



**CITIZENS ADVISORY COMMITTEE (CAC)
AGENDA**

DECEMBER 7, 2023 – 7:00 pm

310 Court Street, 1st Floor Conference Room
Clearwater, FL 33756

THE PLANNING COUNCIL AND METROPOLITAN PLANNING ORGANIZATION FOR PINELLAS COUNTY

The actions of the CAC are guided by its vision of “*a community-driven, modern transportation system that is safe, provides equitable access, and efficient mobility options in support of a sustainable, healthy, livable, and economically vibrant region.*”

1. **CALL TO ORDER AND INTRODUCTIONS (7:00 - 7:15)**
2. **PUBLIC COMMENTS – Please limit comments to 3 minutes (7:15 – 7:20)**
3. **APPROVAL OF MEETING SUMMARY (7:20 - 7:25)**
4. **FORWARD PINELLAS ACTIONS (7:25 - 7:30)**
5. **TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS (7:30 – 7:35) –
Presenter: Forward Pinellas Staff**
6. **COMPLETE STREETS FUNDING RECOMMENDATIONS (7:35 – 7:50) – Presenter:
Kyle Simpson, Forward Pinellas Staff**
7. **COMPLETE STREETS BEFORE/AFTER STUDIES (7:50 – 8:05) – Presenter: Forward
Pinellas Staff**
8. **TRANSPORTATION ALTERNATIVES APPLICATIONS (8:05 – 8:20) – Presenter: Rob
Feigel, Forward Pinellas Staff**
9. **LEGISLATIVE UPDATE (8:20 – 8:35) – Presenter: Whit Blanton, Forward Pinellas
Staff**
10. **ELECTION OF OFFICERS (8:35 - 8:45) – Presenter: Rob Feigel, Forward Pinellas Staff**
11. **OTHER BUSINESS (8:45 - 9:00)**
 - A. Pinellas SPOTlight Emphasis Areas Update
 - B. Safe Streets Pinellas Update
 - C. Committee Meeting Calendars
 - D. Traffic Fatalities Map
 - E. Future Agenda Items
 - F. Member Interests/Discussion Topic
 - G. Requested Agenda Items

12. ADJOURNMENT

NEXT MEETING – JANUARY 25, 2024

Join Zoom Meeting for Public viewing and comment only

<https://us02web.zoom.us/j/88408141933?pwd=K0UwNEdpZy91Y1VnY01wb0dITXVpdz09>

Meeting ID: 884 0814 1933

Passcode: 885200

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Appeals: Certain public meetings result in actions taken by the public board, commission or agency that may be appealed; in such case persons are advised that, if they decide to appeal any decision made at a public meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

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SUMMARY

Anyone wishing to provide public comment may do so at this time. Each speaker will be given a maximum of three minutes.

ACTION: None required; informational item only

Citizens Advisory Committee – December 7, 2023

3. Approval of Meeting Summary



SUMMARY

The meeting summary for the October 26, 2023 is attached for review and approval.

ATTACHMENT(S): CAC Meeting Summary – October 26, 2023

ACTION: Approval of Meeting Summary

**PINELLAS COUNTY MPO
CITIZENS ADVISORY COMMITTEE
MEETING OF OCTOBER 26, 2023**

The Citizens Advisory Committee of the Pinellas County Metropolitan Planning Organization met at 310 Court Street, 1st Floor Conference Room, Clearwater, FL on Thursday, October 26, 2023, at 7:00 p.m.

MEMBERS PRESENT

Caron Schwartz, (Chair)	City of Gulfport & Inland Communities
Duncan Kovar, (Vice Chair)	TRAC Representative
Starr Amey	At Large Representative
Mark Birenbaum	At Large Representative
Tristan Brockwell	Beaches Representative
Haley Busch	City of St. Petersburg Representative
Jerry Collins	At Large Representative
Edward Fagan	At Large Representative
Josette Green	City of St. Petersburg Representative
Chris Griffin	City of St. Petersburg Representative
Jeremy Heckler	At Large Representative
Bill Jonson	City of Clearwater Representative
Brian Kelly	At Large Representative
Michael Kramer	At Large Representative
Marita Lynch	At Large Representative
Kai Rush	At Large Representative
Luis Serna	City of Clearwater Representative
Loretta Statsick	City of Largo Representative
Tammy Vrana	City of Oldsmar/Safety Harbor/Tarpon Springs
Joan Walko	City of Oldsmar/Safety Harbor/Tarpon Springs
Paul Wallace	City of Largo Representative

MEMBERS ABSENT

Bob Henion	City of Dunedin Representative
Jensyn Schmidt	Pinellas Park-Mid County Representative
Cassie Cordova - Zoom	City of Dunedin Representative
Wynn Willard - Phone	City of St. Petersburg Representative

OTHERS PRESENT

Jensen Hackett	FDOT – District 7
Kelsey Olinger	FDOT – District 7
Brynn Choplin	St. Petersburg Citizen Guest
Lenny Guzkenheimer	Gulfport Citizen Guest
Ariane Martins	Forward Pinellas Staff
Chelsea Favero	Forward Pinellas Staff
Rob Feigel	Forward Pinellas Staff
Maria Kelly	Forward Pinellas Staff

1. CALL TO ORDER/PLEDGE TO FLAG/INTRODUCTIONS

Caron Schwartz, Chair, called the meeting to order at 7:00 pm. and the Pledge of Allegiance was recited. Attendees in the room introduced themselves.

2. PUBLIC COMMENTS

Mr. Lenny Guzkenheimer commented there was a meeting between St. Petersburg and Gulfport a couple of weeks ago regarding the status of a joint effort to improve 49th Street and asked if anyone could share the status of this effort. Chelsea Favero, Forward Pinellas staff, shared that the meeting was an Early Listening Session arranged by Councilmember John Muhammad for the Safe Streets and Roads for All project for the 49th Street Corridor. The project will begin in about two weeks beginning with a public outreach push.

Mr. Guzkenheimer also inquired about payment options for the PSTA bus. Payment options include credit or debit cards, Flamingo cards and PSTA-issued senior discount cards. It is necessary to register with PSTA to receive discount cards.

3. APPROVAL OF MINUTES

The summary of the September 28, 2023, meeting was approved with no corrections.

4. FORWARD PINELLAS ACTIONS

Rob Feigel, Forward Pinellas staff, reviewed the highlights of the Forward Pinellas Board meeting for October 11, 2023. Tampa Bay Transportation Management Area (TMA) Leadership Group voted to recommend adoption of the Memorandum of Understanding (MOU) exploring the creation of a Tampa Bay Area Regional MPO. CAC members asked several questions about the proposed merger. Forward Pinellas Director, Whit Blanton, stated that answers to the questions are not yet available, because it's too early in the process but noted that an update would be brought to the CAC at a later date when more is known.

FDOT provided the board with a presentation on planned changes to Skinner Boulevard. The PSTA Board adopted two resolutions to approve the FY 2024 budget and millage rate. PSTA was able to avoid many of the service reductions originally presented to the public by finding cost savings in other areas of the budget. PSTA was also honored as Outstanding Public Transit System in the mid-size agency category at the American Public Transportation Association Transform Conference. PSTA was also awarded the State of Florida Transit System of the Year Award from the Florida Public Transit Association.

