

## LCB Members

Please **be reminded** that we are back to in-person meetings. LCB members attending via Zoom may participate but may not vote and will be counted as absent for attendance purposes.

Join Zoom Meeting for Public viewing and comment only

Time: May 16, 2023 09:00 AM Eastern Time (US and Canada)

<https://us02web.zoom.us/j/89197184623?pwd=Y3hsTkwrLzhLcDZlWnlvQkNJQk9GQT09>

Meeting ID: 891 9718 4623

Passcode: 299810

One tap mobile

+13052241968,,89197184623#,,,,\*299810# US

+13126266799,,89197184623#,,,,\*299810# US (Chicago)



**Local Coordinating Board (LCB)  
MEETING AGENDA**

**May 16, 2023 – 9:15 A.M.**

**310 Court Street, 1<sup>st</sup> Floor Conf. Room  
Clearwater, FL 33756**

**THE PLANNING COUNCIL AND METROPOLITAN PLANNING ORGANIZATION FOR PINELLAS COUNTY**

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- 1. CALL TO ORDER AND INTRODUCTIONS**
- 2. PUBLIC COMMENT PERTAINING TO ITEMS NOT ON THE AGENDA**
- 3. APPROVAL OF MINUTES – February 21, 2023**
- 4. BOARD ACTIONS CONCERNING THE TD PROGRAM**
- 5. ANNUAL APPROVAL OF GRIEVANCE PROCEDURES**
- 6. RATE MODEL**
- 7. TDSP UPDATE**
- 8. APPROVAL OF TD PROGRAM OPERATOR AND COORDINATION CONTRACTS**
- 9. OVERVIEW OF TD PROGRAMS OFFERED BY PSTA**
- 10. OTHER BUSINESS**
  - A. Federal Transit Administration Section 5310 Grant Update
  - B. Community Transportation Coordinator (CTC) Update
  - C. Commission for the Transportation Disadvantaged (CTD) Update
  - D. Other
- 11. INFORMATIONAL ITEMS**
  - A. Trip/Expenditure Reports
  - B. Complaints and Commendations
- 12. PUBLIC COMMENT**
- 13. ADJOURNMENT**

**NEXT REGULARLY SCHEDULED LCB MEETING – SEPTEMBER 19, 2023**

Join Zoom Meeting for Public viewing and comment only

<https://us02web.zoom.us/j/89197184623?pwd=Y3hsTkwrLzhLcDZlWnIvQkNJQk9GQT09>

Meeting ID: **891 9718 4623**

Passcode: **299810**

*Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact the Office of Human Rights, 400 South Fort Harrison Avenue, Suite 300, Clearwater, Florida 33756; [(727) 464-4062 (V/TDD)] at least three days prior to the meeting.*

*Appeals: Certain public meetings result in actions taken by the public board, commission or agency that may be appealed; in such case persons are advised that, if they decide to appeal any decision made at a public meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

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**Local Coordinating Board – May 16, 2023**

**2. Public Comment Pertaining to Items Not on the Agenda**



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**SUMMARY**

Anyone wishing to provide public comment on items not on the agenda may do so at this time. Each speaker will be given a maximum of five minutes.

**ACTION:** None required; informational item only

## **Local Coordinating Board – May 16, 2023**

### **3. Approval of Minutes**

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#### **SUMMARY**

The minutes of the February 21, 2023, meeting and Public Workshop are attached for the LCB's review and approval.

Form 8B, Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers, is attached in the event a member of the LCB believes they have a conflict of interest with respect to any item(s) on the current agenda. This form is being provided under this item as any completed forms must be attached to the minutes of the LCB meeting.

#### **ATTACHMENT(S):**

- LCB Public Workshop Minutes – February 21, 2023
- LCB Minutes – February 21, 2023
- Form 8B

**ACTION:** Approve minutes

**DRAFT**  
**PINELLAS COUNTY LOCAL COORDINATING BOARD  
FOR THE TRANSPORTATION DISADVANTAGED PROGRAM**

**PUBLIC WORKSHOP  
FEBRUARY 21, 2023  
9:15 a.m.**

The Pinellas County Local Coordinating Board for the Transportation Disadvantaged held its Public Workshop on Tuesday, February 21, 2023, at 9:15 a.m. at 310 Court Street, 1<sup>st</sup> Floor, Clearwater, FL.

**MEMBERS PRESENT**

Councilmember Patti Reed, Chair	Elected Official
Brian Scott, Vice Chair	Transportation Provider for Profit Representative
Jody Armstrong	Local Agency for Persons with Disabilities
Joseph Camera	Public Education – Pinellas County Schools
Gloria Lepik-Corrigan	TD Rider
Emily Hughart	Agency for Health Care Administration
Duncan Kovar	Over 60
Michelle Tavares	Florida Department of Elder Affairs
Tracy Noyes	FDOT
Ross Silvers (ex officio)	PSTA
Loretta Statsick	Citizen Representative
Michael Taylor	Regional Agency for Persons with Disabilities

**MEMBERS ABSENT**

Ivonne Carmona	Department of Children and Families
Yaridis Garcia	Children At Risk – Juvenile Welfare Board
Amanda Honingford - Zoom	Department of Blind Services
Heath Kirby	Local Medical Community
Zeffery Mims	Pinellas County Veterans Services
Shawna Peer	Career Source Pinellas

**OTHERS PRESENT**

Bobbie Shay Lee	BCC
Denise Barnes - Zoom	USF
Dana Santos - Zoom	Forward Pinellas Staff
Rob Feigel	Forward Pinellas Staff
Maria Kelly	Forward Pinellas Staff

**1. CALL TO ORDER**

Chair Reed called the public workshop to order at 9:20 a.m.

**2. STAFF PRESENTATION ON THE TRANSPORTATION DISADVANTAGED PROGRAM**

Robert Feigel, Forward Pinellas staff, gave a presentation providing an overview of the Transportation Disadvantaged (TD) Program. The TD program is governed by Florida statues, funded by the Florida Transportation Disadvantaged Trust Fund “to provide

efficient, life-sustaining trips for persons unable to transport themselves, or purchase transportation due to physical or total disability income or age". Forward Pinellas is the designated official planning agency, and it is the official planning agency recommends a Community Transportation Coordinator (CTC). Forward Pinellas Board also appoints and staffs a Local Coordinating Board (LCB), which identifies local service needs and provides guidance for the coordination of services, which is a huge role in overseeing the implementation of the program in Pinellas County. The LCB's primary function is to monitor the CTC, which is PSTA. The CTC is the entity responsible for coordinating and delivering the transportation services to the transportation disadvantaged. The CTC contracts with operators to provide the transportation services or may do it themselves. PSTA, as the CTC, determines who is eligible to receive TD service. PSTA also determines trip eligibility and makes sure recipients are placed in the appropriate program, either DART or the TD program.

Ross Silvers, PSTA, shared information regarding the transition of TD eligible riders to the Flamingo card payment program. One of the benefits of this new program is the ease of card replacement should the card get lost or stolen. The lost or stolen card is simply turned off and a replacement card is issued with no loss of card balance. The Flamingo cards are reloadable either on-line or in-person at any qualifying agency. Bus ridership is still down by 25 to 30% from pre-pandemic levels.

In looking back on 2022, there is notable success with regional transportation by TD Tampa Bay. PSTA has been redesignated as the CTD of Pinellas County for another five years. The committee received a presentation about the Disability Achieve Center from Jody Armstrong, Persons with Disabilities representative. The committee also received a presentation on the Countywide Trends and Conditions Report showing the rate model update and the five-year update to the TDSP. Looking ahead, the CTC Evaluation presentation, Veterans Service presentation and TDSP update discussion on the grievance procedure and rate models.

### **3. PUBLIC COMMENT**

Vice-Chair Scott opened the floor for public comment. Gloria Lepik-Corrigan inquired if the word "safely" can be added to the Florida Transportation Disadvantaged Trust Fund statement "to provide efficient, life-saving trips for persons unable to transport themselves "safely", or purchase transportation due to physical or total disability, low income or age", because although some disabled or elderly people can still drive, they do not take safety into consideration when they get behind the wheel. The committee felt that the request was consistent with the TD program. Mr. Silvers explained that right now, to qualify for transportation disadvantaged bus pass or TD Door to Door service (including late shift and direct connect), the applicant must be considered low income, regardless of a disability or they are over 60. Discussion ensued on who or what defines disability and eligibility for the TD program. Mr. Feigel would like to do some research and bring this question back as a further discussion topic. Public Workshop was adjourned at 9:45 am.

