resolution process Ongoing through FY 26

Required Activities		End Products	Completion Date
		Quarterly meetings of the TMA and biannual meetings of the SCTPA, including public notice, virtual and in-person access, minutes and video archive	Ongoing through FY 26
D*	Support regional transit and transportation disadvantaged planning, FDOT, Community Transportation Coordinators and local transit agencies	Transportation Disadvantaged (TD) Tampa Bay program	Ongoing efforts to fund regional transit for the TD population through FY26
E*	Enhance the quality, usability and value of data by continuing to coordinate regional performance measures and related data gathering among MPOs and with FDOT, supporting and enhancing the FDOT Suncoast Mobility Data Hub project.	Regional data sharing portal	Ongoing through FY26
F*	Maintain and update, as needed, the Shared Data and Analytics Platform. Explore the value and feasibility of expanding the Platform with new mobility-oriented datasets.	Regional Data Platform for performance monitoring	Ongoing through FY 26
G*	Work with local and regional partners to assemble publicly available data sources and augment the regional data-sharing portal to enable professionals, researchers and the public to access data.	Publicly available datasets	Ongoing through FY 26

Required Activities		End Products	Completion Date
H*	Coordinate project implementation phasing during development of the State Tentative Work Programs and the individual MPO TIPs to ensure progress toward implementation of the Regional LRTP	Coordinated regional transportation projects	FY 25 and FY 26
I*	Coordinate with the MPOs of the SCTPA region to develop the 2050 regional LRTP,	Regional LRTP	Ongoing through FY 26
J	Coordinate with the MPOs of the SCTPA region to maintain and keep up to date a regional cloud-based document repository.	Regional Cloud-Based Document Repository Site	Ongoing through FY26
K	Coordinate with the FDOT Regional Goods Movement Advisory Committee on the update and implementation of the Tampa Bay Regional Strategic Freight Plan	Update and implementation of the Tampa Bay Regional Strategic Freight Plan	Ongoing through FY 26
L	Provide input on and coordination with regional and statewide partners on planning efforts, including the Florida SIS, the Florida Transportation Plan, the Regional Transit Development Plan, Transportation Pilot Program Project follow-up activities, tourism and freight planning activities and the state Autonomous, Connected, Electric and Shared (ACES) Vehicle Planning initiative	Consistency in regional, statewide and local plans	Ongoing through FY 26
M	Participate in the Scenic Highway Corridor Management entities for the Courtney Campbell Causeway and Suncoast Parkway	Meetings of the Scenic Highway Corridor Management entities	Ongoing through FY 26

Required Activities		End Products	Completion Date
N	Develop an interagency coordination agreement for air quality planning as/if required by nonattainment airshed designation(s) or other federal regulations and support the air quality planning process and monitoring of mobile source emissions	Interagency Coordination Agreement for air quality planning	Ongoing through FY 26
O	Support regional bicycle and pedestrian planning, including access to regional facilities and participation in and support for the Regional Multiuse Trails committee and tri-county meetings	Tri-county and eight-county bicycle and pedestrian planning Maintenance of MUT Map	Ongoing through FY26 Ongoing through FY 26
P	Coordinate regional rideshare and vanpool program planning and transportation management organizations	Regional rideshare, vanpool program and TD Tampa Bay program	Ongoing through FY 26
Q	Participate in regional and statewide modeling efforts including the Technical Review Team (TRT) for the Tampa Bay Regional Planning Model and the Florida Model Task Force	Regional and statewide modeling	Ongoing through FY26
R*	Engage the public, including implementing strategies from the regional PPP, updating the regional PPP as necessary, integrating regional perspectives in local community presentations, and reviewing effectiveness of regional public involvement process	Regional public engagement	Ongoing through FY24