5. FY 2023/24 – FY 2027/28 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT

Ariane Martins, Forward Pinellas staff, shared information on a TIP Amendment. This TIP amendment is to add design funds for a project on the I-275 corridor that will add four toll lanes (two in each direction) from N of 38th Ave N to Gandy Blvd, and two toll lanes (one in each direction) from Gandy Blvd to N of 4th Street. Construction will begin in the summer of 2025. This project will tie into the Gateway Expressway and the Howard Frankland Bridge projects and was a part of the 'Moving Florida Forward' transportation funding announcement made in September of this year. This amendment will not affect any other projects in the TIP. Questions were taken and appropriately answered. There was some

concern by committee members that the project would result in the loss of space for a potential future transit investment. It was noted that the Forward Pinellas Board voted to move the project forward despite this impact, but concerns remained. Haley Busch made a motion to recommend approval by the Forward Pinellas Board. Bill Jonson seconded the motion and it passed with a 15 – 6 vote (opposed by Michael Kramer, Duncan Kovar, Tristian Brockwell, Brian Kelly, Starr Amey, and Jeremy Heckler).

Loretta Statsick arrived at 7:10

6. CAC ORIENTATION & OVERVIEW: THE WORK PROGRAM CYCLE

Rob Feigel, Forward Pinellas staff, shared a presentation on part two of the CAC Orientation Series. This part of the Orientation Series provided an overview of the FDOT Draft Tentative Work Program and the Fall Update to the TIP. It also included information about how projects become funded and the relationship between the long-range transportation plan (LRTP) (a/k/a “Advantage Pinellas), the FDOT work program, the Forward Pinellas Transportation Improvement Program, agency priority lists, and the work program cycle. Questions were taken and appropriately answered. CAC members commented that they appreciated being updated on the Fall Update to the TIP and the FDOT Draft Tentative Work Program right before those two items came before them on this agenda. It refreshed their memories about key points in a timely manner.

Chris Griffin arrived at 7:15

7. FALL UPDATE OF THE TRANSPORTATION IMPROVEMENT PROGRAM

Ms. Martins shared a presentation on the Fall Update of the TIP. In July 2023, the FY2023/24 – FY 2027/28 TIP was adopted, making the transportation projects contained within eligible to receive state and federal funding. The Fall Update includes the transportation sections of the local governments municipal work programs, PSTA work programs and grants, various local airport work programs, and the Pinellas County Capital Improvement Program (CIP). Ms. Martins reviewed the summary tables and maps identifying the Capital Improvement projects for Pinellas County and indicated that the County maintains an interactive map online that highlights all of their projects, in addition to the maps and tables included in the agenda packet. Questions were taken and appropriately answered. Paul Wallace made a motion for the committee to recommend approval of the Fall Update on the Transportation Improvement Program FY 2023/24 – FY 2027/28 by the Forward Pinellas Board. This was seconded by Michael Kramer and passed with a 20 – 1 vote.

8. COUNTYWIDE TRENDS AND CONDITIONS REPORT

Mr. Feigel shared information with the committee on the Countywide Trends and Conditions Report. The Trends and Conditions Report provides an annual snapshot of the county’s transportation system, including roads, trails, sidewalks, bike lanes, and transit services. In addition, the report provides data on economic and land use activity, waterborne transportation, and emerging technologies. The report serves as a tool to evaluate progress toward achieving the objectives of the Long-Range Transportation Plan, identify areas needing improvement to address safety concerns and possible congestion problems, inform transportation safety studies and transportation project design, and target

law enforcement activities related to safety. Questions were taken and appropriately answered.

9. DRAFT TENTATIVE WORK PROGRAM

Jensen Hackett, FDOT staff, shared that the Florida Department of Transportation (FDOT) District 7 is developing the Five-Year Tentative Work Program for Fiscal Years 2024/25 through 2028/29. The Work Program outlines the federal- and state-funded transportation projects for the next five years that include the new projects introduced in the new fifth year (2028/29). Development of the Tentative Work Program considers the project priorities adopted annually by Forward Pinellas and becomes a major part of the MPO's Transportation Improvement Program. Projects include public transit, seaport, airport and rail projects as well as transportation planning, intelligent transportation, highway design, right of way acquisition and construction activities. Mr. Hackett reviewed the projects with the members showing new projects added, newly funded project phases, deferred projects and projects of interest. Mr. Hackett shared that a public website is available to receive public comments on the Draft Tentative Work Program, with comments due by November 13, 2023. Furthermore, an Open House will also be held on October 26th from 9 a.m. to 6 p.m. at the FDOT District 7 office. More information on the Draft Tentative Work Program can be found at www.fdot.gov/wp/ph/district7.

Brian Kelly inquired about the \$28 million line item for bicycle/pedestrian projects and asked if speed bumps could be funded with these funds. Mr. Hackett responded that when the actual report pulled up from the work program, it gives a work mix that tells what type the work is being done. If the work is classified as a bike/ped project, then a speed bump cost would appear in the bike/ped funding bucket. If the speed bump is part of a resurfacing project, it would appear in the resurfacing projects funding bucket. It just depends on what the work mix is.

Haley Busch inquired if this would be an appropriate place to include the comment from the TIP amendment regarding the express lane addition and if this comment could be passed along to the MPO Board. The comment being the concerns the committee has about the lane expansion on I-275. Mr. Feigel suggested the members go to the FDOT website and to add their concerns regarding this project there.

Tristan Brockwell shared that FDOT's design manual does not include a standard for protecting bike lanes when resurfacing is done and inquired as to the best way to have FDOT adopt a protected bike lane program that includes these treatments what a roadway is resurfaced. Jensen commented that internally, there is considerable advocacy for protected bike lanes. During internal meetings where design standards are being determined, where bike/ped projects are being considered, FDOT liaisons reach out to all the MPOs and request comments from staff that can then be incorporated into the project and advocated for. The easiest way to make sure you (committee members and MPO staff) are continuing to advocate for desired treatments is to have the Forward Pinellas add the comments to the Draft Tentative Letter submitted by the MPO staff before it goes to FDOT.

Starr Amey inquired about the Sunset Point Trail crossing, asking if additional signage would be considered to ask Trail users to wait for traffic to stop before crossing. This

comment will be forwarded to Pinellas County staff for their consideration. Questions were taken and appropriately answered.

10. OTHER BUSINESS

A. Pinellas SPOTlight Emphasis Areas Update

There are currently no updates on the SPOTLight Emphasis Area

B. Safe Streets and Roads 4 All

There are currently no updates on Safe Streets and Roads 4 All

C. Traffic Fatalities Map

Forward Pinellas staff is providing the updated Traffic Fatalities Map each month.

ATTACHMENT: Traffic Fatalities Map

D. Tentative Future Agenda Items

- TIP Amendment(s) if any
- Land Use-Related Presentation(s)
- Long-Range Transportation Plan (LRTP) (a/k/a “Advantage Pinellas) Update

E. Future Agenda Item Requests and Comments from Committee Members

Belcher/Gulf to Bay Intersection Project

Hurricane Impact CRA rating

F. Additional Comments

11. ADJOURNMENT

Meeting adjourned at 8:59 pm. The next meeting is December 7, 2023.

Citizens Advisory Committee – December 7, 2023

4. Forward Pinellas Actions



SUMMARY

The November 8, 2023 Executive Summary will be provided for your information. A staff member will review actions taken by the Forward Pinellas Board at those meetings.

ATTACHMENT(S): Executive Summary for November 8, 2023

ACTION: None Required, Informational Item



Board Meeting Summary & Action Sheet

November 8, 2023

Please note that this summary has not been approved as the official minutes of the board.