**DRAFT**  
**PINELLAS COUNTY LOCAL COORDINATING BOARD**  
**FOR THE TRANSPORTATION DISADVANTAGED PROGRAM**  
**MEETING MINUTES**  
**FEBRUARY 21, 2023**

The Pinellas County Local Coordinating Board for the Transportation Disadvantaged met on Tuesday, February 21, 2023, at 9:15 a.m. at 310 Court Street, 1<sup>st</sup> Floor Conference Room, Clearwater, FL.

**MEMBERS PRESENT**

Councilmember Patti Reed, Chair	Elected Official
Brian Scott, Vice Chair	Transportation Provider for Profit Representative
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Joseph Camera	Public Education – Pinellas County Schools
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Emily Hughart	Agency for Health Care Administration
Duncan Kovar	Over 60
Michelle Tavares	Florida Department of Elder Affairs
Tracey Noyes	FDOT
Ross Silvers (ex officio)	PSTA
Loretta Statsick	Citizen Representative
Michael Taylor	Regional Agency for Persons with Disabilities

**MEMBERS ABSENT**

Ivonne Carmona	Department of Children and Families
Yaridis Garcia	Children At Risk – Juvenile Welfare Board
Amanda Honingford - Zoom	Department of Blind Services
Heath Kirby	Local Medical Community
Zeffery Mims	Pinellas County Veterans Services
Shawna Peer	Career Source Pinellas

**OTHERS PRESENT**

Bobbie Shay Lee	BCC
Denise Barnes - Zoom	USF
Dana Santos - Zoom	Forward Pinellas Staff
Rob Feigel	Forward Pinellas Staff
Maria Kelly	Forward Pinellas Staff



**1. CALL TO ORDER**

Chair Reed called the meeting to order at 9:45 a.m., following the LCB Public Hearing meeting.

**2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

No comments were made under this item.

**3. APPROVAL OF MINUTES – September 21, 2021**

The meeting minutes were approved with no corrections. Brian Scott motioned approval, Michael Taylor seconded the motion and it passed with a unanimous vote.

**4. BOARD ACTIONS CONCERNING THE TD PROGRAM**

Mr. Rob Feigel, Forward Pinellas staff, shared there were no actions regarding the TD program.

**5. VETERANS SERVICE PRESENTATION**

Mr. Feigel shared that Mr. Zeffery Mims had to cancel for today.

**6. COMMUNITY TRANSPORTATION COORDINATOR (CTC) REVIEW**

Mr. Feigel shared a presentation on the CTC review. The Local Coordinating Board is charged with evaluating the Community Transportation Coordinator (CTC), namely PSTA, every five years. Forward Pinellas as requested PSTA to be redesignated as the CTC for another five years. The LCB formed a subcommittee in the fall to assist with the evaluation. Michael Taylor, Jody Armstrong, and Duncan Kovar met with Ross Silvers of PSTA and Rob Feigel on February 10, 2023, to review and discuss the initial draft of the CTC Review Workbook. PSTA has demonstrated its capability of providing transportation services to the TD population and continue to find innovated ways to provide transportations services. The CTC Evaluation review process was shared and showed compliance with Chapter 427, Florida Statutes and Rule 41-2, Florida Administrative Code, previous agreement comparisons, contractor evaluations, and rider surveys. Questions were taken and appropriately answered. Gloria Lepik-Corrigan made a motion that the LCB approve the Draft CTC Review Report and Workbook. This was seconded by Loretta Statsick and passed with a unanimous vote.

**7. ANNUAL REVIEW OF THE LCB BYLAWS**

Mr. Feigel discussed that the Commission for the Transportation Disadvantaged (CTD) requires that the Local Coordinating Board (LCB) review and approve its bylaws annually. There were no changes recommended to the LCB Bylaws at this time. Questions were taken and appropriately answered. Brian Scott made a motion to approve the LCB bylaws for 2023. Jody Armstrong seconded the motion and it passed with a unanimous vote.

**8. ANNUAL APPROVAL OF THE FEDERAL POVERTY GUIDLINES**

Mr. Feigel shared information on the federal poverty guidelines. Eligibility for the TD Program is based on the individual's household monthly income, which must be at or below 200% of the federal guidelines. A table of the 2022- and 2023-income limit guidelines comparison was provided in the agenda packet for review and approval. Questions were taken and appropriately answered. Jody Armstrong motioned to

approve the 2023 guidelines. Gloria Lepik-Corrigan seconded the motion and it passed with a unanimous vote

## **9. OTHER BUSINESS**

### **A. Federal Transit Administration Section 5310 Grant Update 1:10**

Ms. Tracy Noyes, FDOT, updated the LCB on the 5310 Grant. Applications for the 5310 Grant were submitted to the district for review, then they will move on to Tallahassee for review by the end of March. Arbitration for procurement contracts is still underway due to a huge increasing in pricing and availability on parts. There should be some clarification by July. Conversations with the contracted agency's include requesting they include their inventory into the transit system database used by FDOT. This allows better coordination between the agency's and FDOT. Currently underway are evaluations of the needs assessments and operation assessments after Covid. FDOT has been doing onsite visits to the agencies for training since there has been a great deal of personnel turnover, which has been effective.

### **B. CTC Update**

Ross Silvers, PSTA, provided an update to the committee. PSTA just began taking open payments for buses, such as Apple pay, goggle pay, or credit/debit card directly on the Flamingo fare card reader to pay the fare. Grant dollars were used to integrate the Direct Connect Program with Transit App. Transit App is the main program used by riders to plan their bus trip and now they can see the Direct Connection options. Direct Connect is the program where riders use Uber, Lyft, Taxi or Wheelchair to get to one of the 24 PSTA designated transfer locations and PSTA pays the first \$5.00 of the cost of the trip. SunRunner is going well and there is talk about extended the free fare period another six months. TD Tampa Bay is the grant awarded from the TD Commission to provide cross county trips, between Hillsborough, Pasco, and Pinellas County, to people who are TD eligible and to provide some door-to-door trips, on a very limited basis, within Hillsborough and Pasco Counties.

### **C. CTD Update**

Mr. Feigel shared the CTD update earlier in the meeting. Legislative TD Day is coming up in early March.

### **D. Other**

PSTA will share a SunRunner presentation at the next meeting.

It was mentioned that it would be nice to see all the agencies give a presentation on their businesses sharing the changes since COVID.

## **10. INFORMATIONAL ITEMS**

### **A. Trip Expenditure Reports**

The trip/expenditure reports were emailed to the committee. The ridership is coming back on all the services with new records on paratransit and mobility on demand.

### **B. Complaints and Commendations**

There was one complaint regarding the use of the TD Late Shift Program. The

complainant was misusing the program with non-qualifying trips and PSTA suspended the complainant for 6 months.

**11. PUBLIC COMMENT**

No public comment.

**12. ADJOURNMENT**

The meeting adjourned at 9:45 a.m. The next LCB meeting is May 16, 2023.

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE
MAILING ADDRESS	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:
CITY	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
COUNTY	NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTEE

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a “relative” includes only the officer’s father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A “business associate” means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

**IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:**

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

## APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

## DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, \_\_\_\_\_, hereby disclose that on \_\_\_\_\_, 20 \_\_\_\_\_:

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_;
- inured to the special gain or loss of my relative, \_\_\_\_\_;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

\_\_\_\_\_  
Date Filed

\_\_\_\_\_  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

**Local Coordinating Board – May 16, 2023**

**4. Board Actions Concerning the TD Program**

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**SUMMARY**

Forward Pinellas staff will highlight Forward Pinellas Board actions since the last LCB meeting.

**ATTACHMENT(S):** None

**ACTION:** None required; informational item

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**SUMMARY**

The LCB is responsible for reviewing and approving grievance procedures for the TD Program annually. The grievance procedures are included as an appendix in the Transportation Disadvantaged Service Plan (TDSP). Staff has reviewed the grievance procedures and is not recommending making any changes at this time.

In addition, in accordance with the procedures, a grievance committee must be established to address any matters that require their attention. The chair of the LCB appoints members to the committee and they are voted upon by the LCB. At a minimum, the grievance committee should include:

- One (1) representative of a sponsoring agency (currently Joseph Camera);
- One (1) representative of TD customers (currently Laura Statsick);
- Two (2) representatives of the LCB, members-at-large (currently Brian Scott and Jody Armstrong); and
- One (1) representative of a provider (currently Cindy Kass-Johnson).

