

# FORWARD PINELLAS COMPLETE STREETS PROGRAM

## CONCEPT PLANNING APPLICATION

In order to be eligible, your application must meet BOTH criteria listed below.

1. Application must include a letter or resolution from the applicant's elected Board, documenting community support for the project.
2. Application must demonstrate how the project will be a catalyst for transformative change.

While a local match is strongly encouraged, there is no minimum threshold to make the application competitive.

Applications are to be in Word or PDF format, submitted either via email to [cfavero@forwardpinellas.org](mailto:cfavero@forwardpinellas.org) or on disc or electronic drive. Please do not submit paper copies. Submit applications no later than **5 p.m. on December 15, 2017**. All questions should be directed to Chelsea Favero at [cfavero@forwardpinellas.org](mailto:cfavero@forwardpinellas.org) or at 727-464-5644.

Please provide, at a minimum, the information requested below. Applications will be competitively evaluated based on the information provided by the applicant. Applications need to demonstrate how the proposed project will help transform the surrounding area.

1. Provide the name and contact information for the agency point of contact for this application.
2. Describe the project location. Include specific information on the project limits, jurisdiction of roadway and abutting properties, land use characteristics of abutting properties and any unique characteristics of the roadway (serves local/regional travel, serves a major activity center, part of a community redevelopment area, etc.).
3. Describe in detail the existing conditions of the project location, including the following, as applicable:
  - a. Sidewalks along the corridor (e.g., gaps exist on both sides of the corridor, 100% coverage on both sides of the corridor, sidewalks along one side of corridor, etc.);
  - b. Bicycle facilities along the corridor (e.g., bike lanes, adjacent multiuse trail, etc.);
  - c. Sidewalks and/or bicycle facilities along an intersecting roadway segment that truncate at the project limits;
  - d. Documented safety concerns along the corridor (e.g. high crash rate, high number of crashes involving vulnerable users, etc.). Forward Pinellas is available to provide assistance in compiling this data to support your application;
  - e. Existing and proposed transit service along the corridor, including frequency of service;
  - f. Access/connections to Activity Center(s) or Multimodal Corridor(s), as designated on the PPC Transit Oriented Land Use Vision Map (see link: [http://forwardpinellas.org/wp-content/uploads/2016/06/Vision\\_Map\\_21000\\_scale.pdf](http://forwardpinellas.org/wp-content/uploads/2016/06/Vision_Map_21000_scale.pdf));
  - g. Is the project-within an adopted Community Redevelopment Area (CRA)?;

- a. Does the project corridor have street lighting? Will the project add/enhance street lighting along the corridor?; and
  - h. Is the project corridor within a low income, disadvantaged or Environmental Justice area?
4. Provide a cost estimate and documentation of the local match being provided by the applicant.
5. Describe how the project will serve multiple travel modes, including walking, bicycling and transit use.
6. Describe any barriers to connecting low income or elderly communities with activity centers that exist along the project limits, and how the proposed project will address them.
7. Describe how the project will address access management.
8. Describe the local planning requirements that make the area surrounding the project corridor supportive of multimodal transportation improvements. For example, does the local land use plan encourage mixed use development? Does the local land development code require buildings to be located adjacent to the ROW line or enable reduced surface parking? Does the local plan facilitate connectivity of local road, bicycle and/or pedestrian networks? Please refer to the Planning and Urban Design Principles in the Forward Pinellas Countywide Plan for more examples of desired local planning requirements (see link below).  
<http://forwardpinellas.org/wp-content/uploads/2016/06/Countywide-Plan-Strategies.pdf>
9. It is expected that these projects will move forward for implementation/construction. Provide a project schedule to highlight the anticipated timeline for completion of the concept planning project. Please include a proposed timeline for the ultimate implementation/construction of the project.