THE PLANNING COUNCIL AND METROPOLITAN PLANNING ORGANIZATION FOR PINELLAS COUNTY

The Forward Pinellas Board held this public meeting in person on November 8, 2023, at 1 p.m. in the Palm Room at the Pinellas County Communications Building.

The board welcomed the new board member, Commissioner Eric Gerard, from the City of Largo.

The board unanimously approved sending a comment letter regarding the draft Tentative Work Program, including a request for the department to fully fund existing priority projects before adding new projects to the work program.

Florida Department of Transportation staff, Brian Hunter, presented highlights from the Draft Tentative Work Program. A public website is available to receive public comments on the Draft Tentative Work Program, with comments due by November 13, 2023. Furthermore, an Open House was held on October 26th from 9 a.m. to 6 p.m. at the FDOT District 7 office. More information on the Draft Tentative Work Program can be found at www.fdot.gov/wpph/district7.

Discussion:

- Whit Blanton shared the resurfacing projects have yielded a lot of safety benefits and expressed concern over the rising cost of asphalt leading the department to reduce the scope of projects, such as incorporating safety components. He furthermore noted the desire to coordinate more with FDOT, at monthly coordination meetings, to communicate with local communities regarding these projects and benefits.
- Commissioner Eggers inquired if the department has determined a cause of the early breakdown of road surfaces. Justin Hall clarified that this issue is widespread throughout the state and is due to a polymer breaking down prematurely. The department has since switched materials, particularly in higher traffic zones such as intersections.
- Considering price increases, Councilmember Richie Floyd inquired about the status of a couple projects in St. Petersburg - the 28th Street North bicycle improvements and 2022 Complete Streets Program project. Whit said the letter can be modified to ask the department to complete projects that are identified as high priority prior to moving on to funding new projects.

The board unanimously approved an amendment to the FY 2023/24-2027/28 Transportation Improvement Program.

Forward Pinellas staff, Ariane Martins, presented the following amendment to the FY 2023/24-2027/28 TIP:

- Amendment FPN 449109-1, I-275 (SR 93) from North of 38th Avenue North to North of 4th Street North. This amendment is adding design funds for the I-275 corridor project that will add two new tolled express lanes from 38th Avenue North to Gandy Boulevard and add one tolled express lane from Gandy Boulevard to 4th Street North. This will provide two continuous tolled express lanes along I-275 from 38th Avenue North up to, and across, the Howard Frankland bridge. This project is part of the 'Moving Florida Forward' transportation funding announcement made in September of this year.

Discussion:

- Tristen Brockwell provided a public comment to express his concern over this project eliminating the future ability to construct light rail in the I-275 right-of-way.
- Sharon Calvert provided a public comment to express her support of the project.
- Forward Pinellas staff, Rob Feigel, shared that the motion was passed in support at the Citizens Advisory Committee by a 15-6 margin.
- Councilmember Richie Floyd inquired if the bridge will be hardened to support a future light rail. FDOT staff, Justin Hall, clarified that the express lanes being built now are where the light rail would be in the future, should it come to fruition. The rail would sit where the express lane currently sits, and the 1990 bridge would then need to be widened to accommodate the express lanes. More noise walls will also be installed along neighborhoods.
- Commissioner Scott requested more detail on the widening of the 1990 bridge. Justin Hall said it can be widened in place and the bridge is not due to be replaced until around 2050.

The board unanimously approved the Fall Update of the FY2023/24-2027/28 Transportation Improvement Plan (TIP).

Every fall, Forward Pinellas updates the Transportation Improvement Program (TIP) to include the most recent transportation work programs of the various local governments in the county. Forward Pinellas staff, Ariane Martins, presented the Fall Update document to the board. The Fall Update document includes work program tables of the various local governments, the Pinellas Suncoast Transit Authority (PSTA) and Federal Transit Administration (FTA) Section 5310 Grant Program allocations, and the Pinellas County Capital Improvement Program (CIP) and budget.

Discussion:

- Commissioner Eric Gerard inquired if a sidewalk construction project on Indian Rocks Road is locked in. Mona Gabriel from Pinellas County Public Works answered that it is in final stages of

design and will start construction in 2024. He also inquired if the Highland Avenue improvement project design, from Belleair Road to East Bay Drive, is solidified or if input for alterations can still be provided. Mona noted she will follow up with the City of Largo.

- Commissioner Eggers inquired if the East Lake Road PD&E will still allow for alternatives to be brought forward. Mona confirmed this is correct. He then asked where the funding for the Dunedin Causeway is coming from. Mona noted they are submitting applications for federal funds.
- Commissioner Eggers also inquired about SR 580 eastbound at US19, particularly if there is a way to dedicate right lane in certain hours to be turn only, such as during rush hours, as traffic backs all the way up to Belcher Road. Justin Hall with FDOT said he can investigate this option. Whit Blanton noted the SR 580 corridor study results could help provide a direction and will be available shortly.

The board recommended approval of the following amendment to the Countywide Plan Map.

- Case DA 23-01 – A request from the City of St. Petersburg to amend 17.91 acres of property located at the northwest corner of Gandy Boulevard and I-275 from Activity Center to Activity Center designation. Under the existing Development Agreement, the multifamily residential units cannot be occupied until the third of three industrial buildings is complete, which has been delayed and is now currently estimated to be late 2024 to early 2025. The proposed amendment to the Development Agreement will allow for the vast majority of the originally anticipated industrial uses and the multifamily residential units to be occupied shortly after the late 2023 anticipated completion date.

The board appointed the following board members to the TMA Leadership Group, SCTPA, and MPOAC Committees.

- TMA Leadership Group: Commissioner Janet Long, Commissioner Dave Eggers, Councilmember Gina Driscoll
- SCTPA: Councilmember Driscoll
- MPOAC: Commissioner Eggers (primary), Councilmember Jarrod Buchman (alternate), and Councilor Chris Burke (alternate)

Whit Blanton noted there is a provision in place which allows for any board member to provide a vote if the elected members are unable to attend the TMA Leadership Group meetings.

Forward Pinellas staff presented the Countywide Trends and Conditions Report.

Rob Feigel presented Forward Pinellas' Countywide Trends and Conditions Report which provides a high-level, annual snapshot of the county's transportation system. The report serves as a tool to evaluate progress toward achieving the goals and objectives of the Advantage Pinellas Long Range Transportation Plan.

Forward Pinellas staff provided an update on the Housing Action Plan.

The board approved the Housing Action Plan in July 2023. Beginning this month, the board will receive bimonthly briefings about projects that implement the plan's goals, as well as reports from our partner communities and input from stakeholders in the community. Linda Fisher provided this month's briefing, which included a review of implementation priorities within the next 1-2 years, including the creation of a coordinated media strategy, mapping and analysis tools, and a regulatory toolkit.

Discussion:

- Commissioner Eggers requested guidance on how to control and monitor accessory dwellings from becoming Airbnb units, such as implementing longer term leases. Mayor Julie Bujalski seconded this is an issue in Dunedin.
- Commissioner Scott requested a look into the inventory of previously approved affordable housing, such as from 20 years ago, to ensure they remain affordable.
- Commissioner Gerard requested attention be paid to senior housing security.
- Councilor Chris Burke noted he would like a periodic snapshot of data including figures such as housing units available, projected unit growth, and vacancy rates.
- Richie Floyd added he would also like to see construction information in the data snapshots.

The board recognized Ron Wolfson as the outgoing Pinellas Trail Security Task Force Chair following his retirement from the St. Petersburg Police Department.

