



**MEMORANDUM**  
310 Court Street, 2<sup>nd</sup> Floor  
Clearwater, FL 33756  
P: 727-464-8250  
[forwardpinellas.org](http://forwardpinellas.org)

**THE PLANNING COUNCIL AND METROPOLITAN PLANNING ORGANIZATION FOR PINELLAS COUNTY**

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**TO:** Selection Committee

**CC:** All Proposers

**FROM:** Sarah Caper, AICP, Principal Planner

**DATE:** April 30, 2020

**SUBJECT:** Procurement by Competitive Proposals, #20-02 Forward Pinellas Crash Data, Traffic Counts and Level of Services Database Program

Due to current circumstances, the selection committee meeting scheduled for May 12, 2020, at 10 a.m. will proceed as a virtual meeting through Zoom. The meeting will remain open to the public and the access information, including a phone dial in number, is available below and will be posted to the Forward Pinellas calendar event online.

Link: <https://us02web.zoom.us/j/88415135348?pwd=c2NaOHF4YzRROUt2Szd3Y1p4aWduQT09>  
Phone dial in (United States): +1 646 876 9923  
Meeting ID: 884 1513 5348  
Password: 744013

Like an in-person meeting, the public is allowed to attend but is not able to participate. All of those attending, including selection committee members, staff, and members of the public are required to sign in.

Forward Pinellas staff will facilitate the meeting. Selection committee members may participate via the phone or internet. Selection committee members will be required to provide their scores over the call and email staff support their forms at the end of the call. The selection committee should be prepared to discuss the proposals, complete their scoring forms and discuss next steps regarding presentations. Following the meeting, Forward Pinellas staff will provide a memorandum to all qualified proposers. All other specifications, terms and conditions remain the same.

For additional information, you may contact me at [scaper@forwardpinellas.org](mailto:scaper@forwardpinellas.org). You may also leave a message for me at (727) 464-5695 and all voicemails are being forwarded to my email address. Thank you for your patience in this unusual time.