Forward Pinellas staff will review the grievance procedures and seek committee approval of those procedures, as well as the establishment of a grievance committee.

**ATTACHMENT(S):** Grievance Procedures

**ACTION:** Approve grievance procedures and the appointment(s) to the Grievance Committee.

FORWARD PINELLAS, as the Pinellas COUNTY  
METROPOLITAN PLANNING ORGANIZATION, TRANSPORTATION  
DISADVANTAGED  
LOCAL COORDINATING BOARD

GRIEVANCE COMMITTEE  
POLICIES AND PROCEDURES

**Originally Adopted:** July 16, 1991  
**Last Amended:** June 21, 2022



## **SECTION 1: CREATION OF A BOARD**

There is hereby created and established a **PINELLAS COUNTY TRANSPORTATION DISADVANTAGED GRIEVANCE COMMITTEE**, hereinafter referred to as Grievance Committee, a Subcommittee of the Local Coordinating Board, established pursuant to Chapter 427, Florida Statutes and Rule 41-2, and the Memorandum of Agreement between PSTA and the Transportation Disadvantaged Commission.

## **SECTION 2: DEFINITIONS**

As used in these Policies and Procedures, the following terms shall have the meanings as shown below:

- A. Community Transportation Coordinator (hereinafter referred to as the CTC): Responsible for organizing countywide transportation for the transportation disadvantaged.
- B. Local Coordinating Board (hereinafter referred to as Coordinating Board): Appointed by the Forward Pinellas, provides direction to the CTC.
- C. Sponsoring Agency: Those agencies contracting with the CTC to provide services to their own transportation disadvantaged clients.
- D. Agency Program Manager: The individual responsible for operating the transportation program at a given service agency/company.
- E. TD Transportation Provider (herein referred to as Provider): The entity providing transportation services for the transportation disadvantaged (may or may not be associated with the funding agency).
- F. Transportation Disadvantaged Client (herein referred to as TD Customer): Those individuals who because of physical or mental disability, income status, age, or other reasons are unable to purchase transportation and are therefore dependent upon others to obtain access to health care, sustenance, employment, education, shopping, social activities and other life-sustaining activities.

## **SECTION 3: OBJECTIVES**

The objective of the Grievance Committee is to provide all parties with an impartial body to hear complaints and settle disputes concerning transportation disadvantaged services. The Grievance Committee shall take on the role of mediator.

#### **SECTION 4: MEMBERSHIP**

- A. Members of the Grievance Committee shall be appointed by the Chair of the Local Coordinating Board and voted upon by the Local Coordinating Board Members (if possible).
- B. At a minimum, the Grievance Committee should be composed of:
- One (1) representative of a Sponsoring Agency (currently Joseph Camera);
  - One (1) representative of TD Customers (currently Laura Statsick);
  - Two (2) representatives of the Local Coordinating Board, members-at-large (currently Brian Scott and Jody Armstrong); and
  - One (1) representative of a Provider (currently Cindy Kass-Johnson).
- C. Forward Pinellas, acting as the Designated Planning Agency (DoPA) shall be staff to the Grievance Committee and shall serve as an advisory member.

#### **SECTION 5: TERMS OF MEMBERS**

- A. The members of the Grievance Committee shall serve as long as the Chair and members of the Local Coordinating Board deem fit.
- B. The Grievance Committee shall elect a chairperson to oversee meetings and report back to the Local Coordinating Board meetings as necessary.

#### **SECTION 6: GRIEVANCE PROCEDURES**

Complaints and/or disputes concerning transportation services may be heard by the Grievance Committee in accordance with the following procedure:

- A. Customers, Sponsoring Agencies, and/or Providers shall contact the Agency or CTC Program Manager in writing in an attempt to resolve complaints.
- B. If this effort is not successful, the complainant(s) should contact Forward Pinellas, who will work with the Agency Program Manager and complainant(s) to find a common ground in which to negotiate a resolution.
- C. If this effort is not successful, the complainant(s) can contact the Commission for the Transportation Disadvantaged TD helpline, (800) 983-2435, for assistance.
- D. As a last resort, an issue should go to the Grievance Committee. When necessary, a Grievance Form can be secured from Forward Pinellas. (Attachment A)
- E. Upon receipt of a properly completed Grievance Form, Forward Pinellas will contact the Chair of the Local Coordinating Board. Grievance Committee members will be appointed,

if needed, and set a meeting date within three (3) weeks of receiving the form.

- F. The complainant(s) and all parties involved shall be contacted once the meeting time, date and location are set.
- G. The Agency Program Manager will publicly post an announcement of the meeting where their TD customers can read it.

**SECTION 7: POWERS AND DUTIES OF THE GRIEVANCE COMMITTEE**

- A. The Grievance Committee shall have the opportunity to review the filed Grievance Form prior to the meeting date.
- B. Grievance Committee meetings shall be open to all parties involved in complaint and/or dispute concerning transportation disadvantaged services.
- C. The Grievance Committee will make an advisory decision about the grievance before the meeting adjourns.
- D. All parties will have two (2) weeks in which to enact the committee's decision.
- E. It will be the complainant's responsibility to report back to Forward Pinellas within two (2) weeks as to steps taken and resolution achieved.
- F. Minutes shall be kept of each meeting and filed with Forward Pinellas quarterly.

**SECTION 8: MODIFICATION OF PROCEDURES**

A copy of this procedure will be made available on a general basis to those providers and agencies involved with meeting the needs of the transportation disadvantaged population of Pinellas County.

**GRIEVANCE FORM**

**Return to:**  
**Transportation Disadvantaged Program Local Coordinating Board**  
**C/o Forward Pinellas**  
**310 Court Street**  
**Clearwater, FL 33756**

Name of Complainant: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Date and time of incident: \_\_\_\_\_

**I. Attach description of incident & steps taken to resolve complaint:**

Complainant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**II. Attach comments by Agency Program Manager:**

Signature: \_\_\_\_\_

**III. Attach comments by CTC if not same as Agency Program Manager:**

Signature: \_\_\_\_\_

\*\*\*\*\*

***THIS SECTION TO BE COMPLETED BY MPO ONLY***

I. Date report received by Forward Pinellas: \_\_\_\_\_

II. Action requested of Grievance Committee:

III. Time, date and location of Grievance Committee meeting:

\_\_\_\_\_

IV. Action taken by Grievance Committee:

V. Complainant's Report to CTC (within 2 weeks):

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**SUMMARY**

The Commission for the Transportation Disadvantaged (CTD) requires that the Community Transportation Coordinator (CTC) use a Rate Model to calculate the fully allocated rates at which the CTD will reimburse the CTC. The Rate Model is updated annually to adjust for changes such as capital equipment costs, subsidies and fuel expenses.

The rate model is developed by the CTD and utilized by CTCs throughout the state. The CTC submits the rate model worksheet to the CTD for approval. The approved rate model is then included in the Transportation Disadvantaged Service Plan as an appendix.

PSTA staff will review the Rate Model worksheet and resulting rates with the LCB for its approval.

**ATTACHMENT(S):**

- 2023 Rate Model
- 2022 Rate Model (for comparison of previous year rates)

**ACTION:** Approve rate model and resulting rates

# **2023 Rate Model**

# Preliminary Information Worksheet

Version 1.4

**CTC Name:** Pinellas Suncoast Transit Authority (PSTA)

**County** (Service Area): Pinellas County

**Contact Person:** Ross Silvers

**Phone #** 727 540-1844

Check Applicable Characteristic:

**ORGANIZATIONAL TYPE:**

- Governmental
- Private Non-Profit
- Private For Profit

**NETWORK TYPE:**

- Fully Brokered
- Partially Brokered
- Sole Source

***Once completed, proceed to the Worksheet entitled "Comprehensive Budget"***

# Comprehensive Budget Worksheet

Version 1.4

CTC: Pinellas Suncoast Transit Authority (PSTA)  
 County: Pinellas County

1. Complete applicable GREEN cells in columns 2, 3, 4, and 7

	Prior Year's <b>ACTUALS</b> from July 1st of <b>2021</b> to June 30th of <b>2022</b>	Current Year's <b>APPROVED</b> Budget, as amended from July 1st of <b>2022</b> to June 30th of <b>2023</b>	Upcoming Year's <b>PROPOSED</b> Budget from July 1st of <b>2023</b> to June 30th of <b>2024</b>	% Change from Prior Year to Current Year	Proposed % Change from Current Year to Upcoming Year	Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price.  Explain Changes in Column 6 That Are > ± 10% and Also > ± \$50,000
1	2	3	4	5	6	7