SPOTlight Update

- Executive Director Whit Blanton provided the following updates:
 - Forward Pinellas received notification from FDOT that the Pinellas Suncoast Transit Authority (PSTA) will be receiving an award totaling \$655,000, to be spent within a three-year timeframe. The grant will cover waterborne transportation operational costs and requires a 50/50 match. The source of the local match needs to be determined. Funds will be available for FY25, starting July 1st of 2024.
 - Next spring, Forward Pinellas and FDOT will be conducting outreach with the communities of Palm Harbor and Tarpon Springs regarding the future of US 19 North. The Palm Harbor business community has previously expressed concerns over loss of visibility due to planned modifications to interchanges. Forward Pinellas will be planning one-on-one meetings with elected officials, commissions, and neighborhoods and local business meetings to discuss options.

Other Items

- Reminder: There is no December Board meeting. The next Board meeting is January 2024.
- PSTA Report
 - PSTA was named the Most Outstanding Agency of the Year by both the American and Florida Public Transportation Associations.
 - A presentation on Transit Oriented Development around the SunRunner noted more than 75 development projects have been tracked in the corridor with a development value estimated at \$7.5 billion.
- Regional Activities Report: Executive Director Whit Blanton shared that the regional MPO report is under final review and will be submitted to the Legislature by the end of the year. It contains much of the same content as the memorandum of understanding (MOU) as well as prospective funding options.
- Legislative Update
 - A proposed change to Senate Bill 250 would take Pinellas County out of group of counties within 100 miles of landfall of Hurricane Ian who could not propose any burdensome regulations. This would allow multiple planning initiatives under development to go forward.
 - Senator Hooper has filed Senate Bill 266 which would place a cap on percentage of state transportation trust funds that go to public transit projects. To not be subject to the cap, counties would need a super-majority vote from the county commission. Whit will prepare a letter, for the board's review, to be sent expressing concern over the cap.
- Executive Director Whit Blanton took a Brightline Tour, travelling with the Tampa Bay Partnership, including a look at the Miami-Dade station and transit-oriented development in West Palm Beach. The train reaches 125 miles per hour and is privately run.
- Public Comment:
 - David Ballard Geddis Jr. expressed his concerns over water supply and regulation codes.
 - Sharon Calvert expressed her concerns over points of ingress/egress at the Tierra Verde Cycle Track and questioned the vetting process of the 34th Street lane elimination project. Whit Blanton provided an overview of the various public input opportunities conducted for both projects (i.e., each public meeting contains a public comment section).
 - Mike Eisner from Tarpon Springs requested more money be budgeted towards ensuring the safety of children going to and from school, such as increased lighting and motion detecting flashing lights at intersections.

Action Sheet
November 8, 2023

At its November meeting, the Forward Pinellas Board took the following official actions:

- **Consent Agenda** (vote: 11-0)
Approved to include the following:
 - A. Approval of Minutes of the October 11, 2023 Meeting
 - B. Approval of Committee Appointments
 - C. Approval of 2024 Board and Committees Meeting Schedules
 - D. Acceptance of Planners Advisory Committee (PAC) Roster for 2024
 - E. Countywide Plan Map Annual Update – Official Acceptance
 - F. Acceptance of Quarter Four Financial Report and Budget Amendment(s)
 - G. Approval of Scope and Fee for Advantage Pinellas Financial Resources Projections
 - H. Approval of Scope and Fee for the Gateway Commute Options Assessment and Employee/Employer Survey

- **Proposed Amendment(s) to the FY 2023/24-2027/28 Transportation Improvement Program (TIP)**
Following an explanation of the amendment(s) by Ariane Martins, Forward Pinellas staff, and a public hearing, the board, in its role as the metropolitan planning organization, approved the amendment(s) to the TIP. (roll call vote: 11-0)

- **Fall Update of the FY 2023/24-2027/28 TIP**
Following a presentation by Ariane Martins, Forward Pinellas staff, and a public hearing, the board, in its role as the metropolitan planning organization, approved the Fall Update of the TIP. (roll call vote: 11-0)

- **Countywide Plan Map Amendment(s)**
Following a presentation by Emma Wennick, Forward Pinellas staff, and public hearing, one case was recommended for approval:
 - 1. DA 23-01 – City of St. Petersburg (vote: 11-0)

- **Draft Tentative Work Program**
Following a presentation by Brian Hunter, FDOT, the board, in its role as the metropolitan planning organization, approved a letter of comments to be sent to FDOT on the Draft Tentative Work Program. (vote: 11-0)

- **TMA Leadership Group, SCTPA and MPOAC Committee Appointments**
The board made committee appointments for 2024:

The TMA Leadership Group representatives will remain the same to include Commissioner

Eggers, Commissioner Long and Councilmember Gina Driscoll.
The SCTPA representative will continue to be Councilmember Gina Driscoll.
Any board member may serve as an alternate as needed. (vote: 11-0)

The MPOAC representative will continue to be Commissioner Eggers with Councilmember
Buchman and Councilor Burke as alternates. (vote: 11-0)

Citizens Advisory Committee – December 7, 2023

5. Proposed Amendments to the Transportation Improvement Program (TIP)

SUMMARY

There are no proposed TIP amendments scheduled for this meeting. However, if the need for a TIP amendment(s) arises following the mailing of the agenda packet, the Florida Department of Transportation (FDOT) will present the proposed amendment(s) under this agenda item.

ATTACHMENT(S): (Any proposed TIP amendment forms will be provided at the meeting)

ACTION: Provide a recommendation to the Board for TIP amendments (if any)

SUMMARY

Forward Pinellas provides funding to its local government partners through a variety of competitive grant programs. Now in its eighth year, the Complete Streets Grant Program provides annual allocations for concept planning and construction projects. This year, up to \$150,000 is available for concept planning projects and up to \$1.5 million is available for construction projects. Forward Pinellas released a Call for Projects in the summer of 2023 and the submittal deadline for the grant program was October 6th, 2023.

Forward Pinellas received two applications for concept planning funding and one application for construction funding. The applications received are:

- Pinellas County request for \$95,000 for the Downtown Palm Harbor, West Florida Avenue Corridor Enhancement and Parking Project
- City of St. Petersburg request for \$100,000 for the 31st Street Planning Study
- City of St. Petersburg request for \$1,500,000 to construct Curb Extensions in the Grand Central District

The applications for the projects listed above have been posted to the Forward Pinellas website and are available here: <https://forwardpinellas.org/programs/complete-streets-program/>. A subcommittee has been established with Forward Pinellas staff and agency stakeholders from the Planners Advisory Committee and Technical Coordinating Committee to review the applications and develop recommendations for funding. Following review, the subcommittee recommended that both of the City of St. Petersburg applications receive the full amount of funding requested. Forward Pinellas staff will provide an overview of the applications received and results of the subcommittee discussion and seek a recommendation from the committee to the Forward Pinellas board.