Required Activities		End Products	Completion Date
S*	Maintain the SCTPA website and social media pages, including the development of graphics and content, along with the coordination of message dissemination through social and media platforms. Improve transparency in the regional decision-making process with access to adopted priority lists, planning documents and public meeting materials.	SCTPA Website and Social Media Accounts	Ongoing through FY 2026
T*	Update and reprint publications as needed, such as the Regional Multi-Use Trails	Printed Publications	Ongoing through FY 26
U*	Provide a forum to ensure products, processes and activities are consistent with and among coordinating MPOs, and corresponding support for these efforts	Consistent planning products and processes	Ongoing through FY26
V*	Develop and support regional UPWP tasks	Regional UPWP task(s)	Ongoing through FY 2026
W	Provide financial support to Forward Pinellas for specific regional planning tasks to be conducted pursuant to the SCTPA Interlocal Agreement that are above and beyond regularly recurring administrative and coordinating responsibilities. Each of the six member MPOs/TPOs will be allocating \$5,000 annually in their budget tables. A different MPO may take responsibility for conducting such tasks in future years, subject to a modification of the UPWP	SCTPA regional planning task	FY 25 and FY 26
Y*	Integrate the results of the Regional Needs Assessment into the individual MPO Long	Regionally consistent Long	Ongoing through FY 26

Required Activities	End Products	Completion Date
X	Assessment into the individual MPO Long Range Transportation Plans.	Range Transportation Plans
Y	Attendance, registration, organizational membership and travel costs related to professional development, seminars, meetings, workshops and conferences	Ongoing through FY 26

RESPONSIBLE AGENCY/AGENCIES: Forward Pinellas, Hillsborough MPO, Pasco MPO, TBARTA, FDOT, TBRPC, Hernando-Citrus MPO, Sarasota/Manatee MPO, Polk and other regional/statewide partners

*Consultant support may be used to complete this task.

UPWP Task 8.1 Special Projects

PURPOSE: To develop and support initiatives associated with special projects, such as Pinellas SPOTlight

PREVIOUS WORK: In FYs 2023 and 2024, the MPO continued its work on the four SPOTlight emphasis areas (Gateway Master Plan, A Vision for US 19, Enhancing Beach Community Access, Innovations in Target Employment and Industrial Lands) while also addressing resiliency, Vision Zero and completing a mobility study for downtown St. Petersburg.

Required Activities		End Products	Completion Date
A*	Implement recommendations from US 19 corridor planning efforts	US 19 Corridor Improvements	Ongoing through FY26
B*	Implement the recommendations of the Gateway/Mid County Master Plan, including convening working group	Gateway/Mid-County Area Master Plan Implementation	Ongoing through FY26
	Work to establish a Transportation Management Organization in the Gateway Area	Establishment of a TMO	Ongoing through FY 26
C*	Enhance safe and convenient beach community access, including exploring waterborne transportation	Strategic action plan	Ongoing through FY24
D*	Conduct health, sustainability and resilience-related transportation planning efforts	Health, sustainability and resilience plans	Ongoing through FY26
E*	Explore the application of new and evolving technologies	Integration of emerging technologies into planning studies	Ongoing through FY 26

Required Activities		End Products	Completion Date
G*	Implement the Downtown St Petersburg Mobility Study, including an evaluation of the I-175 corridor with FDOT	Implementation of priority projects from the DTSP study	Ongoing through FY 24
H*	Develop and implement the Innovations in Target Employment/Industrial Land Uses	Target Employment and Industrial Lands Study	Ongoing through FY 24
I*	Implement Equity Assessment Near Term Actions	Implement GIS-based equity assessments for LRTP and TIP.	Ongoing through FY 26
		Develop and implement equity-based flow chart for decision making.	Ongoing through FY 26
		Conduct targeted outreach in environmental justice communities.	Ongoing through FY 26
		Monitor agency practices for equity.	Ongoing through FY 26
J	Attendance, registration, organizational membership and travel costs related to professional development, seminars, meetings, workshops and conferences	Staff development and coordination activities	FY 23 and FY 24

RESPONSIBLE AGENCY/AGENCIES: Forward Pinellas*, FDOT, City of Largo, City of Pinellas Park, City of St. Petersburg, Pinellas County, and other local governments

*Consultant support may be used to complete this task

UPWP Task 9.1 SCTPA Support and Shared Task – Includes shared or transferred funds and Agreements/MOU

PURPOSE: Multi-county collaborative transportation planning requiring interlocal agreements and transfer of funds to further regional and statewide planning activities.

