



MEMORANDUM
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THE PLANNING COUNCIL AND METROPOLITAN PLANNING ORGANIZATION FOR PINELLAS COUNTY

TO: All Proposers

FROM: Sarah Caper, AICP, Principal Planner

DATE: March 27, 2020

SUBJECT: Procurement by Competitive Proposals, #20-02 Forward Pinellas Crash Data, Traffic Counts and Level of Services Database Program

ADDENDUM No. 1

Following are questions and responses relative to the procurement (#20-02):

- **Will there be a meeting with engineering firms?**
There are no meetings scheduled as part of this procurement.
- **Do you have a list of engineering firms that you could provide?**
Forward Pinellas does not maintain lists of engineering firms for its procurements.
- **What is the relationship between the existing Pinellas County Crash Data Management System (CDMS) and the Crash Data Management System specified in Task 2?**
The existing Pinellas County Crash Data Management System is our agency's legacy system to store and analyze our crash data. The contract we have with our existing vendor is expiring and we are evaluating alternative options to our existing system through this procurement.
- **Can Forward Pinellas provide an estimate of the number of users expected for the Crash Data Management System?**
The estimated number of users is between 25 and 30.
- **We are assuming the data export type of KMOL is a spelling mistake and should be KML. Can you please confirm this?**
Yes, this is correct.

- **Please confirm that the only data collection is stipulated in Task 1 that includes 240 count stations in the 24 month period. If additional count stations are to be added, it will be billed at a per-unit cost. Please confirm, all other data will be provided by agency partners.**

This is correct. Crash data is supplied by DSHMV. The collection of traffic counts is the only data collection required. The scope does require that the databases provided/supplied by the vendor provide additional transportation data that is generated by analysis however, such as v/c ratio data and roadway level of service data. DSHMV data may require scrubbing.

- **The methodology in Table 7 (referenced in Task 3A.2) utilizes speed as a component of the LOS analysis, however Task 1A specifically addresses collection of counts. Should the needs for data collection on these two tasks be considered separate, or should speed data be factored into the Task 1 data collection?**

The speed component is based on posted speed limits and this data is maintained by Forward Pinellas and will be provided to the vendor selected for this procurement.

All other specifications, terms and conditions remain the same.

Forward Pinellas is currently monitoring the present situation in regards to COVID-19. At this time, the posted schedule and submission method for this procurement remains unchanged. Forward Pinellas will continue to monitor the situation however, and should a change be warranted, an Addendum will be created and distributed.