ATTACHMENT(S): Complete Streets Subcommittee Review Meeting Summary

ACTION: Recommend approval of the Complete Streets Grant Funding Awards

Complete Streets Subcommittee Review Meeting Summary

Date: November 13, 2023

Time: 10:00AM

Location: Virtual

Subcommittee Members:

- **Caroline Lanford, City of Tarpon Springs**
- **Kyle Brotherton, City of Clearwater**
- **David Chase, City of Pinellas Park**
- **Jacob Labutka, PSTA**
- **Matt Jackson, City of Oldsmar**

Recorder: Kyle Simpson, Active Transportation Planner, Forward Pinellas

The purpose of this memorandum is to summarize the subcommittee meeting held on November 13, 2023, for the Forward Pinellas Complete Streets Grant Program. A total of three (3) grant applications were received in response to the Complete Streets Call for Projects. This call for projects was issued in July 2023 and distributed to all members of the Technical Coordinating Committee (TCC) and Planners Advisory Committee (PAC), advertised on the Forward Pinellas website, distributed via agency social media accounts, and was discussed at various public meetings with the board and other local government officials. A copy of each grant application received was posted to the Forward Pinellas website and provided to each subcommittee member in advance of the meeting.

The grant program is divided into two separate programs with up to \$150,000 available for concept planning applications and \$1.5 million available for construction projects. Two (2) applications were submitted for the concept planning grant and one (1) application was submitted for the construction grant.

With the understanding that complete streets are contextually sensitive and may include varying elements due to a variety of factors, the application criteria for both programs was developed to be intentionally broad. Applicants were asked to provide data points in their applications to help committee members quantify some of the redevelopment potential and low income and minority populations served by the proposed projects. This allows for each project to be evaluated based on its ability to serve as a catalyst for transformational land use change, and not just on its ability to provide a variety of specific accommodations for various modes.

The concept planning application included two required items for an application to be eligible.

- The application must include a letter or resolution from the applicant's elected board, documenting community support for the project.
- The application must demonstrate how the project will be a catalyst for transformative change.

Each applicant was asked to provide a variety of information about the project, including an evaluation of existing conditions, how the project would improve conditions for multiple modes, the presence of any

underserved communities and how the jurisdiction planned to move the concept plan forward for construction/implementation in the future. The most significant requirement for these applications was that each demonstrate how the project would help to transform the surrounding area, including the percentages of each land use category along the project corridor, percentages of vacant land and descriptions of how the parcels along the corridor are underdeveloped and underutilized and how they would benefit from the treatments.

For the construction applications, the following requirements applied:

1. The application must include a letter or resolution from the applicant's elected board, documenting community support for the project.
2. Project must provide/improve accommodations for multiple modes of travel.
3. Application must demonstrate how the project will be a catalyst for transformative change.
4. Application is Local Agency Program (LAP) certified or provides documentation of an agreement with a LAP certified agency to complete construction. If the applicant is not currently LAP certified, the applicant must agree to make continued progress towards receiving that certification, or to develop an agreement with a LAP certified agency, immediately following notice of award from this program. The agency must have LAP certification in place at least one year prior to receipt of construction funding.
5. Documentation that 100% of right-of-way has been acquired, or that an agreement is in place with applicable property owners to utilize their property for a portion of the project.

Construction applicants were also asked to provide similar information in their applications for concept planning projects, including an assessment of existing conditions, a description of the proposed improvements, a detailed cost estimate and the identification of any underserved communities along the corridor. The most significant requirement for these applications was that each demonstrate how the project would help to transform the surrounding area, including the percentages of each land use category along the project corridor, percentages of vacant land and descriptions of how the parcels along the corridor are underdeveloped and underutilized and how they would benefit from the treatments.

EVALUATION COMMITTEE COMMENTS – CONCEPT PLANNING PROJECTS:

The City of St. Petersburg – 31st Street Planning Study

The City of St. Petersburg applied for a concept planning award of \$100,000 to conduct a concept planning project to assist in community engagement and development of concepts and preliminary design for modifications of a 4.33-mile segment of 31st Street from 1st Avenue North to Pinellas Point Drive. The 31st Street corridor is part of a larger north-south bicycle route that spans St. Petersburg, with a combination of trails, bike lanes, and marked bicycle routes. There are three distinct districts, all of which have corresponding master plans, within the corridor: the Skyway Marina District (southern portion of the corridor), Grand Central District (northern portion of the corridor), and Union Central Districts (northern portion of the corridor). The corridor also travels through the South St. Petersburg Community Redevelopment Area (CRA).

The concept planning study will also address crossings and other safety enhancements needed to improve connectivity and reduce excessive speeding within the study area. The envisioned bikeways would connect with several existing popular bicycling facilities, including the existing Bayway Trail that

runs along 54th Avenue South out to Fort De Soto and the Gulf Beaches, Maximo Park, the trail over the Dick Misner Bridge along I-275 down to the Skyway rest area, the buffered bike lanes along Pinellas Point Drive to the east, and the “South Loop” route popular with hundreds of recreational cyclists every day.

The scope of work for the concept planning project includes the following elements: alternatives development and screening, technical analysis performed through an equity lens, a public dialogue to guide the design choices, and the selection and advancement of the safest and most comfortable design configurations sufficient to prioritize safety and the most economical use of public space, which could include lane reallocation.

The subcommittee recognized that the application aligned with and supported the goals and objectives of multiple area plans and served the South St. Petersburg CRA. The subcommittee appreciated the application’s focus on addressing documented traffic safety issues, with a strong focus on moderating excessive speeding and providing safe and comfortable crossings and facilities for people walking and bicycling in and through the corridor. Members also highlighted the focus on increasing access to healthy food options and recreational sites such as Maximo Park.

Pinellas County – Downtown Palm Harbor, West Florida Avenue Corridor Enhancement and Parking Project

Pinellas County applied for a concept planning award of \$95,000 to build on the recommendations from the recently adopted Palm Harbor Streetscape and Parking Strategic Action Plan. That plan identified the potential to add 60-65 angled parking spaces in the existing median on the 0.16-mile segment of Florida Avenue between 8th Street and Alt. US 19. The primary objective of the proposed project is to continue the public dialogue regarding the parking improvements along Florida Avenue. The intent of the project is to: Conduct geo-technical analysis; Develop concepts for parking; Assess feasibility for accommodating green infrastructure and possibly multimodal improvements within proposed concepts; And through outreach, identify preferred concepts for improvement. It is envisioned that the project would strengthen multimodal connections between the east and west side of downtown Palm Harbor and serve as a trailhead for the Pinellas Trail which touches the east end of the corridor.

After receiving the application, Forward Pinellas staff met with Pinellas County staff to seek clarification on the application and determine if all components were eligible uses of planning funds. Based on that discussion Pinellas County submitted a clarification letter to Forward Pinellas on November 3, 2023, which provided additional details on the desired outcome of the project and removed the request for geo-technical analysis, which was not an eligible expense for the planning grant. The letter was provided to the subcommittee for review and consideration prior to their November 13th meeting.

The subcommittee appreciated the application’s connection to the Palm Harbor Streetscape and Parking Strategic Action Plan, as well as the potential to create a trailhead for the Pinellas Trail. The subcommittee discussed the application’s focus on the parking component of the project and raised concerns about the lack of commitment to other specific goals beyond adding parking. Subcommittee members noted the lack of a documented existing safety issue and were concerned that adding new angled parking would introduce new conflict points for people walking and bicycling in the corridor.

Evaluation Subcommittee Recommendation:

Based on the intent of the program to fund projects that demonstrate a strong potential to serve as a catalyst for improved safety and economic development, **the subcommittee recommends awarding \$100,000 to the City of St. Petersburg for the 31st Street Planning Study**. The subcommittee recognized the importance of creating a safer environment for all users along 31st Street and appreciated the strong connections to existing area plans in the Union Central, Grand Central, and Skyway Marina Districts, as well as the South St. Petersburg CRA. While the subcommittee believes the Downtown Palm Harbor, West Florida Avenue Corridor Enhancement and Parking Project is a worthy project on its own, they did not believe the scope of the project aligned with the intent of the Complete Streets program.