PREVIOUS WORK: Regional Needs Assessment

ONGOING ACTIVITIES
Develop Regional UPWP Task
Participate in Sun Coast Transportation Planning Alliance (SCTPA)

	REQUIRED ACTIVITY	END PRODUCT	COMPLETION DATE
	Regional LRTP		
A*	Create a Regional Long Range Transportation Plan, reflective of the individual MPO Plan.	Regional Long Range Transportation Plan	Ongoing through FY 26
B	Produce and create content materials, presentations, website, graphics and assist in administration of SCTPA.	Social Media content production, website maintenance and creation	Ongoing through FY 26

Consultants will assist with these tasks. FHWA, FTA, and other funds may be used in support of these tasks (lobbying is an ineligible expense for federal funds). All projects are consistent with federal and state regulations and detailed in invoices submitted to FDOT for reimbursement.

Responsible Agencies: Lead Agency: Forward Pinellas

Responsible Agencies: Hillsborough TPO, Pasco MPO, Hernando/Citrus MPO, Sarasota/Manatee MPO, and Polk TPO

Stakeholders: TBRPC, FDOT, and other regional/statewide partners

UPWP Task 10.1 Exploration of a Regional MPO

PURPOSE: Support the exploration of a Regional MPO for the Tampa Bay area through the creation of documents and processes necessary to the operation of the agency.

PREVIOUS WORK: N/A

	REQUIRED ACTIVITY	END PRODUCT	COMPLETION DATE
A*	Coordinate with the MPOs in the Tampa Bay Transportation Management Area to apportion the voting membership of a Regional MPO.	Regional MPO Apportionment Plan	Ongoing through FY 26
B*	Coordinate with the MPOs in the Tampa Bay Transportation Management Area to create internal operating procedures and documents necessary for a Regional MPO.	Agency Operating Documents	Ongoing through FY 26
C*	Provide administrative support for MPO programs, including administration and grant support, internal controls and procedures, to ensure compliance with federal and state regulations	Compliance with federal and state regulations	Ongoing through FY26
D*	Develop, maintain, support and update federally-required administrative plans and programs	Regional DBE Reporting	Quarterly through FY 26
		Regional Title VI Program	Ongoing through FY 26
		Regional Unified Planning Work Program	Ongoing through FY 26
		Regional Long Range Transportation Plan	Ongoing through FY 26
		Regional Transportation Improvement Program	Ongoing through FY 26
	Regional Congestion Management Process	Ongoing through FY 26	
	Regional Public Participation Plan	Ongoing through FY 26	

RESPONSIBLE AGENCY/AGENCIES: Forward Pinellas, Pasco MPO, Hillsborough TPO

*Consultant support may be used to complete this task

Technical Coordinating Committee – February 28, 2024

5. FDOT Application Guidance

SUMMARY

Each year, Forward Pinellas opens a call for projects for a variety of funding programs, each requiring a local government to submit an application required by the Florida Department of Transportation (FDOT). If this application is not filled out correctly and completely, FDOT is unable to fund the project, causing delays and potentially cascading impacts to other projects in the Work Program.

A representative from FDOT will provide an overview of the application requirements and highlight some common errors they encounter that can delay or derail an application for state or federal funding.

ATTACHMENT(S): None

ACTION: None required; informational item only

Technical Coordinating Committee – February 28, 2024

6. Active Transportation Plan

SUMMARY

Forward Pinellas continues to work with Fehr & Peers, one of its general planning consultants, on the update to the Forward Pinellas Active Transportation Plan (ATP). The ATP outlines the active transportation projects Forward Pinellas plans to fund over the next 20 years with our flexible funding sources. A representative from Forward Pinellas will provide an overview of the work to date and highlight the next steps in the update.