## REVENUES (CTC/Operators ONLY / Do NOT include coordination contractors!)

### Local Non-Govt

Farebox	\$ 11,013	\$ 18,246	\$ 18,750	65.7%	2.8%	Farebox includes TD Door-to-Door fares (continued previous years' effort to ensure people who are ADA eligible took paratransit instead of TD door to door). No Bus Pass Program Revenue in July 2022. Other includes local funding used to match non-profit trips and mobility management grant. FY23 and 24 expected to see more growth in ridership, fares, etc due to COVID recovery; the non-profits are seeing much greater recovery in ridership, which is why their other local dollars have increased to cover the match for their trip cost.
Medicaid Co-Pay Received						
Donations/ Contributions						
In-Kind, Contributed Services						
Other	\$ 55,875	\$ 99,167	\$ 99,837	77.5%	0.7%	
<b>Bus Pass Program Revenue</b>	\$ 231,296	\$ 306,326	\$ 310,500	32.4%	1.4%	

### Local Government

District School Board						
Compl. ADA Services						
County Cash						
County In-Kind, Contributed Services						
City Cash						
City In-kind, Contributed Services						
Other Cash	\$ -	\$ -	\$ -			
<b>Bus Pass Program Revenue</b>						

### CTD

Non-Spons. Trip Program	\$ 549,643	\$ 1,076,599	\$ 1,088,867	95.9%	1.1%	Trip and Equipment Grant increased each year. (T&E allocation - all actual except BP's = BP) FY22 assumes that COVID effects result in a slow return to normal service but that total trips will be higher than FY21. Other TD is rescue funds. FY 23 is based on current trips/passes through February, prorated to a full year.
Non-Spons. Capital Equipment						
Rural Capital Equipment						
Other TD (specify in explanation)	\$ 440,588			-100.0%		
<b>Bus Pass Program Revenue</b>	\$ 1,475,390	\$ 1,955,780	\$ 1,982,500	32.6%	1.4%	

### USDOT & FDOT

49 USC 5307						Mobility Management (80-10-10)/FDOT 5310.
49 USC 5310	\$ 79,833	\$ 80,000	\$ 80,000	0.2%	0.0%	
49 USC 5311 (Operating)						
49 USC 5311(Capital)						
Block Grant						
Service Development						
Commuter Assistance						
Other DOT (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### AHCA

Medicaid						
Other AHCA (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### DCF

Alcohol, Drug & Mental Health						
Family Safety & Preservation						
Comm. Care Dis./Aging & Adult Serv.						
Other DCF (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### DOH

Children Medical Services						
County Public Health						
Other DOH (specify in explanation)						
<b>Bus Pass Program Revenue</b>						



# Comprehensive Budget Worksheet

Version 1.4

CTC: Pinellas Suncoast Transit Authority (PSTA)  
 County: Pinellas County

1. Complete applicable **GREEN** cells in columns 2, 3, 4, and 7

	Prior Year's <b>ACTUALS</b> from July 1st of <b>2021</b> to June 30th of <b>2022</b>	Current Year's <b>APPROVED</b> Budget, as amended from July 1st of <b>2022</b> to June 30th of <b>2023</b>	Upcoming Year's <b>PROPOSED</b> Budget from July 1st of <b>2023</b> to June 30th of <b>2024</b>	% Change from Prior Year to Current Year	Proposed % Change from Current Year to Upcoming Year	Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price.  Explain Changes in Column 6 That Are > ± 10% and Also > ± \$50,000
1	2	3	4	5	6	7

**DOE (state)**

Carl Perkins						
Div of Blind Services						
Vocational Rehabilitation						
Day Care Programs						
Other DOE (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

**AWI**

WAGES/Workforce Board						
Other AWI (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

**DOEA**

Older Americans Act						
Community Care for Elderly						
Other DOEA (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

**DCA**

Community Services						
Other DCA (specify in explanation)						
<b>Bus Pass Admin. Revenue</b>						

# Comprehensive Budget Worksheet

Version 1.4

CTC: Pinellas Suncoast Transit Authority (PSTA)  
 County: Pinellas County

1. Complete applicable GREEN cells in columns 2, 3, 4, and 7

1	Prior Year's <b>ACTUALS</b> from July 1st of 2021 to June 30th of 2022	Current Year's <b>APPROVED</b> Budget, as amended from July 1st of 2022 to June 30th of 2023	Upcoming Year's <b>PROPOSED</b> Budget from July 1st of 2023 to June 30th of 2024	% Change from Prior Year to Current Year	Proposed % Change from Current Year to Upcoming Year	7 Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price.  Explain Changes in Column 6 That Are > ± 10% and Also > ± \$50,000
	2	3	4	5	6	

APD						
Office of Disability Determination						
Developmental Services						
Other APD (specify in explanation)						
<b>Bus Pass Program Revenue</b>						
DJJ						
(specify in explanation)						
<b>Bus Pass Program Revenue</b>						
Other Fed or State						
xxx						
xxx						
<b>Bus Pass Program Revenue</b>						
Other Revenues						
Interest Earnings						
xxxx						
xxxx						
<b>Bus Pass Program Revenue</b>						
Balancing Revenue to Prevent Deficit						
Actual or Planned Use of Cash Reserve						
<b>Balancing Revenue is Short By =</b>		None	None			
<b>Total Revenues =</b>	\$2,843,638	\$3,536,118	\$3,580,454	24.4%	1.3%	

EXPENDITURES (CTC/Operators ONLY / Do NOT include Coordination Contractors!)						
Operating Expenditures						
Labor	\$ 57,639	\$ 57,760	\$ 57,760	0.2%	0.0%	Labor and fringe are associated with 5310 that were used for mobility management; contracted services are seeing recovery from COVID, particularly non-profit trips in FY 23. Bus pass registration is also growing and is expected to continue to grow due to additional panned public outreach
Fringe Benefits	\$ 22,194	\$ 22,240	\$ 22,240	0.2%	0.0%	
Services						
Materials and Supplies						
Utilities						
Casualty and Liability						
Taxes						
Purchased Transportation:						
Purchased Bus Pass Expenses	\$ 1,706,686	\$ 2,262,106	\$ 2,293,000	32.5%	1.4%	
School Bus Utilization Expenses						
Contracted Transportation Services	\$ 616,531	\$ 1,194,012	\$ 1,207,454	93.7%	1.1%	
Other	\$ 440,588			-100.0%		
Miscellaneous						
Operating Debt Service - Principal & Interest						
Leases and Rentals						
Contrib. to Capital Equip. Replacement Fund						
In-Kind, Contributed Services	\$ -	\$ -	\$ -			
Allocated Indirect						
Capital Expenditures						
Equip. Purchases with Grant Funds						
Equip. Purchases with Local Revenue						







# Worksheet for Program-wide Rates

CTC: Pinellas Suncoast 'Version 1.4  
 County: Pinellas County

1. Complete Total Projected Passenger Miles and ONE-WAY Passenger Trips (**GREEN** cells) below

- Do **NOT** include trips or miles related to Coordination Contractors!
- Do **NOT** include School Board trips or miles UNLESS.....
- INCLUDE** all ONE-WAY passenger trips and passenger miles related to services you purchased from your transportation operators!
- Do **NOT** include trips or miles for services provided to the general public/private pay UNLESS..
- Do **NOT** include escort activity as passenger trips or passenger miles unless charged the full rate for service!
- Do **NOT** include fixed route bus program trips or passenger miles!

PROGRAM-WIDE RATES	
Total <u>Projected</u> Passenger Miles =	355,390
<b>Rate Per Passenger Mile = \$</b>	<b>3.37</b>
Total <u>Projected</u> Passenger Trips =	50,770
<b>Rate Per Passenger Trip = \$</b>	<b>23.60</b>

Fiscal Year

2023 - 2024

<b>Avg. Passenger Trip Length =</b>	<b>7.0 Miles</b>
-------------------------------------	------------------

Rates If No Revenue Funds Were Identified As Subsidy Funds	
<b>Rate Per Passenger Mile = \$</b>	<b>3.62</b>
<b>Rate Per Passenger Trip = \$</b>	<b>25.36</b>

**Once Completed, Proceed to the Worksheet entitled "Multiple Service Rates"**

### Vehicle Miles

The miles that a vehicle is scheduled to or actually travels from the time it pulls out from its garage to go into revenue service to the time it pulls in from revenue service.