EVALUATION COMMITTEE COMMENTS - CONSTRUCTION PROJECT:

The City of St. Petersburg Grand Central District Curb Extensions

The City of St. Petersburg submitted a construction application requesting \$1,500,000 for construction of curb extensions on Central Avenue at the unsignalized intersections of 21st Street, 23rd Street, and 27th Street, consistent with the recommendations of the Grand Central District Master Plan. St. Petersburg previously constructed bulb outs at 24th Street, 25th Street, and 26th Street along Central Avenue. Completing this project would enable the completion of all the raised curb extensions within Subarea Two of the Grand Central District Master Plan. As an interim improvement, the city has programmed painted bulb outs at certain intersections along Central Avenue within the Grand Central District in a phased approach due to funding constraints. The City's goal, based upon recommendations from the Complete Streets Implementation Plan and Grand Central District Master Plan, is to construct permanent bulb outs to further both economic development and roadway safety. The project is located within an Environmental Justice (EJ) area, the South St. Petersburg CRA, and the Intown Activity Center.

The subcommittee appreciated that the application built upon an existing district plan and would create a consistent streetscape for the subarea. Subcommittee members noted that Central Avenue is on St. Petersburg's High Injury Network, and that the curb extensions would improve pedestrian safety by increasing pedestrian visibility to motorists, reduce the crossing distance at unsignalized intersections, and help moderate excessive vehicular speeds during less busy times. Members also appreciated the documented community support for the project and its connection to continued economic development.

Evaluation Subcommittee Recommendation:

The subcommittee recommends awarding \$1,500,000 to the City of St. Petersburg for the Grand Central District Curb Extensions project. The subcommittee found that the application provided a strong rationale for improving mobility, safety, and comfort of all users in the corridor because of the project. The subcommittee noted the project furthers implementation of the Grand Central District Master Plan and serves an EJ community.

Citizens Advisory Committee – December 7, 2023

7. Complete Streets Before/After Studies

SUMMARY

In 2017, Forward Pinellas developed the Complete Streets Grant Program to provide funding to local government partners for the planning and implementation of Complete Streets projects. In order to gauge the effectiveness of the agency's investments in the Complete Streets Program, Forward Pinellas is conducting an analysis of the 'before' conditions for the corridors listed below. The projects have been advancing through the FDOT Work Program and are planned to go under construction in early 2024. Each City was awarded \$1 million to provide complete streets treatments along the following corridors:

- Rosery Road (Largo, FL) - from Missouri Avenue to Eagle Lake Park (awarded in 2018)
- Skinner Blvd (Dunedin, FL) - from Alternate 19 to Bass Blvd to Main Street (awarded in 2019)
- St. Petersburg Drive (Oldsmar, FL) - from Bayview Blvd to Dartmouth Ave (awarded in 2018)

Metrics will include four-day video data collection at multiple intersections within each of the selected corridors, vehicular speed data, transit travel time (where applicable), and land use and economic data. Forward Pinellas staff will provide an overview of the ongoing studies and provide context on the metrics to be analyzed.

ATTACHMENT(S): None.

ACTION: None, informational item only.

SUMMARY

The Transportation Alternatives (TA) Program uses federal funds to construct pedestrian and bicycle projects, as well as infrastructure to improve non-driver access to transit. Each year, Forward Pinellas issues a call for project applications from its local government partners. Applications received are scored and ranked against criteria approved by the Forward Pinellas Board. An example of the scoring criteria sheet used is attached for your reference. Each local government may submit up to three project applications, for projects that cost between \$300,000 and \$3,000,000. Projects selected through this competitive process will be advanced to FDOT in priority order for funding consideration in the summer of 2024.

This year Forward Pinellas received the following three applications from the City of St. Petersburg:

1. 9TH Ave N. Sidewalk Gaps project from Country Club Rd to S.R. 595/Tyrone Blvd
2. Lakewood Trail along Fairway Ave. S. from 35th Terrace S to Alcazar Way
3. Warehouse Arts District Plan Sidewalk segments on 24th St, Emerson Ave, 25th St, and 6th Ave S from 28th St S. to 22nd St S.

Applications will be reviewed by Forward Pinellas staff, who will make award recommendations to the Forward Pinellas Board. Forward Pinellas staff will provide an overview of the TA applications received this cycle with additional information about each of the projects.

ATTACHMENT(S): Transportation Alternatives (TA) Scoresheet

ACTION: None, informational item only.



2023/2024 TRANSPORTATION ALTERNATIVES (TA) PROGRAM APPLICATION ADDENDUM

For your reference the scoring criteria that will be utilized by the subcommittee to review applications is included below.

Criteria	Points
Project provides direct access to a Multimodal Corridor, as designated on the Countywide Land Use Map	10
Project is located within, or directly connects to, an Activity Center, as identified on the Countywide Land Use Map	10
Project is identified in the Forward Pinellas Bicycle Pedestrian Master Plan or directly connects to a facility identified in the Plan	5
Project connects 2 or more existing facilities (fills a gap)	10
For projects that construct bicycle facilities (sidewalks are not considered bicycle facilities for the purposes of these criteria), the level of traffic stress along the project corridor after improvement:	
1 - All Ages and Abilities	15
2 - Interested But Concerned	10
3 - Enthused and Confident	5
4 - Strong and Fearless	0
Project provides direct access to a priority transit route or one with headways of:	
30 minutes or better	10
45-60 minutes	5
Project is included within, or provides direct access to, and Environmental Justice Area Equity Emphasis Area , as identified by Forward Pinellas	15
If the project includes sidewalk construction, the final corridor includes:	
Sidewalk on one side of the roadway	5
Sidewalks on both sides of the roadway	10
A separated pedestrian corridor with a minimum of a 2' buffer from the roadway	15

SUMMARY

There were several statutory changes implemented in the 2023 Florida legislative session that affect transportation planning in the Tampa Bay region. Whit Blanton, Director of Forward Pinellas, will review the status of these changes and preview potential legislation being considered for the upcoming legislative session.

ATTACHMENT(S): None

ACTION: None required; informational item

SUMMARY

The CAC bylaws provide for the annual election of officers in December. At this time, the committee should elect a Chair and Vice Chair for 2024.

ATTACHMENTS:

- CAC Membership List
- CAC Bylaws

ACTION: CAC to elect Chair and Vice Chair for 2024

CITIZENS ADVISORY COMMITTEE MEMBERSHIP LIST

St. Petersburg Area

1. Willard Wynn (03/08/23)
2. Chris Griffin (03/09/22)
3. Haley Busch (04/12/23)
4. Josette Green (04/12/23)

Clearwater Area

5. Luis Serna (06/14/17)
6. Bill Jonson (06/13/18)

Dunedin Area

7. Bob Henion (02/12/20)
8. Cassie Cordova (10/11/23)

Pinellas Park and Mid-County Area

9. Jensyn Schmidt (07/12/23)
10. Brian Kelly (04/13/22)

Largo Area

11. Paul Wallace (03/14/18)
12. Loretta Statsick (05/13/20)

Beaches Area

13. Tristan Brockwell (05/11/22)
14. Vacant

Gulfport, Kenneth city, Seminole, Belleair, So. Pasadena, Belleair Bluffs Area

15. Caron Schwartz (Chair) (02/14/18) (Gulfport)

Tarpon Springs, Oldsmar, Safety Harbor Area

16. Tammy Vrana (05/13/15)
17. Joan Walko (02/08/23)

At Large

18. Michael Kramer (05/10/23) (St. Petersburg)
19. Jeremy Heckler (02/08/23) (Gulfport)
20. Jerry Collins (07/12/23) (Clearwater)
21. Edward Fagan (09/13/23) (St. Petersburg)
22. Brynn Choplin (11/08/23) (St. Petersburg)
23. Starr Amey (03/08/23) (Palm Harbor)
24. Kai Rush (04/12/23) (Largo)
25. Marita Lynch (05/11/22) (Clearwater)
26. Mark Birenbaum (10/12/22) (Clearwater)

