



MEMORANDUM
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THE PLANNING COUNCIL AND METROPOLITAN PLANNING ORGANIZATION FOR PINELLAS COUNTY

TO: Selection Committee
CC: All Qualified Proposers
FROM: Sarah Caper, AICP, Principal Planner
DATE: April 6, 2020
SUBJECT: Procurement by Competitive Proposals, #20-01 Forward Pinellas Planning Consultants

Thank you for your patience in working through the challenges with virtual selection committee meetings. Due to time constraints at the selection committee meeting held earlier today, the committee was not able to review all of the proposals or address presentations.

We will hold a second selection committee meeting on Wednesday, April 8, at 1 p.m. The meeting will be held using Zoom. It will be open to the public and the access information, including a phone dial in number, is available below and will be posted to the Forward Pinellas calendar event online.

Link: <https://us04web.zoom.us/j/223862333?pwd=Mk9UYkRYUVlnGhZZUwya2lHTzY3Zz09>
Phone dial in (United States): 1 646 876 9923
Meeting ID: 223 862 333
Password: 001390

Like an in-person meeting, the public is allowed to attend but is not able to participate. All of those attending, selection committee members, staff and members of the public, are required to sign in.

Forward Pinellas staff will facilitate the meeting. Selection committee members may participate via the phone or internet. Selection committee members will be required to provide their scores over the call and email staff support their forms at the end of the call. The selection committee should be prepared to discuss the proposals, complete their scoring forms, and discuss next steps regarding presentations.

If you attended the April 6, 2020 selection committee meeting, please email me at scaper@forwardpinellas.org to ensure that you were included in the sign in sheet. All selection committee members please email me your evaluation sheets from today before the April 8, 2020 meeting.

Following the April 8 meeting, Forward Pinellas staff will provide a memo to all qualified proposers.

All other dates, specifications terms and conditions remain the same.

For additional information, you may contact me at scaper@forwardpinellas.org. You may also leave a message for me at 727-464-5695 and all voicemails are being forwarded to my email address. Thank you for your patience in this unusual time.