### Vehicle Revenue Miles (VRM)

The miles that vehicles are scheduled to or actually travel while in revenue service. Vehicle revenue miles exclude:

- Deadhead
- Operator training, and
- Vehicle maintenance testing, as well as
- School bus and charter services.

### Passenger Miles (PM)

The cumulative sum of the distances ridden by each passenger.

## Worksheet for Multiple Service Rates

CTC: Pinellas Suncoast Version 1.4  
 County: Pinellas County

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

### SECTION I: Services Provided

1. Will the CTC be providing any of these Services to transportation disadvantaged passengers in the upcoming budget year?.....

Ambulatory	Wheelchair	Stretcher	Group
<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Go to Section II for Ambulatory Service	Go to Section II for Wheelchair Service	STOPI Do NOT Complete Sections II - V for Stretcher Service	Go to Section II for Group Service

### SECTION II: Contracted Services

1. Will the CTC be contracting out any of these Services TOTALLY in the upcoming budget year?....

Ambulatory	Wheelchair	Stretcher	Group
<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Answer # 2 for Ambulatory Service	Answer # 2 for Wheelchair Service	Do Not Complete Section II for Stretcher Service	Answer # 2 for Group Service

2. If you answered YES to #1 above, do you want to arrive at the billing rate by simply dividing the proposed contract amount by the projected Passenger Miles / passenger trips?.....

Ambulatory	Wheelchair	Stretcher	Group
<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
		Do NOT Complete Section II for Stretcher Service	Complete Cells Below

3. If you answered YES to #1 & #2 above, how much is the proposed contract amount for the service?  
 How many of the total projected Passenger Miles relate to the contracted service?  
 How many of the total projected passenger trips relate to the contracted service?

Ambulatory	Wheelchair	Stretcher	Group
Leave Blank	Leave Blank		\$ 310,560
			168,000
			24,000

Effective Rate for Contracted Services:  
 per Passenger Mile =  
 per Passenger Trip =

Ambulatory	Wheelchair	Stretcher	Group
			\$ 1.85
			\$ 12.94
Go to Section III for Ambulatory Service	Go to Section III for Wheelchair Service	Do NOT Complete Section II for Stretcher Service	Go to # 4 below for Group Service

4. If you answered # 3 & want a Combined Rate per Trip PLUS a per Mile add-on for 1 or more services, INPUT the Desired per Trip Rate (but must be less than per trip rate in #3 above) =  
 Rate per Passenger Mile for Balance =

Combination Trip and Mile Rate			
			\$ 1.85
Leave Blank and Go to Section III for Ambulatory Service	Leave Blank and Go to Section III for Wheelchair Service	Do NOT Complete Section II for Stretcher Service	STOPI Do NOT Complete Sections III - V for Group Service

## Worksheet for Multiple Service Rates

CTC: Pinellas Suncoia Version 1.4  
 County: Pinellas County

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

### SECTION III: Escort Service

1. Do you want to charge all escorts a fee?.....  
 Yes  
 No  
Skip # 2 - 4 and Go to Section IV
2. If you answered Yes to #1, do you want to charge the fee per passenger trip OR .....  
 Pass. Trip **Leave Blank**  
 Pass. Mile
3. If you answered Yes to # 1 and completed # 2, for how many of the projected  
 Passenger Trips / Passenger Miles will a passenger be accompanied by an escort?  Leave Blank
4. How much will you charge each escort?.....  Leave Blank

### SECTION IV: Group Service Loading

1. If the message "You Must Complete This Section" appears to the right, what is the projected total  
 number of Group Service Passenger Miles? (otherwise leave blank).....  **Do NOT Complete Section IV**
- ..... And what is the projected total number of Group Vehicle Revenue Miles?  **Loading Rate**  
 0.00 to 1.00

### SECTION V: Rate Calculations for Multiple Services:

1. Input Projected Passenger Miles and Passenger Trips for each Service in the GREEN cells and the Rates for each Service will be calculated automatically  
 \* Miles and Trips you input must sum to the total for all Services entered on the "Program-wide Rates" Worksheet, MINUS miles and trips for contracted services IF the rates were calculated in the Section II above  
 \* Be sure to leave the service BLANK if you answered NO in Section I or YES to question #2 in Section II

		RATES FOR FY: 2023 - 2024			
		Ambul	Wheel Chair	Stretcher	Group
Projected Passenger Miles (excluding totally contracted services addressed in Section II) =	187,390	= 175,000	+ 12,390	+ Leave Blank	+ Leave Blank
Rate per Passenger Mile =		\$4.52	\$7.75	\$0.00	\$1.85 \$1.85
				per passenger	per group

		Ambul	Wheel Chair	Stretcher	Group
Projected Passenger Trips (excluding totally contracted services addressed in Section II) =	26,770	= 25,000	+ 1,770	+ Leave Blank	+ Leave Blank
Rate per Passenger Trip =		\$31.65	\$54.27	\$0.00	\$12.94 \$12.94
				per passenger	per group

2. If you answered # 1 above and want a COMBINED Rate per Trip PLUS a per Mile add-on for 1 or more services,...

		Combination Trip and Mile Rate			
		Ambul	Wheel Chair	Stretcher	Group
...INPUT the Desired Rate per Trip (but must be less than per trip rate above) =		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Rate per Passenger Mile for Balance =		\$4.52	\$7.75	\$0.00	See Sect. II #VALUE!
				per passenger	per group
				See Sect. II	

		Rates If No Revenue Funds Were Identified As Subsidy Funds			
		Ambul	Wheel Chair	Stretcher	Group
Rate per Passenger Mile =		\$6.56	\$11.25	\$0.00	\$2.68 \$2.68
				per passenger	per group
Rate per Passenger Trip =		\$45.92	\$78.73	\$0.00	\$18.77 \$18.77
				per passenger	per group

Program These Rates Into Your Medicaid Encounter Data



# **2022 Rate Model**

# Preliminary Information Worksheet

Version 1.4

**CTC Name:** Pinellas Suncoast Transit Authority (PSTA)

**County (Service Area):** Pinellas County

**Contact Person:** Ross Silvers

**Phone #** 727 540-1844

Check Applicable Characteristic:

**ORGANIZATIONAL TYPE:**

- Governmental
- Private Non-Profit
- Private For Profit

**NETWORK TYPE:**

- Fully Brokered
- Partially Brokered
- Sole Source

***Once completed, proceed to the Worksheet entitled "Comprehensive Budget"***

# Comprehensive Budget Worksheet

Version 1.4

CTC: Pinellas Suncoast Transit Authority (PSTA)  
County: Pinellas County

1. Complete applicable GREEN cells in columns 2, 3, 4, and 7

	Prior Year's <b>ACTUALS</b> from July 1st of <b>2020</b> to June 30th of <b>2021</b>	Current Year's <b>APPROVED</b> Budget, as amended from July 1st of <b>2021</b> to June 30th of <b>2022</b>	Upcoming Year's <b>PROPOSED</b> Budget from July 1st of <b>2022</b> to June 30th of <b>2023</b>	% Change from Prior Year to Current Year	Proposed % Change from Current Year to Upcoming Year	Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price.  Explain Changes in Column 6 That Are > ± 10% and Also > ± \$50,000
1	2	3	4	5	6	7

## REVENUES (CTC/Operators ONLY / Do NOT include coordination contractors!)

### Local Non-Govt

Farebox	\$ 3,456	\$ 1,815	\$ 9,471	-47.5%	421.8%	Farebox includes TD Door-to-Door fares which are now increasing as more TD door to door trips are taken. Estimates are based off of what we are seeing this year. This is expected to grow in the upcoming year and then stabilize. Bus Pass Program Revenue is all invoiced TD pass co-pays (projected based upon data through March 2020. A drop in late 2020 is expected because PSTA suspended all fares due to COVID-19; PSTA began charging fares again in July 2021 and has seen some growth in the program since then). PSTA also plans to begin remarketing the TD program so more growth in bus passes expected next year. In-
Medicaid Co-Pay Received						
Donations/ Contributions						
In-Kind, Contributed Services	\$ 44,000	\$ 45,540	\$ 44,000	3.5%	-3.4%	
Other	\$ 55,771	\$ 416,370	\$ 59,063	646.6%	-85.8%	
<b>Bus Pass Program Revenue</b>	\$ -	\$ 678,000	\$ 617,825		-8.9%	