TRAC

27. Duncan Kovar (Vice-Chair) (07/12/17) (Safety Harbor)

**FORWARD PINELLAS
CITIZENS ADVISORY COMMITTEE
BYLAWS**

Adopted:

April 13, 1978

Amended:

January 8, 1981

May 14, 1981

November 12, 1981

September 9, 1982

June 23, 1989

July 13, 1989

September 4, 1989

December 12, 2001

September 8, 2004

November 10, 2004

Modified January 11, 2006

Modified February 9, 2011

Modified February 10, 2016

Modified July 13, 2016

Modified May 10, 2017

Modified September 24, 2020

Modified March 24, 2022

SECTION I: NAME

The name of this committee shall be the Citizens Advisory Committee (CAC).

SECTION II: PURPOSE

The Committee shall serve Forward Pinellas, in its role as the Pinellas County Metropolitan Planning Organization, in an advisory capacity pursuant to Federal Regulations (CRF), Title 23, Chapter 1, Part 450, Subpart A, Section 450.120, which requires the provision of public involvement within the Urban Transportation Planning Process and Coordination of Land Use.

A. The functions and responsibilities of the Committee shall include, but not be limited to, the following major areas:

1. Information

- Relate overall community needs and values, relative to planning goals and to future land use and transportation patterns.
- Establish comprehension and promote credibility for the planning process.
- Provide Citizen Committee knowledge of the planning process into local citizen group discussions and meetings.
- Promote better public dissemination of general information through mass circulation methods.

2. Issue Clarification and Problem Solving

- Evaluating and proposing solutions and alternatives on major transportation proposals and critical transportation issues.
- Determining general citizen attitudes and response to planning and programming issues.
- Articulating and interpreting the goals of the PATS program in program evaluation and information dissemination.
- Identification of existing transportation problem areas of general citizen concern.

SECTION III: MEMBERSHIP, COMPOSITION, APPOINTMENT, QUALIFICATIONS, AND TERMS

A. The Citizens Advisory Committee shall be composed of one representative from the Pinellas Suncoast Transit Authority’s (PSTA) Transit Riders Advisory Committee (TRAC) and twenty-six (26) appointed persons from designated areas in the County as follows:

St. Petersburg Area	4
Clearwater Area	2
Dunedin	2
Pinellas Park and Mid-County Area	2
Largo Area	2
Beaches	2
Gulfport, Kenneth City, Seminole, Belleair	
South Pasadena, and Belleair Bluffs	1
Tarpon Springs, Oldsmar, Safety Harbor	2
At Large, (Includes Handicapped)	9
Transit Riders Advisory Committee (TRAC)	1
Total	27

Anyone interested in serving on the CAC must complete a Forward Pinellas Advisory Committee Member application and attend at least one CAC meeting in order to be considered for appointment. This includes individuals recommended by Forward Pinellas Board members. Elected officials are not eligible to serve on the Committee. Considerations in the appointment of CAC members are listed below in order of priority.

1. Minority representation as reflected in population data for Pinellas County and the Forward Pinellas Board Title VI Plan.
2. Effect on balance of age and gender of the Committee.
3. Whether the candidate previously served on the Committee. Individuals without prior experience on the Committee shall be given preference over those who previously served.

4. For at-large positions, consideration shall be given to how the individual would affect the balance of geographic representation on the Committee. The geographical representation of at-large Committee members should be equitable to the fullest extent possible.

B. A member having three or more consecutive absences or four or more absences during a twelve-month period shall require reconfirmation by the Forward Pinellas Board or membership shall be terminated. The reconfirmation process may make allowance for absences due to a major health-related condition.

Forward Pinellas shall appoint members of the Committee by affirmative action of the Forward Pinellas Board with the recommendation made by either the Board Chair, a member of the Board, or the Forward Pinellas Director.

The term of appointment for each member shall be four years in duration unless the member resigns or until the membership is withdrawn by the Forward Pinellas Board. Members shall be limited to no more than two terms. An individual having served two terms may be appointed to another term or terms but must wait at least one year between appointments.

To initiate the term of office procedure, the Forward Pinellas Board will establish a staggered set of terms of 1, 2, 3, and 4 years using membership seniority, with the term of appointment starting January 1, 2005.

Concerning reappointment, that action would take into consideration the member's Committee participation, attendance, and the interest of other individuals in that membership.

SECTION IV: OFFICERS AND DUTIES

A. A Chair and Vice Chair of the Committee shall be a citizen member and shall be elected at the last regularly-scheduled meeting of each calendar year and shall hold office for one year and until their successors are elected. The Chair may not serve more than two terms. The Chair must have been a committee member for at least two years, and the Vice Chair must have been a Committee member for at least one year except under conditions described in IV(D).

- B. Any member may nominate a citizen member to be an Officer. All elections shall be by the majority vote of regular members present.
- C. The Chair shall preside at all meetings and shall be responsible for the agenda minutes and conduct of all meetings. The Chair shall be responsible for pertinent Committee correspondence and information releases. The Chair shall approve, with any necessary modifications, the agenda tentatively developed for him by Forward Pinellas Staff at least seven (7) days prior to any scheduled meeting. The Chair shall also serve as a liaison between the Citizens Committee and the Metropolitan Planning Organization, whenever the need arises. Subcommittees and their Chair may be appointed by the Chair, with the approval of the Committee.
- D. The Vice Chair shall, during the absence of the Chair or his inability to serve, have and exercise all the duties and powers of the Chair regardless of the Vice Chair's length of service. The Vice Chair shall also perform such other duties as may be assigned him by the Chair.
- E. If both the Chair and Vice Chair are absent from a meeting, a temporary Chair shall be provided by a majority vote of the members present. Any vacancy in office created by resignation or replacement of the Officer by the appointing Agency shall be filled by a majority vote of members present at the next regular meeting. The Officer so elected shall fill the remainder of the unexpired term of the vacant office.
- F. If, at any time, the Committee feels that an Officer is not performing his duties in accordance with Section 4, Subsection C, that Officer may be removed from office by a two-thirds vote of the members present at a regular meeting, provided that an item to that effect has been distributed in accordance with Section 4, Subsection C, of these Bylaws.

SECTION V: MEETINGS

- A. The Committee shall meet monthly at a date, time, and place acceptable to a majority of the membership. The date or time may be changed by a majority vote of the regular members if ten (10) days notice is given to the members. (If circumstances warrant, the Chair may cancel or postpone a regular or special meeting and, if necessary, set a new date, time, and place for the meeting.)