**Forward Pinellas staff will review all submitted applications and hold a workshop with the Technical Coordinating Committee (TCC) at its January 24, 2018 meeting. Project applicants will be given 10 minutes each during this workshop to provide an overview of their project and answer questions from the committee members. A recommendation for funding will be made by the TCC and brought to the Forward Pinellas Board at its March 14, 2018 meeting for review and approval. After approval, an agreement will need to be executed by Forward Pinellas and the local government by July 1, 2018 in order for the project to begin.**

**The awarded project will be funded after July 1, 2018. All phases of the project must be complete and invoices provided to Forward Pinellas before July 1, 2019 in order to be eligible for reimbursement. The awarded agency must be willing and able to meet this timeline to ensure timely completion of the project.**

# **FORWARD PINELLAS COMPLETE STREETS PROGRAM**

## ***CONSTRUCTION PROJECT APPLICATION***

**In order to be eligible for this funding, your application must meet ALL 5 criteria listed. Any project that does not meet ALL 5 criteria, will not be evaluated.**

- 1. Application must include a letter or resolution from the applicant's elected Board, documenting community support for the project.**
- 2. Project must provide/improve accommodations for multiple modes of travel.**
- 3. Application must demonstrate how the project will be a catalyst for transformative change.**
- 4. Applicant is LAP certified, or provides documentation of an agreement with a LAP certified agency to complete construction. If applicant is not currently LAP certified, applicant must agree to make continued progress towards receiving that certification, or to develop an agreement with a LAP certified agency, immediately following notice of award from this program. Agency must have LAP certification in place at least one year prior to receipt of construction funding.**
- 5. Documentation that 100% of ROW has been acquired, or that an agreement is in place with applicable property owners to utilize their property for a portion of the project.**

**While a local match is strongly encouraged, there is no minimum threshold to make the application competitive.**

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Please provide, at a minimum, the information requested below. Applications will be competitively evaluated based on the information provided by the applicant. Applications need to demonstrate how the proposed project will help transform the surrounding area.

1. Provide the name and contact information for the agency point of contact for this application.
2. Describe the project location. Include specific information on the project limits, jurisdiction of roadway and abutting properties, land use characteristics of abutting properties and any unique characteristics of the roadway (serves local/regional travel, serves a major activity center, etc.).
3. Describe in detail the proposed improvements that will be provided by the project, including the following, as applicable:
  - a. Pedestrian accommodations being added/enhanced;
  - b. Bicycle facilities being added/enhanced;
  - c. Sidewalks and/or bicycle facilities along an adjacent roadway segment that truncate at the project limits;

- d. Existing and proposed transit service along the corridor, including frequency of service;
  - e. How the project will provide accommodations for transit riders along the corridor;
  - f. Documented safety concerns along the corridor (e.g. high crash rate, high number of crashes involving vulnerable users, etc.). How will the project improve safety for all users? Forward Pinellas is available to provide assistance in compiling this data to support your application;
  - g. Access/connections to Activity Center(s) or Multimodal Corridor(s), as designated on the Transit Oriented Land Use Vision Map (see link: [http://forwardpinellas.org/wp-content/uploads/2016/06/Vision\\_Map\\_21000\\_scale.pdf](http://forwardpinellas.org/wp-content/uploads/2016/06/Vision_Map_21000_scale.pdf));
  - h. Is the project segment within an adopted CRA?;
  - i. Does the project corridor have street lighting? Will the project add/enhance street lighting along the corridor?;
  - j. Is the project corridor within a low income, disadvantaged or Environmental Justice area?; and
  - k. Access management strategies.
4. Provide detailed project cost information and documentation of the local match being provided by the applicant.
  5. Describe any barriers to connecting low income or elderly communities with activity centers that exist along the project limits, and how the proposed project will address them.
  6. Describe the local planning requirements that make the area surrounding the project corridor supportive of multimodal transportation improvements. For example, does the local land use plan encourage mixed use development? Does the local land development code require buildings to be located adjacent to the ROW line or enable reduced surface parking? Does the local plan facilitate connectivity of local road, bicycle and/or pedestrian networks? Please refer to the Planning and Urban Design Principles in the Forward Pinellas Countywide Plan for more examples of desired local planning requirements (see link below).  
(<http://forwardpinellas.org/wp-content/uploads/2016/06/Countywide-Plan-Strategies.pdf>)
  7. Provide a project schedule to highlight the anticipated timeline to complete the project.

**Forward Pinellas staff will review all submitted applications and hold a workshop with the Technical Coordinating Committee (TCC) at its January 24, 2018 meeting to identify a recommended project for funding. Project applicants will be given 10 minutes each during this workshop to provide an overview of their project and answer questions from the committee members. A recommendation for funding will be made by the TCC and brought to the Forward Pinellas Board at its March 14, 2018 meeting for review and approval. The awarded project(s) will be forwarded to FDOT for feasibility review and added to the Forward Pinellas Multimodal Priority List in 2018, making it eligible for funding during the development of the 2019/20 – 2023/24 Work Program.**