### Local Government

District School Board						
Compl. ADA Services						
County Cash						
County In-Kind, Contributed Services						
City Cash						
City In-kind, Contributed Services						
Other Cash	\$ -	\$ -	\$ -			
Other In-Kind, Contributed Services						
<b>Bus Pass Program Revenue</b>						

### CTD

Non-Spons. Trip Program	\$ 2,010,607	\$ 743,216	\$ 755,546	-63.0%	1.7%	Trip and Equipment Grant increased each year. (T&E allocation - all actual except BP's = BP) and PSTA's allocation was \$500k + for 2022-2023. This was allocated proportionally to all trip types.
Non-Spons. Capital Equipment						
Rural Capital Equipment						
Other TD (specify in explanation)						
<b>Bus Pass Program Revenue</b>	\$ -	\$ 3,012,905	\$ 3,359,709		11.5%	

### USDOT & FDOT

49 USC 5307						Mobility Management (80-10-10). Assuming this funding will continue next year.
49 USC 5310	\$ 83,700	\$ 83,700	\$ 83,700	0.0%	0.0%	
49 USC 5311 (Operating)						
49 USC 5311(Capital)						
Block Grant						
Service Development						
Commuter Assistance						
Other DOT (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### AHCA

Medicaid						
Other AHCA (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### DCF

Alcohol, Drug & Mental Health						
-------------------------------	--	--	--	--	--	--

# Comprehensive Budget Worksheet

Version 1.4

CTC: Pinellas Suncoast Transit Authority (PSTA)  
County: Pinellas County

1. Complete applicable **GREEN** cells in columns 2, 3, 4, and 7

	Prior Year's <b>ACTUALS</b> from July 1st of <b>2020</b> to June 30th of <b>2021</b>	Current Year's <b>APPROVED</b> Budget, as <b>amended</b> from July 1st of <b>2021</b> to June 30th of <b>2022</b>	Upcoming Year's <b>PROPOSED</b> Budget from July 1st of <b>2022</b> to June 30th of <b>2023</b>	% Change from Prior Year to Current Year	Proposed % Change from Current Year to Upcoming Year	Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price.  Explain Changes in Column 6 That Are > ± 10% and Also > ± \$50,000
	1	2	3	4	5	6

Family Safety & Preservation  
Comm. Care Dis./Aging & Adult Serv.  
Other DCF (specify in explanation)  
**Bus Pass Program Revenue**

**DOH**

Children Medical Services  
County Public Health  
Other DOH (specify in explanation)  
**Bus Pass Program Revenue**

**DOE (state)**

Carl Perkins  
Div of Blind Services  
Vocational Rehabilitation  
Day Care Programs  
Other DOE (specify in explanation)  
**Bus Pass Program Revenue**

**AWI**

WAGES/Workforce Board  
Other AWI (specify in explanation)  
**Bus Pass Program Revenue**

**DOEA**

Older Americans Act  
Community Care for Elderly  
Other DOEA (specify in explanation)  
**Bus Pass Program Revenue**

**DCA**

Community Services  
Other DCA (specify in explanation)  
**Bus Pass Admin. Revenue**

**APD**

Office of Disability Determination  
Developmental Services  
Other APD (specify in explanation)  
**Bus Pass Program Revenue**

**DJJ**

(specify in explanation)  
**Bus Pass Program Revenue**

**Other Fed or State**

# Comprehensive Budget Worksheet

Version 1.4

CTC: Pinellas Suncoast Transit Authority (PSTA)  
County: Pinellas County

1. Complete applicable GREEN cells in columns 2, 3, 4, and 7

1	Prior Year's ACTUALS from July 1st of 2020 to June 30th of 2021	Current Year's APPROVED Budget, as amended from July 1st of 2021 to June 30th of 2022	Upcoming Year's PROPOSED Budget from July 1st of 2022 to June 30th of 2023	5 % Change from Prior Year to Current Year	6 Proposed % Change from Current Year to Upcoming Year	7 Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price.  Explain Changes in Column 6 That Are > ± 10% and Also > ± \$50,000
	2	3	4			

xxx						
xxx						
<b>Bus Pass Program Revenue</b>						
<b>Other Revenues</b>						
Interest Earnings						
xxxx						
xxxx						
<b>Bus Pass Program Revenue</b>						
<b>Balancing Revenue to Prevent Deficit</b>						
Actual or Planned Use of Cash Reserve						
<b>Balancing Revenue is Short By =</b>		None	None			
<b>Total Revenues =</b>	\$2,197,534	\$4,981,546	\$4,929,314	126.7%	-1.0%	

## EXPENDITURES (CTC/Operators ONLY / Do NOT include Coordination Contractors!)

### Operating Expenditures

Labor	\$ 58,590	\$ 58,590	\$ 56,390	0.0%	-3.8%	Labor and fringe are associated with 5310 that were used for mobility management; drop in contracted services in 2019-2020 is due to a large drop in trips starting in March 2020 due to COVID-19	
Fringe Benefits	\$ 25,110	\$ 25,110	\$ 27,310	0.0%	8.8%		
Services							
Materials and Supplies							
Utilities							
Casualty and Liability							
Taxes							
Purchased Transportation:							
Purchased Bus Pass Expenses	\$ -	\$ 3,690,905	\$ 3,977,534		7.8%		
School Bus Utilization Expenses							
Contracted Transportation Services	\$ 2,069,834	\$ 1,161,401	\$ 824,080	-43.9%	-29.0%		
Other							
Miscellaneous							
Operating Debt Service - Principal & Interest							
Leases and Rentals							
Contrib. to Capital Equip. Replacement Fund							
In-Kind, Contributed Services	\$ 44,000	\$ 45,540	\$ 44,000	3.5%	-3.4%		
Allocated Indirect							
<b>Capital Expenditures</b>							
Equip. Purchases with Grant Funds							
Equip. Purchases with Local Revenue							
Equip. Purchases with Rate Generated Rev.							
Capital Debt Service - Principal & Interest							









# Worksheet for Program-wide Rates

CTC: Pinellas Suncoast ' Version 1.4  
 County: Pinellas County

1. Complete Total Projected Passenger Miles and ONE-WAY Passenger Trips (**GREEN** cells) below

- Do **NOT** include trips or miles related to Coordination Contractors!
- Do **NOT** include School Board trips or miles UNLESS.....
- INCLUDE** all ONE-WAY passenger trips and passenger miles related to services you purchased from your transportation operators!
- Do **NOT** include trips or miles for services provided to the general public/private pay UNLESS..
- Do **NOT** include escort activity as passenger trips or passenger miles unless charged the full rate for service!
- Do **NOT** include fixed route bus program trips or passenger miles!

PROGRAM-WIDE RATES	
Total <u>Projected</u> Passenger Miles =	296,468
<b>Rate Per Passenger Mile = \$</b>	<b>2.87</b>
Total <u>Projected</u> Passenger Trips =	42,353
<b>Rate Per Passenger Trip = \$</b>	<b>20.09</b>

Fiscal Year

2022 - 2023

<b>Avg. Passenger Trip Length =</b>	<b>7.0 Miles</b>
-------------------------------------	------------------

Rates If No Revenue Funds Were Identified As Subsidy Funds	
<b>Rate Per Passenger Mile = \$</b>	<b>3.21</b>
<b>Rate Per Passenger Trip = \$</b>	<b>22.47</b>

**Once Completed, Proceed to the Worksheet entitled "Multiple Service Rates"**

### Vehicle Miles

The miles that a vehicle is scheduled to or actually travels from the time it pulls out from its garage to go into revenue service to the time it pulls in from revenue service.

### Vehicle Revenue Miles (VRM)

The miles that vehicles are scheduled to or actually travel while in revenue service. Vehicle revenue miles exclude:

- Deadhead
- Operator training, and
- Vehicle maintenance testing, as well as
- School bus and charter services.

### Passenger Miles (PM)

The cumulative sum of the distances ridden by each passenger.

# Worksheet for Multiple Service Rates

CTC: **Pinellas Sunco** Version 1.4  
 County: **Pinellas County**

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

## SECTION I: Services Provided

1. Will the CTC be providing any of these Services to transportation disadvantaged passengers in the upcoming budget year?.....