ATTACHMENT(S): None

ACTION: None required; informational item only

Technical Coordinating Committee – February 28, 2024

7. Proposed MPO Merger

SUMMARY

Federal law requires that each urban area with a population greater than 50,000, as determined by the US Census, be represented by a metropolitan planning organization (MPO) to bring local input to the allocation of state and federal transportation funding and to the overall transportation planning process. Since their original designations, the MPOs of Pinellas, Hillsborough and Pasco have grown together and the transportation networks of the three counties have been functioning as one, regional unit, instead of three separate ones.

Given the regional nature of our transportation system, the MPOs of Pinellas, Hillsborough and Pasco counties have been expanding coordination efforts throughout the years, regularly exploring opportunities to improve the efficiency of the network through coordinated planning.

In 2023, as the MPOs discussed even more coordination opportunities, the Legislature requested that the MPOs officially explore the feasibility of merging the three into a single regional MPO for the Tampa Bay area. The report submitted to the Legislature can be found here: <https://suncoasttpa.org/regional-plans/tampa-bay-mpo/>.

Forward Pinellas staff will provide an overview of that effort and discuss the next steps in the process with the committee.

ATTACHMENT(S): None

ACTION: None required; informational item only

SUMMARY

Advantage Pinellas is the long-range transportation plan for the Forward Pinellas MPO. Last adopted in 2019 with a horizon year of 2045, agency staff has been working with local government partners to create a new plan with a horizon year of 2050.

Forward Pinellas has begun Phase II of the Advantage Pinellas outreach activities, with a focus on prioritizing investments in various transportation projects. Staff will provide an overview of the outreach activities taking place and show the committee the updated outreach website that is gathering feedback that align with this phase of the plan development. Committee members can preview the website in advance of the meeting at www.advantagepinellas2050.org.

ATTACHMENT(S): None

ACTION: None required; informational item only

A. SPOTLight Emphasis Area Update

Staff will provide an update of the SPOTLight Emphasis Areas.

B. Forward Pinellas Board Executive Summary – February 14, 2024

ATTACHMENT: Forward Pinellas Newsletter/Executive Summary – February 14, 2024
(distributed separately)

C. Traffic Fatalities Map

As previously indicated, staff will provide the updated Traffic Fatalities Map each month.

ATTACHMENT: Traffic Fatalities Map thru January 24, 2023

D. Tentative Future Agenda Topics

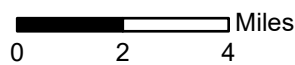
The following topics are tentatively scheduled to appear as items on future TCC agendas:

- Regional Needs Assessment
- Advantage Pinellas Transit System Plan
- Gulf Blvd Safety Studies
- 2050 Financial Projections

2024 Reported Traffic Fatalities (as of January 30)

Crash Type

- Pedestrian
- Vehicle



Data Source: Forward Pinellas, 2024.
Map Produced: January 30, 2024.



Report Number	Fatalities	Date	Time	Type	On Street	Intersecting Street	Jurisdiction	Driver Age	Driver Sex
25959532	1	1/3/2024	6:45 PM	Pedestrian	22nd Ave N	41th St N	St. Petersburg	Unknown	Unknown
Unknown	1	1/23/2024	10:08 AM	Pedestrian	US 19	Beckett Way	Tarpon Springs	21	Female
Unknown	1	1/26/2024	Unknown	Vehicle	US 19	Seville Blvd	Clearwater	71	Male
Unknown	2	1/28/2024	5:15 AM	Vehicle	Starkey Rd	East Bay Dr	Largo	Unknown	Unknown
Unknown	1	1/28/2024	9:33 PM	Pedestrian	Gulf to Bay Blvd	Mercury Ave	Clearwater	25	Unknown

Note: Due to Florida Statute changes, there is a 60-day delay in the sharing of crash data from FLHSMV. As such, all crashes listed for the month of January are unofficial. These crash listings will be updated with official information as it becomes available.

Reported Fatal Crashes 2023/2024 Comparison (as of January 30)

