



**MEMORANDUM**  
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**THE PLANNING COUNCIL AND METROPOLITAN PLANNING ORGANIZATION FOR PINELLAS COUNTY**

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**TO:** All Proposers

**FROM:** Sarah Caper, AICP, Principal Planner

**DATE:** October 8, 2019

**SUBJECT:** Procurement by Competitive Proposals, #19-05 Forward Pinellas Communications and Web Support

The Forward Pinellas offices will be open on Monday, October 14, 2019. As noted in earlier procurement materials, proposals are due by 2 p.m. on October 14, 2019. Firms have the option to hand-deliver proposals or may use a mail or delivery service.

The schedule is unchanged from what is listed in earlier procurement materials, available on the Forward Pinellas website and DemandStar. Information regarding presentations will be discussed at the October 22, 2019 selection committee meeting. All proposers will receive a memorandum following the October 22, 2019 selection committee meeting with a summary of the meeting and next steps.

All specifications, terms and conditions remain the same.