Ambulatory	Wheelchair	Stretcher	Group
<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Go to Section II for Ambulatory Service	Go to Section II for Wheelchair Service	STOP! Do NOT Complete Sections II - V for Stretcher Service	Go to Section II for Group Service

## SECTION II: Contracted Services

1. Will the CTC be contracting out any of these Services TOTALLY in the upcoming budget year?....

Ambulatory	Wheelchair	Stretcher	Group
<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Answer # 2 for Ambulatory Service	Answer # 2 for Wheelchair Service	Do Not Complete Section II for Stretcher Service	Answer # 2 for Group Service

2. If you answered YES to #1 above, do you want to arrive at the billing rate by simply dividing the proposed contract amount by the projected Passenger Miles / passenger trips?.....

Ambulatory	Wheelchair	Stretcher	Group
<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Leave Blank	Leave Blank	Do NOT Complete Section II for Stretcher Service	Complete Cells Below

3. If you answered YES to #1 & #2 above, how much is the proposed contract amount for the service?  
 How many of the total projected Passenger Miles relate to the contracted service?  
 How many of the total projected passenger trips relate to the contracted service?

Leave Blank	Leave Blank	Leave Blank	Complete Cells Below
			\$ 310,000
			167,636
			23,948

Effective Rate for **Contracted Services:**

	Ambulatory	Wheelchair	Stretcher	Group
per Passenger Mile =				\$ 1.85
per Passenger Trip =				\$ 12.94
	Go to Section III for Ambulatory Service	Go to Section III for Wheelchair Service	Do NOT Complete Section II for Stretcher Service	Go to # 4 below for Group Service

4. If you answered # 3 & want a Combined Rate per Trip PLUS a per Mile add-on for 1 or more services, INPUT the Desired per Trip Rate (but must be less than per trip rate in #3 above =  
 Rate per Passenger Mile for Balance =

Combination Trip and Mile Rate			
			\$ 1.85
Leave Blank and Go to Section III for Ambulatory Service	Leave Blank and Go to Section III for Wheelchair Service	Do NOT Complete Section II for Stretcher Service	STOP! Do NOT Complete Sections III - V for Group Service

## Worksheet for Multiple Service Rates

CTC: **Pinellas Sunco** Version 1.4  
 County: **Pinellas County**

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

### SECTION III: Escort Service

1. Do you want to charge all escorts a fee?.....  
 Yes  
 No  
Skip # 2 - 4 and Go to Section IV
2. If you answered Yes to #1, do you want to charge the fee per passenger trip OR .....  
 per passenger mile?.....  
 Pass. Trip **Leave Blank**  
 Pass. Mile
3. If you answered Yes to # 1 and completed # 2, for how many of the projected  
 Passenger Trips / Passenger Miles will a passenger be accompanied by an escort?  Leave Blank
4. How much will you charge each escort?.....  Leave Blank

### SECTION IV: Group Service Loading

1. If the message "**You Must Complete This Section**" appears to the right, what is the projected total  
 number of Group Service Passenger Miles? (otherwise leave blank).....   
Do NOT Complete Section IV
- ..... And what is the projected total number of Group Vehicle Revenue Miles?  **Loading Rate**  
 0.00 to 1.00

### SECTION V: Rate Calculations for Multiple Services:

1. Input Projected Passenger Miles and Passenger Trips for each Service in the GREEN cells and the Rates for each Service will be calculated automatically  
 \* Miles and Trips you input must sum to the total for all Services entered on the "Program-wide Rates" Worksheet, MINUS miles and trips for contracted services IF the rates were calculated in the Section II above  
 \* Be sure to leave the service BLANK if you answered NO in Section I or YES to question #2 in Section II

		RATES FOR FY: 2022 - 2023			
		Ambul	Wheel Chair	Stretcher	Group
Projected Passenger Miles (excluding totally contracted services addressed in Section II) =	128,832	= 119,252	+ 9,579	+ Leave Blank	+ Leave Blank
Rate per Passenger Mile =		\$3.99	\$6.83	\$0.00	\$1.85
				per passenger	per group

		Ambul	Wheel Chair	Stretcher	Group
Projected Passenger Trips (excluding totally contracted services addressed in Section II) =	18,405	= 17,036	+ 1,369	+ Leave Blank	+ Leave Blank
Rate per Passenger Trip =		\$27.90	\$47.82	\$0.00	\$12.94
				per passenger	per group

2. If you answered # 1 above and want a COMBINED Rate per Trip PLUS a per Mile add-on for 1 or more services,...

		Combination Trip and Mile Rate			
		Ambul	Wheel Chair	Stretcher	Group
...INPUT the Desired Rate per Trip (but must be less than per trip rate above) =		<input type="text"/>	<input type="text"/>	Leave Blank	Leave Blank
Rate per Passenger Mile for Balance =		\$3.99	\$6.83	\$0.00	See Sect. II
				per passenger	#VALUE!
				per passenger	per group

See Sect. II

## Worksheet for Multiple Service Rates

CTC: **Pinellas Suncoa** Version 1.4  
 County: **Pinellas County**

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

Rate per Passenger Mile =

Rate per Passenger Trip =

### Rates If No Revenue Funds Were Identified As Subsidy Funds

Ambul	Wheel Chair	Stretcher	Group	
\$7.02	\$12.03	\$0.00	\$3.25	\$3.25
			per passenger	per group
Ambul	Wheel Chair	Stretcher	Group	
\$49.10	\$84.18	\$0.00	\$22.78	\$22.78
			per passenger	per group

**Program These Rates Into Your Medicaid Encounter Data**

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**SUMMARY**

The Transportation Disadvantaged Service Plan (TDSP) is the state required planning and operational guide for the TD Program. It provides a needs assessment of program services, socioeconomic data on the TD community, goals and strategies, quality assurance standards, service rates and operational information. The TDSP is updated annually to reflect changes in operations, policies, rates and/or information relating to the administration of the program. Major updates involving a comprehensive review of the TDSP, and an assessment of unmet needs based on socioeconomic and population data are conducted every five years. The [current TDSP](#) is available on the Forward Pinellas website and includes both the updates from the annual 2022 update and the five-year updated adopted in September 2022.

Proposed amendments associated with this TDSP update include an updated list of contractors and operators, and updated Rate Model and grammar and formatting corrections. Forward Pinellas staff will provide an overview of the proposed amendments.

**ATTACHMENT(S):** Draft Transportation Disadvantaged Service Plan (will be provided separately via email)

**ACTION:** Approve the annual update of the TDSP

**Local Coordinating Board – May 16, 2023**

**8. Approval of TD Program Operators and Coordination Contractors**



**SUMMARY**

Each year, the LCB reviews and approves the list of operators and coordination contractors that PSTA enters into agreements with as the Community Transportation Coordinator (CTC) for the TD Program. PSTA has agreements with operators that receive funding to provide TD trips, as well as coordination contractors that receive or are seeking Federal Transit Administration (FTA) Section 5310 Program funding. The LCB is required to annually review the agreements and PSTA is responsible for monitoring the terms of the agreements.

**Operators**

First Transit  
Bay Area Metro  
Neighborly Care Network  
PARC  
ARC Tampa Bay

**Coordination Contractors**

ACTS  
Boley  
Creative  
Clay  
City of Gulfport  
Homeless Emergency  
Project Louise Graham  
Center Operation PAR  
PEMHS  
Sunrise Community Center  
Van Gogh’s Palette/ Vincent House  
Westcare

**ATTACHMENT(S):** (will be provided separately by email)

- TD Coordination Contract
- CTC Funding Agreement
- CTC Sponsor Agreement

**ACTION:** Approve TD Program coordination contract, CTC Funding Agreement and CTC Sponsor Agreement

**Local Coordinating Board – May 16, 2023**

**9. Overview of TD Programs Offered by PSTA**

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**SUMMARY**

Forward Pinellas and PSTA staff will give a presentation providing an overview of the TD Program and specific programs and answer any questions

**ATTACHMENT(S):** None

**ACTION:** None; informational only

**SUMMARY**

**A. Federal Transit Administration Section 5310 Grant Update**

The Florida Department of Transportation (FDOT) staff administers the Section 5310 Grant and will provide a brief update.

**B. Community Transportation Coordinator (CTC) Update**

PSTA staff will provide an update on recent activities.

**C. Commission for the Transportation Disadvantaged (CTD) Update**

Staff will provide a Commission for the Transportation Disadvantaged update.

**D. Other**

**ATTACHMENT(S):** None



**SUMMARY**

**A. Trip/Expenditure Reports**

The trip/expenditure reports are attached.