- B. The Chair may call special meetings whenever deemed necessary.
- C. A seven (7) day notice shall be given for regular meetings. Emergency or Special Meetings may be called with a minimum of three (3) days notice, indicating the reason for the meeting. The three (3) days notice for Emergency or Special Meetings will be conducted by telephone. Agendas shall be prepared prior to all meetings. Agendas should be mailed with meeting notices and minutes of the previous meeting approximately seven (7) days prior to any regular meeting and three (3) days prior to any Emergency or Special Meeting. Members may place items on the mail-out agenda with approval of the Chair. Any item requiring Committee action may be brought before the Committee by any member with the Committee's approval, even though it is not on the agenda. The Committee shall decide if action is to be taken at that meeting or at a subsequent meeting.
- D. Whenever reports are to be given, copies will be prepared for each member of the Committee. When possible, said copies should be mailed with meeting notices.
- E. Each member shall have an equal vote.
- F. A quorum shall consist of one-third of the voting membership and shall be required for conduct of all official business. A majority of the quorum shall be necessary to decide an issue before the Committee.

SECTION VI: AMENDMENTS

These Bylaws may be amended by the affirmative vote of a majority of the regular members of the Committee, provided a copy of the proposed amendment(s) has been sent to every member approximately seven (7) days before it is voted on. All proposed amendments shall be voted on at regular meetings.

11. A-H Other Business

A. SPOTlight Pinellas Emphasis Areas Update

Forward Pinellas staff will provide an update on the SPOTLight Emphasis Areas.

B. Safe Streets Pinellas Update

Forward Pinellas staff will provide an update on Safe Streets Pinellas.

C. Committee Meeting 2024 Calendar

Calendar for Forward Pinellas Committee Meeting 2024

ATTACHMENT:

- Committee Meeting 2024 Calendar
- Forward Pinellas 2024 Board Meeting Calendar

D. Traffic Fatalities Map

Forward Pinellas staff is providing the updated Traffic Fatalities Map each month.

ATTACHMENT: Traffic Fatalities Map as of

E. Future Agenda Items (includes scheduled and routine agenda items)

- TIP Amendment(s) if any
- Land Use-Related Presentation(s)
- Long Range Transportation Plan (LRTP) (a/k/a “Advantage Pinellas) Update
- Land Use-Related Presentations (this is a placeholder for various land use agenda items such as the Resilient Pinellas Action Plan on this month’s agenda).

F. Member Interests/Discussion Topics

At this time, CAC members may comment on other business and request future agenda items. Requested agenda items are listed below. Items already presented are struck through. Please keep in mind that although staff will attempt to accommodate all agenda requests, it is not always logistically possible to do so. Ongoing, regular agenda items requiring review by the CAC (“action items”) are given priority over informational items, and speakers may not always be available to present on a given item.

G. Requested Agenda Items:

- PSTA Follow-Up Presentation Including Info on SunRunner (presentation requested from PSTA)
- Crossing Safety (working on obtaining a presenter)
- Timing of traffic lights (ITS/ATMS) (requested presentation from Pinellas County staff)
- Rail Presentation (working on obtaining a presenter)
- Drew Street Complete Streets Project Update (no update available yet)

- gondola study update (no updates available yet)
- Belcher and SR 60 (no updates available yet)
- Proposed MPO Merger Presentation (no updates available yet)

H. Requested Agenda Items for Which Presentation Have Been Given:

- ~~Nursery Road Follow-Up~~ (February)
- ~~Near Miss Technology Update~~ (March)
- ~~PSTA Update Including Info on SunRunner~~ (March)
- ~~Freebie Presentation~~ (originally schedule for May but postponed. CAC does not meet during June or July. Presentation given at August meeting)
- ~~Skinner Boulevard~~ (FDOT to give presentation at Sept. 2023 meeting)
- ~~Information on hit and run crashes.~~ (Data provided. Not enough info on this for a presentation at this time, but staff continue to monitor)
- ~~Resilient Pinellas Action Plan~~ (September)
- ~~Skinner Boulevard Presentation~~ (September)

COMMITTEES MEETING SCHEDULE 2024

PAC (Planners Advisory Committee) 1:30 pm	CAC (Citizens Advisory Committee) 7:00 pm	TCC (Technical Coordinating Committee) 2:00 pm	BPAC (Bicycle Pedestrian Advisory Committee) 8:30 am	LCB (Local Coordinating Board) 9:15 am	STSC (School Transportation Safety Committee) 9:00 am	PTSTF (Pinellas Trail Security Task Force) at the Pinellas County Public Safety Services Office - 12490 Ulmerton Road, Largo, Rm 130) 9:00 am
01/02/2024 - Tuesday	01/25/2024	01/24/2024	(4th Mon) 01/22/2024	-----	-----	01/09/2024 Meeting Room 130
02/05/2024	02/22/2024	02/28/2024	(4th Mon) 02/26/2024	02/20/2024	-----	-----
03/04/2024	03/28/2024	03/27/2024	03/18/2024	-----	02/28/2024	-----
04/01/2024	04/25/2024	(4th Tues) 04/23/2024	04/15/2024	-----	-----	04/09/2024 Meeting Room 130
04/29/2024	05/23/2024	05/22/2024	05/20/2024	05/21/2024	-----	-----
06/03/2024	*06/27/2024	06/26/2024	06/17/2024	-----	06/05/2024	-----
07/01/2024	*07/25/2024	*07/24/2024	*07/15/2024	-----	-----	07/09/2024 Meeting Room 130
*08/05/2024	08/22/2024	08/28/2024	08/19/2024	-----	-----	-----
09/03/2024- Tuesday	09/26/2024	09/25/2024	09/16/2024	09/17/2024	-----	-----
09/30/2024	10/24/2024	10/23/2024	10/21/2024	-----	10/02/2024	10/08/2024 Meeting Room 130
11/04/2024	Nov/Dec Combined	Nov/Dec Combined	11/18/2024	11/19/2024	-----	-----
*12/02/2024	12/05/2024	12/04/2024	*12/16/2024	-----	-----	-----

(These dates are subject to change)

*Meeting Subject to Cancellation

FORWARD PINELLAS MEETING CALENDAR – 2024

**Schedule of Meeting Dates for the Forward Pinellas Public Hearings and
Corresponding Meeting/Public Hearing Dates for the
Planners Advisory Committee (PAC) and Countywide Planning Authority (CPA)**

Deadline for Submittal of PPC Items Requiring Public Hearing	PAC Meeting Date	Forward Pinellas Hearing Date	Board of County Commissioners acting as the CPA Hearing Date
December 13, 2023	January 2, 2024 - Tuesday	January 10, 2024	February 20, 2024
January 10, 2024	February 5, 2024	February 14, 2024	March 5, 2024
February 14, 2024	March 4, 2024	March 13, 2024	April 9, 2024
March 13, 2024	April 1, 2024	April 10, 2024	May 7, 2024
April 10, 2024	April 29, 2024	May 8, 2024	June 11, 2024
May 8, 2024	June 3, 2024	June 10, 2024 - Monday	July 16, 2024
June 12, 2024	July 1, 2024	July 10, 2024	August 13, 2024 6:00 p.m.
July 10, 2024	* August 5, 2024	* August 14, 2024	October 15, 2024
August 14, 2024	September 3, 2024 - Tuesday	September 11, 2024	October 15, 2024
September 11, 2024	September 30, 2024	October 9, 2024	November 19, 2024 6:00 p.m.
October 9, 2024	November 4, 2024	November 13, 2024	December 17, 2024 6:00 p.m.
November 13, 2024	* December 2, 2024	* December 11, 2024	January 2025 TBD

*** Subject to Cancellation**

**Unless otherwise noted, the PAC, FP and CPA meetings are held in the Pinellas County Communications Building, Palm Room
333 Chestnut Street, Clearwater**