**B. Complaints and Commendations**

PSTA received no TD Program complaints.

**ATTACHMENT(S):** Trip/Expenditure Reports

TD REIMBURSEMENT REQUESTS 2022/2023

	NCN	PARC	ARC-TB	BROKERED*	TOTAL AMT SPENT	AMT INVOICED CTD	MONTHLY DIFFERENCE	CUMULATIVE BALANCE
START	\$387,780.00	\$168,204.00	\$167,204.00	\$1,755,538.08	\$2,478,726.08			
JULY	\$35,915.41	\$11,205.11	\$13,858.74	\$153,939.14	\$214,918.40	\$274,124.00	\$59,205.60	\$59,205.60
BALANCE	\$351,864.59	\$156,998.89	\$153,345.26	\$1,601,598.94	\$2,263,807.68			
AUGUST	\$38,480.40	\$11,397.67	\$16,805.18	\$165,742.29	\$232,425.54	\$273,828.00	\$41,402.46	\$100,608.06
BALANCE	\$313,384.19	\$145,601.22	\$136,540.08	\$1,435,856.65	\$2,031,382.14			
SEPTEMBER	\$34,886.02	\$12,780.29	\$12,635.91	\$135,875.25	\$196,177.47	\$273,828.00	\$77,650.53	\$178,258.59
BALANCE	\$278,498.17	\$132,820.93	\$123,904.17	\$1,299,981.40	\$1,835,204.67			
OCTOBER	\$40,873.86	\$17,169.55	\$15,174.74	\$152,131.99	\$225,350.14	\$273,828.00	\$48,477.86	\$226,736.45
BALANCE	\$237,624.31	\$115,651.38	\$108,729.43	\$1,147,849.41	\$1,609,854.53			
NOVEMBER	\$41,880.40	\$11,528.46	\$12,985.29	\$147,456.28	\$213,850.43	\$273,828.00	\$59,977.57	\$286,714.02
BALANCE	\$195,743.91	\$104,122.92	\$95,744.14	\$1,000,393.13	\$1,396,004.10			
DECEMBER	\$47,224.84	\$15,400.34	\$16,176.29	\$143,996.33	\$222,797.80	\$273,828.00	\$51,030.20	\$337,744.22
BALANCE	\$148,519.07	\$88,722.58	\$79,567.85	\$856,396.80	\$1,173,206.30			
JANUARY	\$34,291.82	\$12,799.75	\$15,698.81	\$149,010.02	\$211,800.40	\$273,828.00	\$62,027.60	\$399,771.82
BALANCE	\$114,227.25	\$75,922.83	\$63,869.04	\$574,693.69	\$961,405.90			
FEBRUARY	\$29,224.27	\$15,791.45	\$16,444.15	\$146,379.62	\$207,839.49	\$273,828.00	\$65,988.51	\$465,760.33
BALANCE	\$85,002.98	\$60,131.38	\$47,424.89	\$428,314.07	\$753,566.41			
MARCH	\$45,742.44	\$20,293.38	\$17,771.80	\$163,374.43	\$247,182.05	\$273,828.00	\$26,645.95	\$492,406.28
BALANCE	\$39,260.54	\$39,838.00	\$29,653.09	\$264,939.64	\$506,384.36			
APRIL					\$0.00	\$273,828.00	\$273,828.00	\$766,234.28
BALANCE	\$39,260.54	\$39,838.00	\$29,653.09	\$264,939.64	\$506,384.36			
MAY					\$0.00	\$273,828.00	\$273,828.00	\$1,040,062.28
BALANCE	\$39,260.54	\$39,838.00	\$29,653.09	\$169,338.80	\$506,384.36			
JUNE					\$0.00	\$273,828.00	\$273,828.00	\$1,313,890.28
BALANCE	\$39,260.54	\$39,838.00	\$29,653.09	\$169,338.80	\$506,384.36			
END					0	\$3,286,232.00		



TD REIMBURSEMENT REQUESTS 2021/2022

	NCN	PARC	ARC-TB	LIGHTHOUSE	BROKERED*	TOTAL AMT SPENT	AMT INVOICED CTD	MONTHLY DIFFERENCE	CUMULATIVE BALANCE
START	\$332,045.00	\$145,295.00	\$145,395.00	\$5,155.00	\$1,755,538.08	\$2,383,428.08			
JULY	\$18,662.46	\$8,276.88	\$9,806.17	\$0.00	\$2,675.07	\$39,420.58	\$274,124.00	<b>\$234,703.42</b>	\$234,703.42
BALANCE	\$313,382.54	\$137,018.12	\$135,588.83	\$5,155.00	\$1,752,863.01	\$2,344,007.50			
AUGUST	\$23,151.19	\$6,047.27	\$9,232.15	\$0.00	\$34,948.89	\$73,379.50	\$273,828.00	<b>\$200,448.50</b>	\$435,151.92
BALANCE	\$290,231.35	\$130,970.85	\$126,356.68	\$5,155.00	\$1,717,914.12	\$2,270,628.00			
SEPTEMBER	\$25,287.20	\$7,477.78	\$9,767.91	\$0.00	\$86,978.72	\$129,511.61	\$273,828.00	<b>\$144,316.39</b>	\$579,468.31
BALANCE	\$264,944.15	\$123,493.07	\$116,588.77	\$5,155.00	\$1,630,935.40	\$2,141,116.39			
OCTOBER	\$16,996.48	\$7,535.71	\$11,442.13	\$0.00	\$104,727.02	\$140,701.34	\$273,828.00	<b>\$133,126.66</b>	\$712,594.97
BALANCE	\$247,947.67	\$115,957.36	\$105,146.64	\$5,155.00	\$1,526,208.38	\$2,000,415.05			
NOVEMBER	\$22,131.04	\$5,822.21	\$9,002.55	\$0.00	\$109,400.88	\$146,356.68	\$273,828.00	<b>\$127,471.32</b>	\$840,066.29
BALANCE	\$225,816.63	\$110,135.15	\$96,144.09	\$5,155.00	\$1,416,807.50	\$1,854,058.37			
DECEMBER	\$20,694.95	\$4,922.43	\$9,739.21	\$0.00	\$136,635.76	\$171,992.35	\$273,828.00	<b>\$101,835.65</b>	\$941,901.94
BALANCE	\$205,121.68	\$105,212.72	\$86,404.88	\$5,155.00	\$1,280,171.74	\$1,682,066.02			
JANUARY	\$17,811.13	\$6,604.65	\$5,424.49	\$0.00	\$136,261.73	\$166,102.00	\$273,828.00	<b>\$107,726.00</b>	\$1,049,627.94
BALANCE	\$187,310.55	\$98,608.07	\$80,980.39	\$5,155.00	\$574,693.69	\$1,515,964.02			
FEBRUARY	\$19,492.47	\$6,882.03	\$10,408.90	\$0.00	\$136,893.16	\$173,676.56	\$273,828.00	<b>\$100,151.44</b>	\$1,149,779.38
BALANCE	\$167,818.08	\$91,726.04	\$70,571.49	\$5,155.00	\$437,800.53	\$1,342,287.46			
MARCH	\$26,110.30	\$8,357.90	\$14,465.31	\$0.00	\$145,888.65	\$194,822.16	\$273,828.00	<b>\$79,005.84</b>	\$1,228,785.22
BALANCE	\$141,707.78	\$83,368.14	\$56,106.18	\$5,155.00	\$291,911.88	\$1,147,465.30			
APRIL						\$0.00	\$273,828.00	<b>\$273,828.00</b>	\$1,502,613.22
BALANCE	\$141,707.78	\$83,368.14	\$56,106.18	\$5,155.00	\$291,911.88	\$1,147,465.30			
MAY						\$0.00	\$273,828.00	<b>\$273,828.00</b>	\$1,776,441.22
BALANCE	\$141,707.78	\$83,368.14	\$56,106.18	\$5,155.00	\$169,338.80	\$1,147,465.30			
JUNE						\$0.00	\$273,828.00	<b>\$273,828.00</b>	\$2,050,269.22
BALANCE	\$141,707.78	\$83,368.14	\$56,106.18	\$5,155.00	\$169,338.80	\$1,147,465.30			
END						0			
							\$3,286,232.00		



**SUMMARY**

This is an opportunity for any member of the public to address the board on issues related to the Transportation Disadvantaged Program. Speakers are requested to limit their comments to no more than five minutes.